

GES is pleased to have been selected the official service contractor by the Show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

GES is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information, **DISCOUNT PRICES** and order forms for each of the many services being provided by **GES**.

For your convenience, we will be offering the following services:

- ✓ **Expresso Online Ordering**
- ✓ **Furnishings**
- ✓ **Specialty Furnishings**
- ✓ **GEM Exhibit Accessories**
- ✓ **Signs & Graphics**
- ✓ **Plants**
- ✓ **Installation & Dismantling Labour**
- ✓ **In-Booth Forklift**

To take advantage of our **DISCOUNT PRICING**, all order forms and full payment must be received on or before the Discount Date of **April 4, 2013** as indicated on each form. **GES** accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of H.S.T. when exhibiting in Ontario.

If you need assistance or additional information, please contact our **Exhibitor Services Department at (905) 283-0500.**



Show Information

2013 Canadian Tire Products Parade

April 18, 19, 20, 2013

Metro Toronto Convention Centre

Venue **Venue Shipping Address**

Metro Toronto Convention Centre	Metro Toronto Convention Centre North Hall A-B-C 255 Front Street West Toronto, Ontario, Canada M5V 2W6
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Official Services Contractor

Global Experience Specialists, Inc. (GES)	Phone	905-283-0500
5675 McLaughlin Road	Fax	905-283-0501
Mississauga, Ontario, Canada	Web Site	www.gesexpo.ca
L5R 3K5	E-Mail	torontoexhibitorservices@ges.com

Important Dates - Prior to Show

Discount Deadline for GES orders	April 4, 2013
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GES On-Site Service Centre

GES will operate a GES Service Desk to help take care of your on-site requirements.

The Service Desk will be open during the following times:

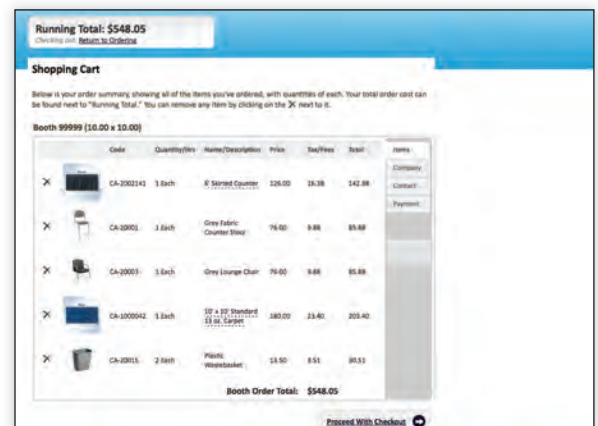
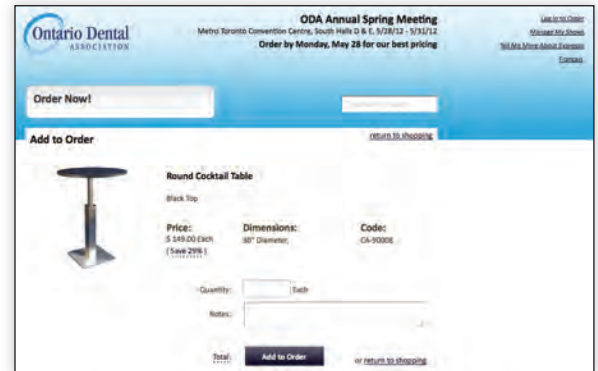
Monday April 15,	8AM to 6PM
Tuesday April 16,	8AM to 6PM
Wednesday April 17,	8AM to 6PM
Thursday April 18,	7AM to 1PM



Accelerate your experience with Expresso exhibit planning, ordering and management.

Exhibitors can order everything they need for their tradeshow exhibit through Expresso, our simple to navigate, picture-driven system that satisfies your need for speed. With just a few clicks exhibitors can order GES products and services including:

- Booth furniture.
- Carpet and flooring.
- Material handling.
- Booth labour.
- And much more.



