Show Information

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Official Service Provider

Global Experience Specialists, Inc. (GES)

#25, 5805 – 76 Ave SE Phone: (403) 243-2212 Toll Free: (800) 636-8235

Calgary, AB Fax: (403) 243-3868 Email: exhibitorserviceswest@ges.com

T2C 5L8

GES will be onsite to assist you in coordinating any last minute services, order additional products, and to answer any questions you may have.

Show Information

Booth Size: 10' x 10' Standard Booth Package Includes:

Backwall DrapeBlack8' high black back walls, 3' high black side walls, 6' blackSidewall Drape:Blackskirted table, two folding chairs, 10' x 10' grey carpet

Booth Carpet Colour: Grey
Aisle Carpet Colour: Red

Important Dates Be sure to check all supplier order forms for additional deadlines.

Discount Deadline Date: March 13, 2020 GES Orders must be received with payment by this date.

Advance Warehouse Receiving Dates: Feb 24, 2020 March 17, 2020

Exhibitor Move In Dates: March 20, 2020

GES On-Site Service Desk Dates: GES on site from 8 am until 10 pm

Show Open Dates: Sat, March 21, 2020

Exhibitor Move Out Dates: Sun, March 22, 2020

Carrier Check-in Post Show: Sun, March 22, 2020 5 pm

Facility must be clear by: Sun, March 22, 2020 10 pm

Shipping Addresses Use provided Shipping Labels in this Exhibitor Services Manual to expedite handling

Advance Shipments to Warehouse Address: Shipments should arrive on or between:

c/o GES/PGA of Alberta Calgary Golf Show Feb 24, 2020 until March 17, 2020

(Company Name & Booth #) Warehouse receiving hours are: 5805 76 Ave SE

Unit 25

8:00 AM to 4:00 PM Monday to Friday

Calgary, AB, T2C 5L 8

The warehouse is closed on weekends and holidays.

*See shipping label in the exhibitor manual.

Direct Shipments to Showsite Address: Direct to Showsite Receiving Dates:

c/o GES/PGA of Alberta Calgary Golf Show

(Company Name & Booth #)

20 Roundup Way SE Calgary, AB T2G 2W1

March 20, 2020

*See shipping label in the exhibitor manual.



dock closes at: 4 pm

Shipments to begin arriving at: 8 am



One Place for Exhibit Planning Ordering and Management

ExpressoSM by GES is a simple to navigate, picture-driven system customized specifically for your show.

It's more than just your exhibitor manual online.

Exhibitors can:

- Order exhibit products and services for multiple booths
- View account order history
- View important show and event information
- Track small packages and inbound shipments
- Download the show schedule into Outlook or iCalendar
- Print shipping labels
- Chat with our award-winning GES National ServicenterSM

Order Everything You Need for Your Show



- Go to https://ordering.ges.com/
- Log in or sign up with a new account
- Browse products and services and you will be guided through the ordering process





Payment and Credit Card Authorization

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Exhibiting Firm Company Name Booth Number Street Address City Province/State Postal Code/ZIP Country Name of Primary Contact Phone Email Name of Contact at Booth/Showsite Phone Email Please indicate if you will be using a Third Party for billing of services: Method of Payment Yes – Please return Third Party Billing Request Form Credit Card ☐ EFT/Wire Transfer Cheque

Discount Pricing

• To qualify for **Discount Pricing**, orders must be received <u>with payment in full on or before the deadline date</u>. Late orders will be charged the **Regular Prices**. Orders without payment cannot be processed until payment is received and could be charged the **Regular Price**.

Method of Payment

- GES accepts American Express, MasterCard, Visa, Debit Card, Cheque and EFT/Bank Wire Transfers. Purchase Orders are not considered payment.
- Exhibitors will be charged a \$25.00 fee for returned NSF cheques.

Bank Wire Transfer Information

- To properly credit your account, please complete the Electronic Funds/Wire Transfer Form included with the GES order forms and send the
 following information to the GES Exposition Services (Canada) Limited address listed on the Electronic Funds/Wire Transfer Form.
- NOTE: There is a minimum \$20.00 Service Charge (North America), \$40.00 (International) applicable on all wire transfers. Fees vary depending on banks processing wire transfers.

Payment Schedule

 Payment for all services must be pre-paid in full. GES will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's Credit Card Authorization on file.

Third Party Billing

You may arrange for an exhibit house or other agent to manage your exhibit & order services on your behalf. GES will agree to this arrangement
if the exhibit house or agent makes satisfactory payment arrangements with us. In the event the authorized Third Party does not pay, each
exhibiting company is ultimately responsible for all charges incurred on its behalf. See Third Party Billing Request Form.

Adjustments and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labour are subject to cancellation fees. Refer
to each order form for details.

Credit Card Charge Authorization (Required for All Forms of Payment)

All information must be provided. Your order will not be processed if any information is missing. We require your credit card charge authorization to be on file with GES even if you are paying by cheque or bank wire transfer.

| Cardholder Name - Pl | ease Pi | rint | | | | | | | | | | | | | | |
|--------------------------|---------|-----------|---------|-----------|----------|--------|--------|---------|------|-------|------------|----------------------------|------------|---------------------------|-------|--|
| Billing Address | | | | | | | | | | | | | | | | |
| City | | | | | | | | | | | | Province/Sta | ate | Postal Code/Zip | | Country |
| Account Number | er | | | | | | | | | | | Expiration Date | | MasterCard VISA | | Corporate Card Personal Card |
| | | | | | | | | | | | | MM/YY | | American Express | | 1 |
| This authorization all | ows GE | S Cana | da to d | charge a | any fees | outsta | nding | after s | show | close | to | this credit card (includin | ng fun | ds owed due to a chequ | ue re | turned NSF). |
| Total and S Please Sign | X | | | | fax: (4 | 03) 24 | 13.386 | 68 or | by e | mail: | <u>e</u>) | xhibitorserviceswest@ | <u>ges</u> | I agree in pl accepted | GES | g this order that I have Payment Policy and onditions of Contract, |
| | Au | ıthorized | d Nam | ne - Plea | se Print | | | | | | | Date | | Total Payment Enclosed | | \$ GST # R104060264 |



