



Canada Border
Services Agency

Agence des services
frontaliers du Canada

Canada Border Services Agency
International Events and Convention Services Program
Box 178
Carievale, SK S0C 0S0

December 9, 2022

File #CAL_2023_19269
Border to Show On-site Authorized

World Petroleum Council
61 New Cavendish Street
London, U.K. W1G 7AR

Dear Dr. Riemer:

In response to your correspondence dated August 16, 2022; the Canada Border Services Agency (CBSA) - International Events and Convention Services Program (IECSP) officially recognizes the following event:

24th World Petroleum Congress
September 17 - 21, 2023
BMO Centre and Telus Convention Centre
Calgary, Alberta

The information provided to the CBSA states there will be approximately 5000 attendees to which 80% are foreign to Canada and that the event is closed to the general public with no sales.

We are pleased to inform you that the **Border to Show on-site service**, as outlined in the CBSA Departmental memorandum [D8-1-2](#), has been granted for this event. Although your request for "Border to Show" is approved, it is your responsibility to confirm arrangements with our Calgary office. **Please contact a Commercial Superintendent** at 403-292-6900 to make the necessary arrangements. Also note, that as per D-Memorandum 8-1-2, paragraph 125, **"special service charge fees may apply"** when using border to show services.

As outlined in your correspondence, this event is expecting approximately 250 foreign exhibitors who are importing display booths, computers, printed advertising materials, as well as heavy oil and gas equipment for use at the event.

It should be noted that, non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification **9993.00.00.00** duty free, on the condition that the goods will be exported from Canada upon the completion of the event.

It has been determined that this event qualifies under the provisions of the *Foreign Organization Remission Order* as outlined in tariff classification **9830.00.00.00**. Conference materials (i.e. office paraphernalia, souvenirs, printed matter, pens, decorations, etc.) may enter Canada free of duty and taxes, provided the items will be exported upon the completion of the event.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form [E29B](#)).

At the time of exportation, goods granted temporary admission on a Form E29B or Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances

involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

ConsultExpo Event Services has been designated as the official customs broker for this event. If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, please contact Diane Labbe Deegan at 514-482-8886 ext. 2.

For your awareness, in regards to the further spread of coronavirus in Canada, travel restrictions have recently been removed across all border crossings. For reference and details, please review the following link carefully: <https://travel.gc.ca/travel-covid>

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit: www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/inadmissibility.html

If you have attendees from visa-requiring countries (www.cic.gc.ca/english/visit/visas.asp), please contact the Special Events Unit of Immigration, Refugees and Citizenship Canada (IRCC) at special.events@cic.gc.ca with the specifics of your event. They will assess the visa requirements of your event.

Visa-exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly to or transit through Canada. For more information please visit: www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html

Are you flying into Canada? Would you like to potentially cut your processing time in half? The CanBorder – eDeclaration app for your smart phone is quick, simple and secure, operates in airplane mode (once downloaded) and allows you to create a declaration for up to five travellers with the same place of residence. For more information please visit: www.cbsa.gc.ca/new-neuf/app-eng.html

To facilitate border procedures it is recommended that exhibitors, carriers, all organizations, and foreign attendees be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,

Todd Stinson
Regional Coordinator, International Events and Convention Services Program (IECSP)
Canada Border Services Agency
Telephone: 306-928-2055 Fax: 306-928-2008
Email: Todd.Stinson@cbsa-asfc.gc.ca
Government of Canada

Canada

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Immigration, Refugees and Citizenship Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html*