Expresso is more than just an online exhibitor manual. Exhibitors can:

- Order exhibit products and services.
- Print shipping labels.
- View important show and event information.
- Download the show schedule into Outlook or iCalendar.
- View account order status and history.



Experience a difference with Expresso.

- Each show has their own custom website.
- Runs on all browsers for PCs, Macs and tablets.
- Everything in one place; all organizer and show information, ordering and even third party forms.
- Keeps you on-time and on-budget.





5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.gesexpo.ca

CREDIT CARD AUTHORIZATION

SHOW: 2013 Canadian Tire Products Parade

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

IMPORTANT - READ CAREFULLY

Please fill out The Credit Card Authorization below if:

- You or your company are forwarding payment to GES in the form of a cheque.
- There is any possibility you or your representative will be ordering any service on-site.
- You are ordering Material Handling, Installation and Dismantle Labour or In-Booth Forklift Services.

PLEASE COMPLETE THE FOLLOWING

MASTERCARD VISA AMERICAN EXPRESS

CORPORATE PERSONAL

EXPIRY DATE:

CARD #

CARDHOLDER'S NAME (PRINT): _____

CARDHOLDER'S SIGNATURE: _____

Cardholder's Billing Address: _____

City: _____ Prov/State: _____ Code/Zip: _____

Tel: _____ Fax: _____

This authorization allows GES to charge any fees outstanding after show closing to this credit card (including funds owed due to a cheque returned NSF)

CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION

IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY

TO:	GES
FAX:	(905) 283-0501
DATE:	_____
FROM:	_____
SHOW NAME:	2013 Canadian Tire Products Parade
COMPANY:	_____
BOOTH #:	_____

✓ To help us ensure we have received your entire order, please check off those forms you are sending us:

- Third Party Billing
- Credit Card Authorization
- Furnishings
- Specialty Furnishings
- GEM Exhibit Accessories
- Signs
- Plants
- Installation & Dismantle Labour Services

***Please call to confirm receipt of your order.
To receive Discount Pricing send your order in
by the Discount Price Deadline Date - April 4, 2013***

Thank you from GES



DISCOUNT PRICING:

To qualify for **Discount Pricing**, orders must be received **with payment in full on or before the deadline date.** After the Deadline Date, orders will be charged the **Regular Prices**. Orders without payment cannot be processed until payment is received and could be charged the **Regular Price**.

METHOD OF PAYMENT:

GES accepts American Express, MasterCard, Visa, Debit Card, Cheques, Bank Wire and Electronic Funds Transfers (EFT).

Exhibitors will be charged a \$25.00 fee for returned NSF cheques.

BANK WIRE AND ELECTRONIC FUNDS TRANSFER INFORMATION:

To properly credit your account, please complete the **BANK WIRE / EFT FORM** included with the GES order forms.

NOTE: There is a minimum \$20.00 Service Charge (North America) \$40.00 (International) applicable on all Wire and EFTs. Any additional Wire Transfer and EFT fees are the exhibitors responsibility and may vary depending on the processing bank.

Please ensure the transfer is made a minimum of 10 days prior to the show.

PAYMENT SCHEDULE:

Payment for all services must be pre-paid in full. GES will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM** on file.

THIRD PARTY BILLING:

You may arrange for an exhibit house or Third Party to manage your exhibit and order services on your behalf. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. In the event the authorized Third Party does not pay, each exhibiting company is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

ADJUSTMENTS AND CANCELLATIONS:

Adjustments to your invoice **will not be made after the close of the show.** Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

ALL EXHIBITORS MUST PAY 13% HST ON ALL ORDERS.



