

## FIRE CODE REGULATIONS

10'x10' or larger booths with roofs of any kind, including tents & pop-up canopies, require a 5 lb ABC-type fire extinguisher. Booths with any type of display involving open flame or gas fireplaces also require a 5lb ABC-type fire extinguisher. These should be visible and easily accessible within the booth.

Fully enclosed structures or roofed structures larger than 10'x10' may require supplemental smoke detection as required by Vancouver Fire and Rescue Services. Multi-story booths will require the submission of an engineered drawing subject to approval by the Vancouver Convention Centre.

Exhibitors are requested to bring their own tools, ladders, brooms, dollies and other items required to build their exhibit. The Vancouver Convention Centre does not supply these items.

Any exhibit construction that requires the use of power tools must have the appropriate dust extraction equipment. All construction waste, including but not limited to, concrete, wood, grout, molding, flooring etc., must be removed by the exhibitor.

All on-site work must comply with WorkSafeBC regulations and Vancouver Convention Centre safety practices. Personal Protective Equipment (PPE) is the responsibility of each worker. Please see 'Safety & Security' section for further information.

The facility does not provide furniture, equipment or clip-on lights for exhibit booth use. Arrangements for these can be made through the designated display company for your show. Please contact your Event Manager for more details.

Aisles and exits, as designated on approved show plans, must be kept clean and free from obstruction. Fire lanes in and around the facility must remain clear and unobstructed. Adequate facility staff must be hired to guide vehicle traffic in these areas during move-in and move-out.

Easels, signs, chairs, etc. cannot be placed beyond booth areas into aisles. Display literature is to be limited to reasonable quantities. Reserve supplies should be kept in closed containers and stored in a neat and compact manner.

Show management is responsible for advising exhibitors that booths must be cleaned of combustible rubbish daily.

All decorations, drapes, signs, banners, acoustical materials, moss, bamboo, plastic cloth and similar decorative materials must be made flame retardant.

## VEHICLES FOR DISPLAY

Any vehicles to be displayed are subject to the following conditions:

- Due to emergency exiting and building load restrictions, all display vehicles and locations must be approved in advance
- Fuel tanks must not be more than  $\frac{1}{4}$  full (pressurized nitrous oxide tanks must be emptied)
- Fuel caps must be locked shut
- Floor protection must be placed under vehicle
- Ignition must be disabled or the vehicle locked and the engine inaccessible from the outside of the vehicle
- Keys must be left with [Guest Services Operations Centre \(GSOC\)](#).

Arrangements must be made for carpet protection where necessary (see '[Carpet Protection](#)'). For safety reasons, the use of cleaning and detailing products that may result in a slip hazard are prohibited.

## PROPANE

Propane tanks more than 20 lbs. (9.1 kg) are not permitted inside the building without the facility's approval. Flow restriction valves must be used on all propane tanks and are available from most hardware supply stores. All propane connections are subject to inspection and approval by the Vancouver Convention Centre.

Propane tanks will generally be limited to no more than two for any given exhibit booth or display (exceptions may be made at the discretion of the fire marshal). For events with larger propane requirements, special arrangements must be made through the Provincial Gas Inspector.

*Information taken from the VCC Facility Services Guide. For full operating guidelines please click [here](#).*