Third Party Billing Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

| | E | Email | Phone Number | Booth Number |
|--|--|--|---|---|
| | | ner than exhibiting company | | |
| Step 1. Provide the Ex | chibiting Compa | ny contact informati | on and signatu | re |
| Exhibiting Company Name | | Name of Primary Contact | Boot | h Number |
| Exhibiting Company Street Address | | City | Province/State | Postal Code/ZIP Country |
| Phone | Fax | Name of Secondary Contac | t (Optional) | |
| Name of Contact at Booth/Showsite | Phone | Secondary Contact Phone | Ema | il |
| | arty is not to be invoiced for | ce to the Third Party "All Services" please select speci and submit with this form if third pa | fic services below. Exhibi | |
| ☐ Booth Cleaning ☐ Exhibit☐ Rental Carpet ☐ Rental☐ Other (Please Specify) | | gistics 🔲 I & D Labor | ☐ Forklift Labor | ☐ Material Handling |
| Step 3. Provide the Ti | nird Party contac | ct information | | |
| Third Party Company Name | | Name of Prima | ry Contact Ema | il |
| Third Party Street Address | | City | Province/State | Postal Code/ZIP Country |
| Name of Contact at Booth/Showsite | Phone | Secondary Contact Phone | | |
| Stan A Cradit Card Cl | Sarge Authorizat | ion (Peguired for All | Forms of Davin | nent) |
| All information must be provided. Yo on file with GES even if you are payi Cardholder Name - Please Print | ur order will not be process | ed if any information is missing. W | | |
| All information must be provided. Yo on file with GES even if you are payi Cardholder Name - Please Print Billing Address | ur order will not be process | ed if any information is missing. W | e require your credit card | charge authorization to be |
| Step 4. Credit Card Cl All information must be provided. Yo on file with GES even if you are payi Cardholder Name - Please Print Billing Address City Method of Payment Account Number | ur order will not be processing by cheque or EFT/bank | ed if any information is missing. W wire transfer. | e require your credit card State Postal Code/Zi | charge authorization to be |
| All information must be provided. Yo on file with GES even if you are payi Cardholder Name - Please Print Billing Address City Method of Payment | ur order will not be processing by cheque or EFT/bank Credit Card Credit Card Illing Request that is not complete or rely. All Invoices are due and payable unformation even if you are paying by company or its Ager | ed if any information is missing. W wire transfer. Province/ EFT/Wire Transfer | State Postal Code/Zi MasterCard VISA American Express and agreed that the Exhibiting Congents. If an Agent does not pay the ct, and GES' Payment Policy apply St@ges.com | p Country Corporate Card Personal Card Description is ultimately responsible to invoice before the last day of the |
| All information must be provided. Yo on file with GES even if you are paying a confile with GES even if you are paying a confile with GES even if you are paying a confile with GES even if you are paying a confile with GES even if you are paying a confile with GES even if you are paying a confile with GES reserves the right to deny any Third Party Bifur payment of charges for services requested show, charges will revert to the Exhibiting Comparall Agents. We require your complete credit card in the confile with GES even if you are paying a confile with GES even if you ar | ur order will not be processing by cheque or EFT/bank Credit Card Credit Card Illing Request that is not complete or rely. All Invoices are due and payable unformation even if you are paying by company or its Ager | ed if any information is missing. W wire transfer. Province/ EFT/Wire Transfer | State Postal Code/Zi MasterCard VISA American Express and agreed that the Exhibiting Code agents. If an Agent does not pay the ct, and GES' Payment Policy apply St@ges.com I agree in accepte GES Ter Total Payment Forclosed | p Country Corporate Card Personal Card Personal Card Company is ultimately responsible the invoice before the last day of the to both the Exhibiting Company and to placing this order that I have at GES Payment Policy and the Conditions of Contract, |



Electronic Funds/Wire Transfer Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

| Exhibiting Firm Company Name | | Email | Phone Number | er Booth No | | |
|-----------------------------------|-------|--------------|----------------|-----------------|---------|--|
| Exhibiting Company Street Address | | City | Province/State | Postal Code/ZIP | Country | |
| Phone | Fax | Name of Seco | | | | |
| Name of Contact at Booth/Showsite | Phone | Secondary Co | ntact Phone E | mail | | |

Please complete and return this form to : Hanin Abdallah, Accounts Receivable GES Canada Limited

Email: <u>ar@ges.com</u> Fax: 905-283-0501

GES Bank Information

| Beneficiary's Name: Bank Name: Address: | GES Canada Limited Bank of Montreal 350 – 7 th Avenue SW Calgary, AB | | | | |
|--|---|--|--|--|--|
| If you are sending Canadian Dollars (| T2P 3N9 \$CDN) EFT/Direct Deposit | If you are sending American Dollars (\$US) | | | |
| Institution code #: 001 Transit #: 00109 Account #: 1967-990 | Institution code #: 001 Transit #: 00109 Account #: 4773-410 | | | | |
| | Wire Transfers | | | | |
| Account #: 1967-990 Beneficiary's Bank: //CC000100109 Swift Code: BOFMCAM2 | Account #: 4773-410 Beneficiary's Bank: //CC000100109 Intermediary bank: Wells Fargo Bank (FKA Wachovi Swift Code: PNBPUS3NNYC Routing / BIC / NCC / BSC or ABA Number: 026005092 | | | | |
| Invoice Amount: | | Date of Transfer: | | | |
| *Minimum Bank Charge: \$20.00 (North America | n) \$40.00 (International) | | | | |

Please Note: Please ensure transfer is made by the deadline date on your Order Form or Quotation.

Additional charges will be incurred for late payments, and services may be delayed.

*Minimum Bank Charges as shown above, reflect GES's bank charges only.

Any additional wire transfer and EFT fees are the exhibitor's responsibility.



Carpet

Standard

Standard is conventional filament nylon carpet that is re-used for pre-cut sizes and new for custom-cut orders.

Includes:

Red

- Custom Cut includes 4 mil poly covering
- Available in pre-cut sizes
- Installation and pick-up at the close of the show
- Front edge taping



Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.





Carpet Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Company Name Email Phone Number Booth Number



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be
 available and substitutions might be necessary.
- Do you have a booth larger than 300 sq. ft., an island or peninsula? Order Custom-Cut carpet! (Minimum 100 sq. ft. order required.)
- All Custom-Cut Carpet includes Carpet Plastic Covering.
- Orders for Carpet Pad and Plastic Covering will be charged at a minimum of 100 Sq.Ft.
- All orders received after the Discount Price Date will be processed at the Regular Price.
- · Exhibitor is responsible for all items for the duration of the show.
- · Charges are for rental of equipment only. All items remain the property of GES.
- · All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- · Carpet colour subject to availability.