GES *Global
Experience
Specialists*

furnishings



Grey Fabric Side Chair



Grey Fabric
Counter Stool



Grey Fabric Arm Chair



Grey Lounge Chair



Steno Chair



30" Round / 30" High
Starbase Table



30" Round / 18" High
Coffee Table



4' and 6' Long
Skirted Counter
with White Vinyl Top



4', 6', or 8' Long
Skirted Table
with White Vinyl Top





furnishings

Coat Tree



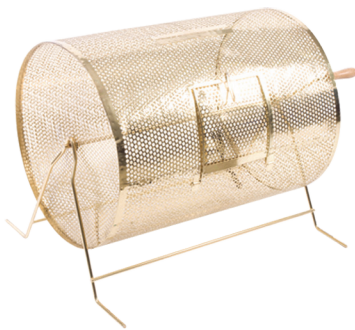
22" W X 28" H
Chrome Sign Holder
(sign extra)



Easel



Gold Ballot Drum



Plexi Pocket
(Wall Mountable only,
not self-standing)



40" W x 20" D x 41" H
White Counter Storage Unit



Bag Holder 41"H



Stanchions
6' Belt



Plastic
Wastebasket



FURNISHINGS ORDER FORM

SHOW: **2013 Canadian Tire Products Parade**

DISCOUNT PRICE DEADLINE DATE:

April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

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EXPIRY DATE _____ / _____

CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

FURNISHINGS				
QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	Grey Fabric Side Chair	\$37.50	\$52.50	
	Grey Fabric Counter Stool	\$76.00	\$106.50	
	Grey Fabric Arm Chair	\$54.00	\$76.00	
	Grey Lounge Chair	\$75.00	\$105.00	
	Steno Chair	\$74.00	\$103.50	
	Starbase Table 30" Round 30" High	\$78.00	\$109.00	
	30" Round 18" High Coffee Table	\$61.50	\$86.00	
	Coat Tree	\$34.00	\$47.50	
	22" x 28" Chrome Sign Holder (Sign Extra)	\$69.00	\$96.50	
	Easel	\$43.50	\$61.00	
	Gold Ballot Drum	\$81.50	\$114.00	
	Plexi Pocket (wall mountable only)	\$32.00	\$44.50	
	White Counter Storage Unit 41" H	\$195.50	\$273.50	
	Bag Holder 41"H	\$64.00	\$89.50	
	1 Pair of Stanchions	\$117.50	\$164.50	
	Plastic Wastebasket	\$14.50	\$20.00	

SKIRTED TABLES 30" HIGH

BLACK BLUE BURGUNDY GREEN RED SILVER WHITE

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	4 Ft. Long x 2 Ft. Wide	\$75.00	\$105.00	
	6 Ft. Long x 2 Ft. Wide	\$88.00	\$123.00	
	8 Ft. Long x 2 Ft. Wide	\$113.00	\$158.00	
	Skirted Fourth Side	Add \$33.00 ea.		

SKIRTED COUNTER 42" HIGH

BLACK BLUE SILVER WHITE

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	4 Ft. Long x 2 Ft. Wide	\$113.00	\$158.00	
	6 Ft. Long x 2 Ft. Wide	\$128.50	\$180.00	
	Skirted Fourth Side	Add \$33.00 ea.		

NON SKIRTED TABLES

<input type="checkbox"/> 4 Ft.	<input type="checkbox"/> 6 Ft.	<input type="checkbox"/> 8 Ft.	\$51.50	\$72.00	
42" H			<input type="checkbox"/> 4 Ft. <input type="checkbox"/> 6 Ft.		Add \$36.00 ea.

CUSTOM BOOTH DRAPING

BLACK BLUE RED SILVER WHITE

3 Ft. High (Per Linear Ft.)	\$9.50	\$13.00	
8 Ft. High (Per Linear Ft.)	\$13.00	\$18.00	

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered. 50% refund on furnishings cancelled prior to show opening.

