EXHIBITOR REQUIREMENT ORDER FORM

CONFERENCE/ EVENT NAME:	
DATES:	**BOOTH # :**
EXHIBITOR/ COMPANY NAME:	
CONTACT NAME:	
PHONE:	**EMAIL:**
BILLING ADDRESS:	

TELCOM & POWER

SERVICE	QUANTITY	DAILY RATE	DAYS REQUIRED	TOTAL
High Speed Wired Internet (ADSL)	x	$100.00	x	
DID Phone Line with Phone	x	$100.00	x	

Do you have any additional requirements?	
Subtotal	
GST (5%)	
PST (7%) – Applicable for internet only	
Grand Total	

Exhibitors are responsible for ensuring that all conference materials are properly packaged and clearly marked with shipping instructions. Any materials being shipped from the hotel must go through the Business Center and additional charges will apply. Please contact your Conference Services Contact for more information.

Completed forms may be emailed to barbara.mares@fairmont.com or faxed to the attention of Barbara Mares, Sr. Conference Service Manager at 604-938-2020

Once order has been completed a securepay link will be sent to you to process the payment