Carpet

Standard Color Options

(Grey will be provided if no color is indicated below)









| Item Code | Description | Color | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---------------------------------|-------|---------------|---------------|-----|-------|-------|
| C1010 | Pre-Cut Standard Carpet 10'x10' | | 188.00 | 263.00 | | 5.00 | \$ |
| C1020 | Pre-Cut Standard Carpet 10'x20' | | 376.00 | 526.00 | | 5.00 | \$ |
| C1030 | Pre-Cut Standard Carpet 10'x30' | | 565.00 | 791.00 | | 5.00 | \$ |

Calculate Sq. Ft. = Width_____X Length____=___Total Sq.Ft.

| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|--|--------|---------------|---------------|-----|-------|-------|
| CUSTC | Standard Carpet Custom-Cut, Per Sq.Ft. | | 1.88 / Sq.Ft. | 2.63 / Sq.Ft. | | 5.00 | \$ |

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---|---------------|---------------|-----|-------|-------|
| CACU | Carpet Padding, 1/2" Thick, Per Sq.Ft. | 1.27 / Sq.Ft. | 1.78 / Sq.Ft. | | 5.00 | \$ |
| CACU | Double Thick Carpet Padding, 1" Thickness, Per Sq.Ft. | 2.54 / Sq.Ft. | 3.56 / Sq.Ft. | | 5.00 | \$ |

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|-------------------------------------|---------------|---------------|-----|-------|-------|
| CAPC | Carpet Plastic Covering, Per Sq.Ft. | 0.28 / Sq.Ft. | 0.39 / Sq.Ft. | | 5.00 | \$ |

If ordering electrical or telecommunications services, will under carpet wiring be required?

□Yes

□No

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

X

Authorized Signature

Authorized Name - Please Print Date

Total Payment Enclosed

\$

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

GST # R104060264

rized Name - Please Print Date

Cancellation Policy: Custom Size Booth Carpet cancelled after being cut will be charged 100%. All other carpet cancelled will be charged 100% of original price after

Booth Cleaning Order Form

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PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Company Name Email Phone Number Booth Number



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Easy Ordering Tips:

- · Vacuuming includes emptying your wastebasket nightly.
- Cost of services will be invoiced based on the total area of your booth.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be
 available and substitutions might be necessary.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Step 1. Calculate Booth Square Footage

Width _____ 100 ___ X Length ____ 100 ___ = ___ 10,000 ___ Total Sq. Ft.

Step 2. Order Cleaning Services

| Item Code | Description | Discount (\$) | Standard (\$) | Total Sq. Ft. | # of Days | Tax % | Total |
|-----------|--------------------------------------|---------------|---------------|---------------|-----------|-------|-------|
| BCICSF1 | Initial Cleaning 50 – 600 sq. ft. | 0.48 / Sq.Ft. | 0.67 / Sq.Ft. | | 1 | 5.00 | \$ |
| BCICSF2 | Initial Cleaning 601 – 1000 sq. ft. | 0.37 / Sq.Ft. | 0.52 / Sq.Ft. | | 1 | 5.00 | \$ |
| BCICSF3 | Initial Cleaning over 1000 sq. ft. | 0.27 / Sq.Ft. | 0.38 / Sq.Ft. | | 1 | 5.00 | \$ |
| BCDCSF | Daily Cleaning (per sq. ft. per day) | 0.23 / Sq.Ft. | 0.32 / Sq.Ft. | | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Authorized Name - Please Print

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment Enclosed

Date

\$___

GST # R104060264

Cancellation Policy: No cancellations after move-in begins. All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Furniture and Accessories

Chairs



Chair, Plastic Contour, Grey



Padded Chair



Padded Stool

Tables



Table, Starbase, 30" Diameter x 40" High



Table, Starbase, 40" Diameter x 30" High

Skirted Tables



Table 4', Skirted 4 Sides, 24" x 30" High



Table 6', Skirted 3 Sides, 24" x 30" High



Table 8', Skirted 3 Sides, 24" x 30" High

Table Skirt Colors



White



Silver



Black



Green



Blue

Red



Colors may vary due to facility lighting, printing limitations and dye lot differences. Some items may not be available at all locations. See order form for details. Styles of items portrayed on this brochure may vary in some locations.

Furnishings Order Form

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PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Company Name

Email

Phone Number

Booth Number



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Easy Ordering Tips:

- · All prices include delivery, rental, and removal.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be
 available and substitutions might be necessary.
- · All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- · If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- · All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Standard Furnishings

Chairs

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---------------------------|---------------|---------------|-----|-------|-------|
| 30050 | Grey Contour Chair | 35.50 | 49.50 | | 5.00 | \$ |
| FGFSC | Grey Fabric Side Chair | 48.00 | 67.00 | | 5.00 | \$ |
| FGFAC | Grey Fabric Arm Chair | 49.50 | 69.50 | | 5.00 | \$ |
| FGFCS | Grey Fabric Counter Stool | 105.00 | 147.00 | | 5.00 | \$ |

Pedestal Tables

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|--------------------------------------|---------------|---------------|-----|-------|-------|
| FPEDT40 | Cocktail Table – 30" round, 40" high | 105.00 | 147.00 | | 5.00 | \$ |
| FPEDT | Starbase Table – 30" round, 30" high | 87.00 | 122.00 | | 5.00 | \$ |
| FCOFT | Coffee Table – 30" round, 18" high | 67.00 | 94.00 | | 5.00 | \$ |

Accessories

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---|---------------|---------------|-----|-------|-------|
| FCS | Pair of Tape Stanchions | 102.00 | 143.00 | | 5.00 | \$ |
| FCS | Additional Tape Stanchions / ea. | 51.00 | 71.00 | | 5.00 | \$ |
| FESL | Aluminum Easel | 48.00 | 67.00 | | 5.00 | \$ |
| FCT | Coat Tree | 37.00 | 52.00 | | 5.00 | \$ |
| FBH | Bag Stand 41'H | 79.00 | 111.00 | | 5.00 | \$ |
| FLR | Literature Rack | 94.00 | 132.00 | | 5.00 | \$ |
| FCSH | Sign Holder, Chrome, 22"x28" (Sign Extra) | 57.00 | 80.00 | | 5.00 | \$ |
| FSBD | Gold Ballot Drum, Small, Table Top | 76.00 | 106.00 | | 5.00 | \$ |
| FWB | Wastebasket | 26.00 | 36.50 | | 5.00 | \$ |
| FCSU | White Counter Storage Unit 40'H | 163.00 | 228.00 | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign X

Authorized Signature

Total Payment Enclosed

\$

I agree in placing this order that I have accepted GES Payment Policy and

GES Terms & Conditions of Contract,

GST # R104060264

Authorized Name - Please Print

Date

Cancellation Policy: 50% refund will apply for furnishings cancelled prior to show opening. All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Furnishings Order Form

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PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Company Name Phone Number Booth Number Fmail



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Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be available and substitutions might be necessary.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Standard Furnishings

Table Skirt Color Options

(Black will be provided if no color is indicated below)

















Counter Skirt Color Options

(Black will be provided if no color is indicated below)







(Blue) (Silver) (White) (Black)