SUBTOTAL	
13% HST	
TOTAL	
	HST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date

specialty furniture



Black Ladder Stool



Equino White Stool

Wire Back Chrome Stool



Black Leather Stool

Black Zebrano Stool

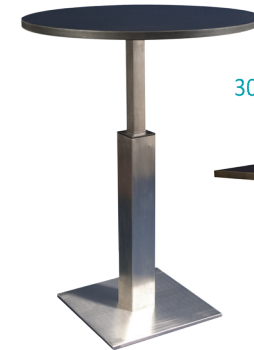


Black Corbusier
Leather Chair



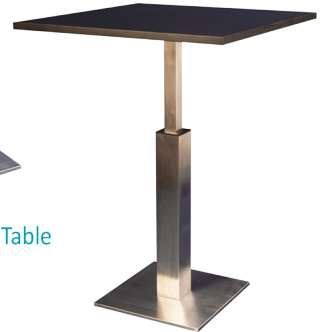
Black Corbusier
Leather Loveseat

24" Square Chrome/White
Cocktail Table



30" Round Cocktail Table
Black Top

30" Square Cocktail Table
Black Top



White Sculpted
Leather Chair



White Sculpted
Leather Loveseat

Black Leather Square Back
Tub Chair



specialty furniture



42" Round
Black Meeting Table



Grey Leather Ripple
Sled Base Meeting Chair



Black Leather Ripple
Sled Base Meeting Chair



Bar Fridge



Literature
Stand



Mahogany Coffee Table



Mahogany End Table



24" Round End Table
White Top



24" Round End Table
Black Top



32" Round Coffee Table
Black Top



39" Round Coffee Table
Black Top



32" Round Coffee Table
White Top



39" Round Coffee Table
White Top



5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.gesexpo.ca

SHOW: 2013 Canadian Tire Products Parade	DISCOUNT PRICE DEADLINE DATE: April 4, 2013				
EXHIBITOR INFORMATION	CREDIT CARD AUTHORIZATION				
BOOTH #: _____	<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX				
COMPANY _____	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width:25px; height: 20px;"> </td> <td style="width:25px; height: 20px;"> </td> <td style="width:25px; height: 20px;"> </td> <td style="width:25px; height: 20px;"> </td> </tr> </table>				
STREET _____	EXPIRY DATE _____ / _____				
CITY _____ PROV/STATE _____ CODE _____	CARDHOLDER NAME _____				
E-MAIL _____	CARDHOLDER SIGNATURE _____				
PHONE _____ FAX _____	<input type="checkbox"/> CHEQUE ATTACHED (PAYABLE TO GES CANADA)				
CONTACT NAME _____					

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	Black Ladder Stool (Cloth Seat)	\$128.00	\$179.00	
	Equino White Stool	\$152.00	\$212.50	
	Wire Back Chrome Stool	\$159.50	\$223.00	
	Black Leather Stool	\$152.00	\$212.50	
	Zebrano Stool (Black Wood Seat)	\$159.50	\$223.00	
	Black Corbusier Leather Chair	\$258.00	\$361.00	
	Black Corbusier Leather Loveseat	\$338.00	\$473.00	
	Chrome/White Cocktail Table (24" square top, 42" high)	\$144.00	\$201.50	
	Round Cocktail Table (Black 30" diameter top, 42" high)	\$152.00	\$212.50	
	Square Cocktail Table (Black 30" top, 42" high)	\$152.00	\$212.50	
	White Sculpted Leather Loveseat	\$300.00	\$420.00	
	White Sculpted Leather Chair	\$220.50	\$308.50	

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	Black Leather Square Back Tub Chair	\$216.00	\$302.50	
	42" Black Meeting Table (Round)	\$138.50	\$194.00	
	Grey Leather Ripple Sled Base Meeting Chair	\$100.50	\$140.50	
	Black Leather Ripple Sled Base Meeting Chair	\$111.00	\$155.50	
	Bar Fridge	\$190.00	\$266.00	
	Literature Stand	\$169.00	\$236.50	
	Mahogany Coffee Table (24"x 48")	\$135.50	\$189.50	
	Mahogany End Table (24" x 24")	\$119.50	\$167.00	
	Round End Table 24" dia <input type="checkbox"/> white top <input type="checkbox"/> black top	\$119.50	\$167.00	
	32" Diameter Round Coffee Table <input type="checkbox"/> white top <input type="checkbox"/> black top	\$135.50	\$189.50	
	39" Diameter Round Coffee Table <input type="checkbox"/> white top <input type="checkbox"/> black top	\$135.50	\$189.50	
NOTE* 3 Seater Sofa Available Upon Request. On-site orders are subject to availability.				

