



BOOTH LAYOUT FORM

Booth #:

4280 Grifth St
Saint-Laurent, QC, H4T 4L6
T. 514-367-4848/1-877-399-3976
F. 514-367-5115 www.ges.com/ca

Show Name: _____

Show Dates: _____

Facility: _____

Exhibitor Information

Company: _____

Phone: _____

Email: _____

Signature: _____ Date: _____

Contact Name: _____

Instructions

Use the grid below to indicate placement of GES services.

1. Draw bold lines to indicate the outline of your booth. For a 10' x 10' booth, 1 square = 1 foot. For a 20' x 20' booth, 1 square = 2 feet. Etc.
2. Indicate the orientation of your booth using surrounding booth numbers and/or event landmarks (e.g. entrance, exit, stage, aisle number, etc.).
3. For carpet or plastic placed at specific booth location(s), draw a "Box in RED" for carpet and a 'Box in Blue' for plastic.

- **This form is required:** If you are ordering services to be placed at specific booth location(s), submit this form along with your completed order form(s) to ensure proper placement of carpet and plastic in your booth.
- **This form is not required:** If you are installing your own flooring or plastic.

Please complete the following:

1. Booth type: ☐ Inline (booth with aisle on 1 side) ☐ Peninsula (booth with aisle on 3 sides) ☐ Island (booth with aisle on all 4 sides)

2. Booth dimensions: _____

BACK OF BOOTH

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

Adjacent Booth or Aisle Number: _____

FRONT OF BOOTH

Adjacent Booth or Aisle Number: _____