Skirted Tables

| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---|--------|---------------|---------------|-----|-------|-------|
| DT4 | Table 4', Skirted 4 Sides, 30" High, 24" Wide | | 98.00 | 137.00 | | 5.00 | \$ |
| DT6 | Table 6', Skirted 3 Sides, 30" High, 24" Wide | | 108.00 | 151.00 | | 5.00 | \$ |
| DT8 | Table 8', Skirted 3 Sides, 30" High, 24" Wide | | 116.00 | 162.00 | | 5.00 | \$ |
| DTS4S | Table, Skirt 4th Side | | 43.00 | 60.00 | | 5.00 | \$ |

Unskirted Tables

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---|---------------|---------------|-----|-------|-------|
| UD4 | Table 4', Unskirted, 30" High, 24" Wide | 56.00 | 78.00 | | 5.00 | \$ |
| UD6 | Table 6', Unskirted, 30" High, 24" Wide | 66.00 | 92.00 | | 5.00 | \$ |
| UD8 | Table 8', Unskirted, 30" High, 24" Wide | 74.00 | 104.00 | | 5.00 | \$ |

Skirted Counters

| • | | | | | | | |
|---|---|--------|---------------|---------------|-----|-------|-------|
| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
| RD4 | Table 4', Skirted 4 Sides, 42" High, 24" Wide | | 112.00 | 157.00 | | 5.00 | \$ |
| RD6 | Table 6', Skirted 3 Sides, 42" High, 24" Wide | | 137.00 | 192.00 | | 5.00 | \$ |
| RD8 | Table 8', Skirted 3 Sides, 42" High, 24" Wide | | 168.00 | 235.00 | | 5.00 | \$ |
| DTS4S | Table, Skirt 4th Side | | 51.50 | 72 00 | | 5.00 | \$ |

Unskirted Counters

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---|---------------|---------------|-----|-------|-------|
| RUD4 | Table 4', Unskirted, 42" High, 24" Wide | 70.00 | 98.00 | | 5.00 | \$ |
| RUD6 | Table 6', Unskirted, 42" High, 24" Wide | 96.00 | 134.00 | | 5.00 | \$ |
| RUD8 | Table 8', Unskirted, 42" High, 24" Wide | 126.00 | 176.00 | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Authorized Name - Please Print

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment **Enclosed**



GST # R104060264

Cancellation Policy: No refunds/exchanges on cancelled skirted tables prior to show opening. All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Custom Booth Draping Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Company Name

Fmail

Phone Number

Booth Number



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Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be available and substitutions might be necessary.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Custom Booth Draping

Color Options

(Black will be provided if no color is indicated below)



Regular Banjo Drape

| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|-----------------------------------|--------|---------------|---------------|-----|-------|-------|
| D3 | 3 Ft. High Banjo (Per Linear Ft.) | | 7.95 | 11.10 | | 5.00 | \$ |
| D8 | 8 Ft. High Banjo (Per Linear Ft.) | | 9.30 | 13.05 | | 5.00 | \$ |

High Banjo Drane (Black Only)

| 9 | Banjo Brapo (Black Giny) | | | | | | |
|-----------|------------------------------------|--------|---------------|---------------|-----|-------|-------|
| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
| D12 | 12 Ft. High Banjo (Per Linear Ft.) | Black | 16.50 | 23.00 | | 5.00 | \$ |
| D16 | 16 Ft. High Banjo (Per Linear Ft.) | Black | 18.00 | 25.00 | | 5.00 | \$ |

High Velour Drape (Black Only)

| Item Code | Description | Colour | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|------------------------------------|--------|---------------|---------------|-----|-------|-------|
| D18 | 18 Ft. High Banjo (Per Linear Ft.) | Black | 28.00 | 39.00 | | 5.00 | * |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Total Payment **Enclosed** Date

I agree in placing this order that I have accepted GES Payment Policy and

GES Terms & Conditions of Contract,

GST # R104060264

Authorized Name - Please Print

Cancellation Policy: 50% refund will apply for draping cancelled prior to show opening. All claims or discrepancies must be settled at the GES Service Centre prior to show

Specialty Furniture Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Discount Deadline Date:

Booth Number

Mar 21 - 22, 2020

March 13, 2020

Company Name



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing

Email



Phone Number



Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders three (3) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Orders will not be processed until payment has been received.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Colours, sizes and styles may vary slightly.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Specialty Furniture

Soft Seating

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|----------------------------|---------------|---------------|-----|-------|-------|
| SPE001 | White Leather Sofa | 389.00 | 545.00 | | 5.00 | \$ |
| SPE002 | White Leather Love Seat | 283.00 | 396.00 | | 5.00 | \$ |
| SPE003 | White Leather Armchair | 219.00 | 307.00 | | 5.00 | \$ |
| SPE004 | Espresso Leather Sofa | 389.00 | 545.00 | | 5.00 | \$ |
| SPE005 | Espresso Leather Love Seat | 283.00 | 396.00 | | 5.00 | \$ |
| SPE006 | Espresso Leather Armchair | 219.00 | 307.00 | | 5.00 | \$ |

Tables

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|------------------------|---------------|---------------|-----|-------|-------|
| SPE015 | Coffee Table | 126.00 | 176.00 | | 5.00 | \$ |
| SPE016 | End Table | 88.00 | 123.00 | | 5.00 | \$ |
| SPE009 | Glass Top Dining Table | 301.00 | 421.00 | | 5.00 | \$ |

Seating

| Item | n Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|------|--------|------------------------|---------------|---------------|-----|-------|-------|
| SP | E010 | Fabric Dining Chair | 104.00 | 146.00 | | 5.00 | \$ |
| SP | E012 | White Fabric Tub Chair | 191.00 | 267.00 | | 5.00 | \$ |

Stools

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|------------------|---------------|---------------|-----|-------|-------|
| SPE019 | White Pump Stool | 138.00 | 190.00 | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,



Authorized Name - Please Print

GST # R104060264

Cancellation Policy: Items cancelled will be charged 100% of original price after move-in begins.

Order Online https://ordering.ges.com/



Standard Exhibit Systems

With the following GES® standard exhibits to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the trim and panels, and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom furnishings, hanging signs, or graphics, contact **GES** at **403.243.2212** or **DWarcup@ges.com**

10' x 10' Exhibit Rentals

STANDARD





ENHANCED















Choice of coloured infill panels



Choice of carpet colour





Standard Exhibit Systems

With the following GES® standard exhibits to choose from, selecting the size and configuration that meets your tradeshow needs is easy. Our modular exhibits are hassle-free because you pay no design fees, no shipping fees, and no repair or refurbishing fees. Plus, you may customize the trim and panels, and choose from a wide variety of accessories to create a unique exhibit that reinforces your brand and marketing efforts.