Terms & Conditions

- Colours, sizes and styles may vary
- All orders received after the Discount Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	
HST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date

GEM EXHIBIT ACCESSORIES ORDER FORM

SHOW: 2013 Canadian Tire Products Parade

DISCOUNT PRICE DEADLINE DATE: April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

_____|_____|_____|_____|_____|_____|_____|_____|

EXPIRY DATE ____/____/____

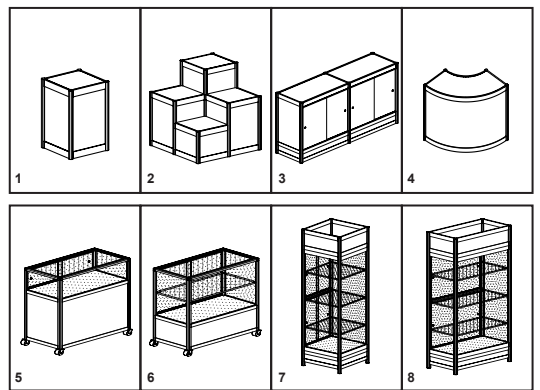
CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

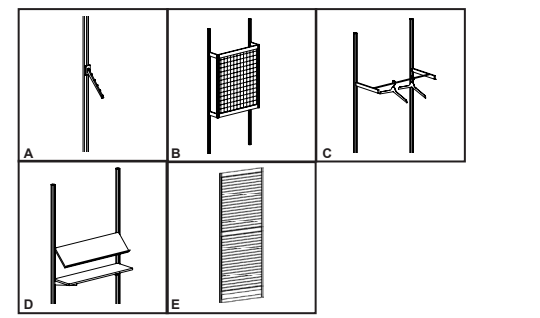
CHEQUE ATTACHED (PAYABLE TO GES CANADA)

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED) LIGHTS ARE INCLUDED IN SHOWCASES (ELECTRICAL SERVICES EXTRA)

QTY	#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	1	Pedestal (White) 20"L x 20"W □ 28"H or □ 36"H	\$120.50	\$168.50	
	2	Pedestal White 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 41")	\$436.50	\$611.00	
	3	Storage Counter (White) 80"L X 20"W X 41"H	\$364.50	\$510.00	
	4	Curved Counter (White) 60"L X 20"W X 41"H	\$289.50	\$405.00	
	5	99A Showcase (White/Glass) 40"L X 20"W X 41"H	\$289.50	\$405.00	
	6	99B Showcase (White/Glass) 40"L X 20"W X 41"H	\$289.50	\$405.00	
	7	99C Showcase (White/Glass) 26"L X 26"W X 96"H	\$436.50	\$611.00	
	8	99D Showcase (White/Glass) 40"L X 20"W X 96"H	\$436.50	\$611.00	



QTY	#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	A	Waterfall With Eight Balls	\$36.00	\$50.50	
	B	Grid Panels - 38"W X 44"H White Panels (2" Squares)	\$120.50	\$168.50	
	C	Garment Rail 39"W	\$43.00	\$60.00	
	D	Shelves □ Flat □ Angled 37"L X 12"W	\$37.00	\$51.50	
	E	Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels)	\$102.00	\$142.50	



To Be Able To Rent These Accessories, You Must Order a GEM Hardwall Booth From GES.

Please Attach Diagram Of Booth Indicating Locations For Grid Panels And/Or Slatwall. Grid Panels Cannot Be Installed In Corners.

Terms & Conditions

- All items subject to availability.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment. All items remain the property of GES.
- All orders received after the Discount Price Date will be processed at the Regular Price.

SUBTOTAL	
13% HST	
TOTAL	
	HST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date

SIGN ORDER FORM

SHOW: 2013 Canadian Tire Products Parade

DISCOUNT PRICE DEADLINE DATE: April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD
 VISA
 AMEX

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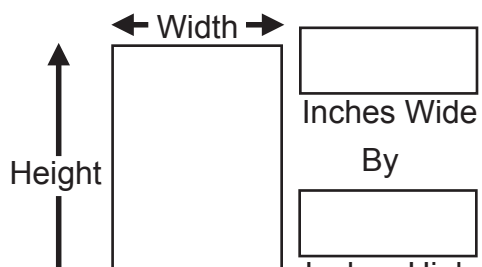
EXPIRY DATE _____ / _____

CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

SIGN LAYOUT	Sign Sizes	Discount Price	Regular Price
<div style="text-align: center;">  <p>← Width →</p> <p>Height ↑ ↓</p> <p>Inches Wide By Inches High</p> </div>	11" x 14"	\$ 38.00	\$ 53.00
	14" x 22"	\$ 67.00	\$ 93.50
	22" x 28"	\$ 87.00	\$121.50
	7" x 44"	\$ 64.00	\$ 89.50
	28" x 44"	\$112.00	\$156.50
	40" x 60"	\$245.00	\$343.00

LOGOS ARE NOT INCLUDED IN PRICING

PLEASE PRINT OR TYPE WORDING REQUIRED:

ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE SERVICE DESK.

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Regular Price.
- There are no refunds/exchanges on signs.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	
HST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date

PLANT ORDER FORM

SHOW: 2013 Canadian Tire Products Parade

DISCOUNT PRICE DEADLINE DATE:

April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

EXPIRY DATE ____/____/____

CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

Create a Lasting Impression!

GREEN FLOOR PLANTS				
Qty	Description	Discount Price	Regular Price	Total
	2 ft. to 5 ft. Tall	\$66.00	\$92.50	
	6 ft. to 8 ft. Tall	\$91.00	\$127.50	
	9 ft. to 10 ft. Tall (Indoor Tree)	\$136.00	\$190.50	
GREEN TABLE PLANTS				
	Boston Fern	\$39.00	\$54.50	
	Table Plant - 10"	\$39.00	\$54.50	
	Mums	\$24.50	\$34.00	
FLOWERING PLANTS & SPECIAL REQUESTS				
	Standard Fresh Flower Arrangement	\$95.50	\$133.50	
	Premium Fresh Flower Arrangement	\$176.00	\$246.50	
	Exotic Arrangement	\$120.50	\$168.50	



PLEASE NOTE: Prices for flowering plants may change depending on type of flowers requested. Please list below the types of flowers you require along with any specific instructions and our Exhibitor Service Department will check on availability and price:

Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Regular Price.
- Exhibitor is responsible for all items for the duration of the show. No refunds, exchanges or cancellations on site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

SUBTOTAL	
13% HST	
TOTAL	
HST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date

LABOUR SERVICE ORDER FORM

SHOW: 2013 Canadian Tire Products Parade

DISCOUNT PRICE DEADLINE DATE: April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

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EXPIRY DATE _____ / _____

CARDHOLDER NAME _____

CARDHOLDER SIGNATURE _____

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

LABOUR RATES ARE CHARGED PER PERSON AT **A MINIMUM CHARGE OF ONE HOUR**. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS. (A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

Straight Time
8:00am - 4:00pm
Monday - Friday

\$ 95.50 PER HOUR

Overtime
4:00pm - 6:00pm
Monday - Friday
8:00am - 4:00pm Sat & Sun

\$143.00 PER HOUR

Double Time
After 6:00pm Mon-Fri
After 4:00pm Sat & Sun
All Holiday Hours

\$185.50 PER HOUR

EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR

INSTALLATION Set Up Drawings or Photos Attached: yes no

Carrier: _____ Delivery Date: _____ Delivery Time: _____ am pm
Day / Date/ Month / Year