All packages include rental, delivery, installation, and dismantling. For other custom furnishings, hanging signs, or graphics, contact **GES** at **403.243.2212 or DWarcup@ges.com**

10' x 20' Exhibit Rentals

STANDARD



Model 4









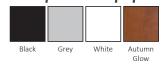








Choice of coloured infill panels



Choice of carpet colour





Exhibit Systems Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Phone Number Booth Number Company Name Fmail



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Payment may be made by cheque up to two weeks prior to the 1st day of move in.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

Standard Exhibits

13 oz. Carpet Colour Options

Exhibit Panel Colour Options









(Black)

(White) (Grey) (Autumn Glow) (Hardrock Maple)

| 1,329.00 | 1,861.00 | | 5.00 | \$ |
|----------|--|---|---|---|
| | | | 1 | 1 * |
| 1,485.00 | 2,079.00 | | 5.00 | \$ |
| 1,441.00 | 2,017.00 | | 5.00 | \$ |
| 1,974.00 | 2,764.00 | | 5.00 | \$ |
| 2,195.00 | 3,073.00 | | 5.00 | \$ |
| 2,148.00 | 3,007.00 | | 5.00 | \$ |
| 109.00 | 153.00 | | 5.00 | \$ |
| | 1,441.00 1,974.00 2,195.00 2,148.00 | 1,441.00 2,017.00 1,974.00 2,764.00 2,195.00 3,073.00 2,148.00 3,007.00 | 1,441.00 2,017.00 1,974.00 2,764.00 2,195.00 3,073.00 2,148.00 3,007.00 | 1,441.00 2,017.00 5.00 1,974.00 2,764.00 5.00 2,195.00 3,073.00 5.00 2,148.00 3,007.00 5.00 |

| You can u | pload your file | (s) to: <u>https</u> | s://file.ges.com/ |
|-----------|-----------------|----------------------|-------------------|
|-----------|-----------------|----------------------|-------------------|

Enter cgraphics@ges.com in the "Recipient Email Address" field.

IMPORTANT: Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

Models 1, 2, 5 Identification Sign to Read:

Model 4, Identification Signs to Read:

Carpet Colour: All carpet and panel colours subject to availability

Please indicate date and time of arrival:

Date of Arrival

Panel Colour:

Time of Arrival:

Date

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

| Please | |
|--------|--|
| Sign | |

Order Online https://ordering.ges.com/

Authorized Signature

Authorized Name - Please Print

Total Payment **Enclosed**

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

GST # R104060264

Cancellation Policy: No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.



Exhibit Systems Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Company Name Phone Number Booth Number Fmail



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- All prices include delivery, rental, and removal.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- Payment may be made by cheque up to two weeks prior to the 1st day of move in.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

Show Special Booths

Header Sign(s) - 12"x116" • Infill Panels • Carpet • Installed & Dismantled • No Labour Costs • No Material Handling Cost

Package A: 10' x 10'



Package B: 10' x 20'



13 oz. Carpet Colour Options









(Black) (White)

| Code | Description | Discount (\$) | Show Site (\$) | Qty | Tax % | Total | |
|-------|--|----------------------------|-----------------------------|---------------------|---------------|-------|--|
| SS001 | Package A, 10' x 10' Inline | 1,202.00 | 1,683.00 | | 5.00 | \$ | |
| SS002 | Package B, 10' x 20' Inline | 1,871.00 | 2,619.00 | | 5.00 | \$ | |
| | Custom Header Sign | 109.00 | 153.00 | | 5.00 | \$ | |
| | Enter <u>cgraphics@ges.com</u> in the "Recipient Email Address" field. IMPORTANT: Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Commentary Package A. Identification Sign to Read: | | | | | | |
| | Package A, Identification Sign to Read: | ocimumser, and any other s | pecifics associated with yo | ur grapnic file und | der Comments: | | |
| | Package A, Identification Sign to Read: | Left: | pecifics associated with yo | Right: | er Comments: | | |

| Date of Arrival | Time of Arrival |
|-----------------|-----------------|

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com



Authorized Signature

Authorized Name - Please Print

Total Payment **Enclosed**

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

GST # R104060264



Exhibit Accessories Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Company Name

Email

Phone Number

Booth Number



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- · All prices include delivery, rental, and removal.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site some items may not be available and substitutions might be necessary.
- · All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in any GES rental items.
- · Changes to the structure design or graphics will result in additional fees.

Standard Accessories

| Item Code | Description | Discount (\$) | Show Site (\$) | Qty | Tax % | Total |
|-----------|--|---------------|----------------|-----|-------|-------|
| PED001 | Pedestal (White) 20"L x 20"W x 28"H | 111.00 | 154.00 | | 5.00 | \$ |
| PED002 | Pedestal (White) 20"L x 20"W x 36"H | 111.00 | 154.00 | | 5.00 | \$ |
| GPML | Multi-level Pedestal (White) 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 40") | 550.00 | 770.00 | | 5.00 | \$ |
| GSC | Storage Counter (White) 80"L X 20"W X 40"H | 328.00 | 459.00 | | 5.00 | \$ |
| GCC | Curved Counter (White) 60"L X 20"W X 40"H | 225.00 | 315.00 | | 5.00 | \$ |
| G99A | 99A Showcase (White/Glass) 40"L X 20"W X 41"H | 225.00 | 315.00 | | 5.00 | \$ |
| G99B | 99B Showcase (White/Glass) 40"L X 20"W X 41"H | 229.00 | 321.00 | | 5.00 | \$ |
| G99C | 99C Showcase (White/Glass) 26"L X 26"W X 96"H | 332.00 | 465.00 | | 5.00 | \$ |
| G99D | 99D Showcase (White/Glass) 40"L X 20"W X 96"H | 468.00 | 655.00 | | 5.00 | \$ |

GEM Booth Accessories

Designed to fit GES hardwall booths.

| Item Code | Description | Discount (\$) | Show Site (\$) | Qty | Tax % | Total |
|-----------|---|---------------|----------------|-----|-------|-------|
| GWF | Waterfall With Eight Hooks | 22.00 | 31.00 | | 5.00 | \$ |
| GGR | Garment Rail 39"W | 57.00 | 80.00 | | 5.00 | \$ |
| GFS | Shelves - Flat 37"L X 12"W | 48.00 | 67.00 | | 5.00 | \$ |
| GAS | Shelves - Angled 37"L X 12"W | 48.00 | 67.00 | | 5.00 | \$ |
| GSWP | Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels) | 133.00 | 186.00 | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign X

Authorized Signature

Authorized Name - Please Print

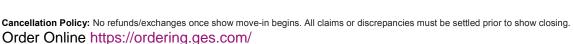
Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment Enclosed

\$

GST # R104060264





Standard Graphics

38" Ad Board



600851 Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)

600853 Freestanding 38"W x 84"H Vertical Ad Board w/ White Cardboard Base, Double Sided

Includes cardboard base, graphic and delivery.