SUPERVISION By Exhibitor (Provide Name of Rep): _____ By GES 30% surcharge applies
(Exhibitor MUST be Present to Supervise) (Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: _____ START TIME REQUIRED: _____ am pm
Day / Date/ Month / Year

NUMBER OF PEOPLE REQUIRED X HOURS PER PERSON = TOTAL HOURS

DISMANTLING

Carrier: _____ Pick-up Date: _____ Pick-up Time: _____ am pm
Day / Date/ Month / Year

SUPERVISION By Exhibitor (Provide Name of Rep): _____ By GES 30% surcharge applies
(Exhibitor MUST be Present to Supervise) (Exhibitor does NOT have to be present)

DATE LABOUR REQUIRED: _____ START TIME REQUIRED: _____ am pm
Day / Date/ Month / Year

NUMBER OF PEOPLE REQUIRED X HOURS PER PERSON = TOTAL HOURS

Terms & Conditions

- When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per person.
- GES Limits of Liability apply.

SUBTOTAL	_____
13% HST	_____
TOTAL	_____
	HST #R104060264

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date



5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.gesexpo.ca

IN BOOTH FORKLIFT ORDER FORM

SHOW: 2013 Canadian Tire Products Parade

DISCOUNT PRICE DEADLINE DATE: April 4, 2013

EXHIBITOR INFORMATION

BOOTH #: _____
 COMPANY _____
 STREET _____
 CITY _____ PROV/STATE _____ CODE _____
 E-MAIL _____
 PHONE _____ FAX _____
 CONTACT NAME _____

CREDIT CARD AUTHORIZATION

MASTERCARD VISA AMEX

 EXPIRY DATE ____ / ____

 CARDHOLDER NAME _____

 CARDHOLDER SIGNATURE _____
 CHEQUE ATTACHED (PAYABLE TO GES CANADA)

CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE

IN-BOOTH FORKLIFT SERVICE IS AVAILABLE TO EXHIBITORS REQUIRING ASSISTANCE WITH POSITIONING OF EXHIBITOR MATERIALS WITHIN YOUR BOOTH SPACE. **MINIMUM CHARGE OF 1 HOUR PER ORDER.** (INCLUDES INSTALLATION AND DISMANTLING).

THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT

Straight Time
 8:00am - 4:00pm
 Monday - Friday

\$206.00 PER HOUR

Overtime
 4:00pm 6:00pm
 Monday - Friday
 8:00am - 4:00pm Sat & Sun

\$248.00 PER HOUR

Double Time
 After 6:00pm Mon-Fri
 After 4:00pm Sat & Sun
 All Holiday Hours

\$293.50 PER HOUR

A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS.
 ALL RATES INCLUDE FORKLIFT AND DRIVER (13% HST IS APPLICABLE)

PLEASE COMPLETE THE FOLLOWING:

SUPERVISOR NAME: _____ (EXHIBITOR MUST BE PRESENT TO SUPERVISE)

INSTALLATION TIME REQUIRED: _____
 Day Date Month # of Hours # of Forklifts

DISMANTLING TIME REQUIRED: _____
 Day Date Month # of Hours # of Forklifts

APPROXIMATE TIMES:

MOVE-IN Start: _____ am pm Finish: _____ am pm Total Hours: _____

MOVE-OUT Start: _____ am pm Finish: _____ am pm Total Hours: _____

SERVICES OVER 1 HOUR MINIMUM WILL BE CHARGED IN 1/2 HOUR INCREMENTS PER FORKLIFT.

Terms & Conditions

- Exhibitor must check forklift/driver in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- GES Limits of Liability apply.

SUBTOTAL	_____
13% HST	_____
TOTAL	_____
HST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

 Signature

 Date

1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.

4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to

Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticable to exhibit same.

8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.

12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.