Printed base available at additional cost.

24" Ad Board



600850 Freestanding 24"W x 84"H Vertical Ad Board w/ White Cardboard Base, Single Sided (includes cardboard base, graphic & delivery)

600852 Freestanding 24"W x 84"H Vertical Ad Board w/ Cardboard Base, Double Sided

Includes cardboard base, graphic and delivery.

Printed base available at additional cost.

22" x 28" with Sign Holder



6' x 3' Banner



600533 22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided 600534 22"W x 28"H Vertical Sign w/ Sign Holder, Double

Includes sign holder rental, graphic and delivery.

Sided

600535 72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets, Single Sided

Banner is available horizontal or vertical. Includes silver grommets.



Graphics Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Company Name Email Phone Number Booth Number



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- · All prices include delivery, rental, and removal.
- Upload your artwork to https://file.ges.com/
- Orders will not be processed until payment has been received.
- · All orders received after the Discount Price Date will be processed at the Standard Price.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Graphics and Signage

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|--|---------------|---------------|-----|-------|-------|
| S2228 | 22"W x 28"H Vertical Sign w/ Sign Holder, Double Sided | 132.00 | 185.00 | | 5.00 | \$ |
| S2228 | 22"W x 28"H Vertical Sign w/ Sign Holder, Single Sided | 104.00 | 146.00 | | 5.00 | \$ |
| S2844 | 28"W x 44"H Vertical Sign w/ Easel, Single Sided | 140.00 | 196.00 | | 5.00 | \$ |
| SBAN | 72"W x 36"H Vinyl Banner (horizontal or vertical) w/ Silver Grommets, Single Sided | 197.00 | 276.00 | | 5.00 | \$ |
| SMISC | Freestanding 24"W x 84"H Vertical Ad Board w/ Base, Double Sided | 293.00 | 410.00 | | 5.00 | \$ |
| SMISC | Freestanding 24"W x 84"H Vertical Ad Board w/ Base, Single Sided | 202.00 | 283.00 | | 5.00 | \$ |
| SMISC | Freestanding 38"W x 84"H Vertical Ad Board w/ Base, Double Sided | 437.00 | 612.00 | | 5.00 | \$ |
| SMISC | Freestanding 38"W x 84"H Vertical Ad Board w/ Base, Single Sided | 291.00 | 407.00 | | 5.00 | \$ |
| SMISC | Layout and Design Work / hour | 75.00 | 105.00 | | 5.00 | \$ |

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign X

Authorized Signature

Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment Enclosed

\$

GST # R104060264

Cancellation Policy: No refunds/exchanges on signs unless error lies with GES production.

Authorized Name - Please Print

Order Online https://ordering.ges.com/



Plants and Floral Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

Booth Number

March 13, 2020

Company Name Email

Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing



Phone Number



Easy Ordering Tips:

- · All prices include delivery, rental, and removal.
- Orders will not be processed until payment has been received.
- Return your orders two (2) weeks before show move-in to ensure availability. At show site color options and grades may not be available and substitutions might be necessary.
- · All orders received after the Discount Price Date will be processed at the Standard Price.
- · Exhibitor is responsible for all items for the duration of the show.
- · Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

Plants and Flower Arrangements

Floor and Table Plants

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|---------------------|---------------|---------------|-----|-------|-------|
| PFP25 | 2 ft. to 5 ft. Tall | 76.00 | 106.00 | | 5.00 | \$ |
| PFP68 | 6 ft. to 8 ft. Tall | 126.00 | 176.00 | | 5.00 | \$ |
| PBF | Boston Fern | 67.00 | 94.00 | | 5.00 | \$ |
| PTP | Table Plant – 10" | 59.00 | 83.00 | | 5.00 | \$ |
| PMUM | Mums | 43.00 | 60.00 | | 5.00 | \$ |

Flower Arrangements

| Item Code | Description | Discount (\$) | Standard (\$) | Qty | Tax % | Total |
|-----------|-----------------------------------|---------------|---------------|-----|-------|-------|
| PFAS | Standard Fresh Flower Arrangement | 118.00 | 165.00 | | 5.00 | \$ |
| PFAP | Premium Fresh Flower Arrangement | 218.00 | 305.00 | | 5.00 | \$ |
| PFAE | Exotic Fresh Flower Arrangement | 153.00 | 214.00 | | 5.00 | \$ |

PLEASE NOTE: Prices for flowering plants may change depending on type of flowers requested. Please list below the types of flowers you require along with any specific instructions and Exhibitor Services Department will check on availability and price:

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Authorized Name - Please Print

accepted GES Payment Policy and GES Terms & Conditions of Contract,

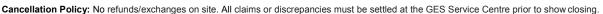
Total Payment Enclosed

Date

\$

I agree in placing this order that I have

GST # R104060264





Installation and Dismantle Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

 Company Name
 Email
 Phone Number
 Booth Number



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- · Orders placed at show site will be completed in the order in which they are received.
- Starting time can be guaranteed only when labor is requested for the start of the working day. All exhibit labor scheduled at the start of the working day will be dispatched to booth space. For all other starting times, check in at the GES desk one-half (½) hour before time requested.
- · Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received.
- The minimum charge for labor is one (1) hour per worker. Labor thereafter is charged in half (½) hour increments.
- Straight Time (ST): Monday through Friday from 8:00 AM to 4:00 PM.
- Overtime (OT): Monday through Friday from 4:00 PM to 12:00 AM. Saturday & Sunday from 8:00 AM to 4:00 PM.
- Double Time (DT): Monday through Sunday from 12:00 AM to 8:00 AM. Saturday & Sunday from 4:00 PM to 12:00 AM. All Holidays.

Step 1. Order Labour

| Item Code | Item Code | Description | Discount (\$) | Show Site (\$) | # Workers | X # Hours | Tax % | Total |
|-----------|-----------|----------------|---------------|----------------|-----------|-----------|-------|-------|
| LINREG | LOREG | ST Move In/Out | 85.50 | 111.00 | | | 5.00 | \$ |
| LINOT | LOOT | OT Move In/Out | 128.00 | 166.50 | | | 5.00 | \$ |
| LINDT | LODT | DT Move In/Out | 171.00 | 222.50 | | | 5.00 | \$ |

Step 2. Indicate the Service

Option A: GES Supervision



What is GES Supervision? An exhibitor chooses GES Supervised when they do not want to be present when the work is completed. On most shows and services, there is a minimum surcharge for the professional supervision. Remember, when an exhibitor chooses this option, please let us know when you are planning to arrive so that we can schedule accordingly.

GES Supervised (OK to proceed without exhibitor.) (A 30% (\$ 30.00 minimum) surcharge will be added)

GES will supervise labor to:

- Unpack and install display before Exhibitor arrival at show site.
- · Dismantle and pack the display after show closing.
- Subject to terms and conditions of all GES policies, including terms and conditions of contract.

Date of Arrival

Option B: Exhibitor Supervision



What is Exhibitor Supervision? An exhibitor chooses Exhibitor Supervised so they are able to instruct the laborer. The exhibitor is required to be in the booth and there are no supervision fees. Scheduling a date and time is necessary for this choice. Exhibitor assumes the responsibility and any liability arising for the work performed by labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

Exhibitor Supervised

- Indicate workers needed for installation and dismantling.
- Please estimate the number of workers and hours per worker needed for installation.

Move In

Move

Out

Date

| Schedule Dates | Schedule Start Time | Schedule End Time | # Workers |
|-------------------|------------------------|----------------------|--------------|
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |
| Schedule Dates | Schedule Start Time | Schedule End Time | # Workers |

| Dates | Start Time | End Time | Workers |
|--------------|------------|----------|---------|
| MM/DD/YR | AM | AM | |
| IVIIVI/DD/TK | PM | PM | |
| MM/DD/YR | AM | AM | |
| IVIIVI/DD/TK | PM | PM | |
| MM/DD/YR | AM | AM | |
| IVIIVI/DD/TR | PM | PM | |

Show Site Contact

Show Site Phone Number

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Authorized Name - Please Print

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment Enclosed

Φ CST # D

GST # R104060264

Time of Arrival

Cancellation Policy: Labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If Exhibitor fails to use the workers at the time confirmed, a one (1) hour "No-Show" charge per worker will apply.

In-Booth Forklift Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Company Name Email Phone Number Booth Number



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Easy Ordering Tips:

- In-booth forklift and labor may be required to assemble displays or when uncrating, positioning, and reskidding equipment and machinery.
- A forklift is required for placing equipment and materials weighing 200 pounds or more.
- If you require a forklift, a crew will be assigned consisting of a forklift with an operator.
- Orders placed at show site will be completed in the order in which they are received.
- Don't forget to order for Move In and Move Out.
- The exhibitor must check the forklift driver in and out at the GES desk.
- · Invoice will be calculated according to actual hours worked, relative to the original estimate and based upon the date received.
- The minimum charge for in-booth forklift is one (1) hour per worker. Thereafter it is charged in half (½) hour increments.
- Straight Time (ST): Monday through Friday from 8:00 AM to 4:00 PM.
- Overtime (OT): Monday through Friday from 4:00 PM to 12:00 AM. Saturday & Sunday from 8:00 AM to 4:00 PM.
- Double Time (DT): Monday through Sunday from 12:00 AM to 8:00 AM. Saturday & Sunday from 4:00 PM to 12:00 AM. All Holidays.

Step 1. Order Forklift

| Item Code | Item Code | Description | Discount (\$) | Show Site (\$) | # Forklifts | X # Hours | Tax % | Total |
|-----------|-----------|----------------|---------------|----------------|-------------|-----------|-------|-------|
| IBIRFL | IBORFL | ST Move In/Out | 130.00 | 182.00 | | | 5.00 | \$ |
| IBIOTFL | IBOOTFL | OT Move In/Out | 195.00 | 273.00 | | | 5.00 | \$ |
| IBIDTFL | IBODTFL | DT Move In/Out | 260.50 | 364.50 | | | 5.00 | \$ |

Step 2. Indicate the Service

Option A: Exhibitor Supervision



What is Exhibitor Supervision? An exhibitor chooses Exhibitor Supervised so they are able to instruct the laborer. The exhibitor is required to be in the booth and there are no supervision fees. Scheduling a date and time is necessary for this choice. Exhibitor assumes the responsibility and any liability arising for the work performed by labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

| \bigcirc | Exhibitor | Supervised |
|------------|-----------|-------------|
| () | LAHIDITOI | Oupci viscu |

- · Indicate workers needed for installation and dismantling.
- Please estimate the number of workers and hours per worker needed for installation.
- GES assumes no liability for loss, damage or bodily injury arising out of the
 installation and/or dismantling of Exhibitor's property by GES provided union
 labor. Exhibitor assumes the responsibility and any liability arising therefrom,
 for the work performed by union labor under Exhibitor's supervision.
 Exhibitors must stay clear during movement of freight.

GES is responsible for the following type(s) of work:

| Ouncrating | Unskidding | OPositioning |
|------------|---------------|--------------|
| OLeveling | ○ Dismantling | Recrating |
| Reskidding | | |
| | | |

Move In

Move

Out

| Schedule Dates | Schedule Start Time | Schedule End Time | # Forklifts |
|-------------------|------------------------|----------------------|----------------|
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |
| Schedule Dates | Schedule Start Time | Schedule End Time | # Forklifts |

| Schedule Dates | Schedule Start Time | Schedule End Time | # Forklifts |
|-------------------|------------------------|----------------------|----------------|
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |
| MM/DD/YR | AM PM | AM PM | |

Show Site Contact Show Site Phone Number

Total and Sign: Return to GES by fax: (403) 243.3868 or by email: exhibitorserviceswest@ges.com

Please Sign

Authorized Signature

Authorized Name - Please Print Date

I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract,

Total Payment Enclosed

\$

GST # R104060264

Cancellation Policy: Orders cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per forklift. If Exhibitor fails to use the forklift at the time confirmed, a one (1) hour "No-Show" charge per forklift will apply.



From your door - to the floor - and back Any Location. Any Mode. Any Service Level.

Allow the GES Logistics team to skillfully and efficiently manage the shipping and logistics process for you. As an industry leader, GES is committed to providing high level service while maintaining competitive rates and to providing an expert team you can rely on.

Consider these advantages:

- All-inclusive service: pick-up, warehousing, delivery, storage & outbound service.
- Advance Warehousing guarantees your shipment will arrive on-site, on time.
- Priority delivery ensures that your freight is delivered first.
- Various service options: round-trip, advance warehousing only, outbound shipping only.
- Various transport options: time-critical, expedited, international air and more.
- Eliminate additional fees charged by some carriers for trade show deliveries.
- Avoid long wait times at the docks. Maximize your set-up time.
- GES Logistics reps are on-site and at your service throughout the event.

From the beginning of move-in, throughout the event and until your last shipment leaves the show floor.

GES is the one-source solution for all of your Logistics needs.



Material Handling Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020

Company Name Email Phone Number Booth Number



Online Savings are Just a Click Away

Place your order online before the discount deadline for best pricing





Easy Ordering Tips:

- Material Handling is the unloading and delivery of exhibit freight to the exhibitor's booth on the show floor. Material handling charges will
 be invoiced to you at show site for any freight unloaded and delivered. Use this form to plan, estimate costs and pre-order this service.
- Crated Material is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Special Handling is defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Uncrated Material is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks. The advance receiving warehouse cannot receive uncrated shipments.
- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.

Step 1. Review Freight Material Handling Rates and Information

| | Crated | Special Handling | _ | Advance Shipments to Warehouse Dates: |
|---|---------------|---------------------|-------------------------------|---|
| Advance Shipment to Warehouse (200 lbs. minimum per shipment) | \$75.50 cwt | \$98.00 cwt | | Feb 24, 2020 : Advance shipments may begin arriving at warehouse. |
| | Crated | Special Handling | Uncrated | March 17, 2020 : Last day for shipments to arrive at warehouse. |
| Direct Shipment to Show Site (200 lbs. minimum per shipment) | \$59.00 cwt | \$76.50 cwt | \$94.50 cwt | Direct Shipments to Show Site Dates: |
| | | First Package | Each Additional Package | March 20, 2020 Direct shipments mav begin arriving at exhibit site after 8 am |
| Small Packages (50 lbs. maximum per shipment, received on sh | ow site only) | \$46.00 | \$11.75 ea | : Last dav for shipments to arrive at exhibit site by 4 pm . |



What is a small package shipment? Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. for the first shipment, per delivery. This includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall under the small package category may be subject to special handling charges.

Step 2. Estimate Order

Material Handling

Calculate Total CWT (Enter in increments of 100's only; round up to the next 100 mark if your weight is more than 8 lbs. over the previous 100 mark. 200 pound minimum per shipment.). We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

| pounds of freig | nt ÷ 100 = | Total CWT x | Rate = | Subtotal + 5% GST |
|--------------------------------|---------------------|--------------------------------------|------------------------|--|
| 1st Small Package Piece = \$46 | .00 + Add | itional Pieces x \$11.75 = | = | Subtotal + 5% GST |
| Shipment will be sent to: | ☐Show Site | ☐ Advance Warehouse | | |
| On Date: | By C | arrier: | Total Number of | f Pieces: |
| Total and Sign: Return | to GES by fax: (403 |) 243.3868 or by email: <u>exhib</u> | itorserviceswest@ges.c | I agree in placing this order that I have accepted GES Payment Policy and GES Terms & Conditions of Contract |

Authorized Signature

Authorized Name - Please Print Date

Total Payment Enclosed

\$

GST # R104060264

GES Policy: Please refer to GES' full Limits of Liability & Responsibility included in this Exhibitor Manual. All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

What is "Special" Handling?

Special Handling applies to shipments that are loaded in such a manner as to require additional labor and handling to unload or load out. An additional fee beyond the standard crated rate will apply.

Special Handling Includes:

Ground Loading

- Vehicles that are not dock height, preventing the use of loading docks.
- When docks are not readily available.
- · When convention facility has no dock space.

Side Door Loading

 Shipments tendered for delivery in such a manner as to prevent access from the rear of the trailer.

Constricted Space Loading

 Freight loaded "high and tight" or down one side as to make shipments not readily available.

Designated Piece Loading

 When a trailer must be loaded in a particular sequence to ensure fit.

Stacked, Cubed-out, or Loose Shipments

- Shipments loaded in such a manner requiring items to be removed to ground level for delivery to booth.
- Items that would need to be unstacked/stacked, unstrapped/strapped, or loadbars to be removed/ installed during the unload or load out process.

Multiple Shipments

 Shipments that are loaded mixed on the truck, failing to maintain shipment integrity and/or have multiple delivery areas.

Mixed Shipments

 Pieces for separate shipments that are loaded mixed throughout the delivery vehicle, or shipments of crated and uncrated goods where the percentage of uncrated is minimal and does not warrant full uncrated rate for shipment.

Improper Delivery Receipts

Shipments that arrive without individual Bill of Lading.
 Possible examples might include: UPS, FedEx, company trucks, privately-owned vehicles.

Uncrated Shipments

 Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling Examples:



Side Door Loading

Constricted Space Loading



Stacked Shipments

Uncrated Shipment



Multiple Shipments

DIRECT SHIPMENT

RUSH

EXHIBITION FREIGHT

TO:

Full Exhibiting Company Name at Show

PGA of Alberta Calgary Golf Show

Name of Exhibition

042600669

BOOTH NUMBER

GES

(Company Name & Booth #) 20 Roundup Way SE

Calgary, AB T2G 2W1

Shipment Should Arrive on or Between:

March 20, 2020 until

Certified Weight Tickets are required for all Shipments. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier pieces Number





FROM:

DIRECT SHIPMENT

TO:

Full Exhibiting Company Name at Show

PGA of Alberta Calgary Golf Show

Name of Exhibition

042600669

BOOTH NUMBER

Closed 12:00 PM - 1:00 PM & Holidays.

C/O

GES

(Company Name & Booth #)

20 Roundup Way SE

Calgary, AB T2G 2W1

Shipment Should Arrive on or Between: until

March 20, 2020

Certified Weight Tickets are required for all Shipments. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM;

| arrier | | |
|--------|----|--------|
| lumber | of | pieces |



Please print this label on a color printer if possible



FROM:

ADVANCE SHIPMENT

TO:

Full Exhibiting Company Name at Show

PGA of Alberta Calgary Golf Show

Name of Exhibition

042600669

BOOTH NUMBER

GES C/O

(Company Name & Booth #)

5805 76 Ave SE

Unit 25

Calgary, AB, T2C 5L 8

Shipment Should Arrive on or Between:

Feb 24, 2020

until March 17, 2020

Certified Weight Tickets are required for all Shipments. Drivers must check in by 2:00 PM to be guaranteed same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 AM - 4:30 PM; Closed 12:00 PM - 1:00 PM & Holidays.

Carrier pieces Number





FROM:

ADVANCE SHIPMENT

TO:

Full Exhibiting Company Name at Show

PGA of Alberta Calgary Golf Show

Name of Exhibition

042600669

Please print this label on a color printer if possible

BOOTH NUMBER

C/O

GES

(Company Name & Booth #)

5805 76 Ave SE

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| Carrier | | |
|---------|----|--------|
| lumber | of | pieces |



Shipping Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre Mar 21 - 22, 2020 Discount Deadline Date:

March 13, 2020

Pick up Information

| Company Nam | ne | Name of Primary Contact | Ph | one | Email | | | |
|--|---|---|---|--|---|---|---|--|
| Street Address | s No | Floor/Suite # | City | | Province/Sta | ate | Postal Code/ZIP | Country |
| Loading Dock | Business Ho | urs | Pick up Da | ate | | Pick up | Time Yes | ∏No |
| Customs Brok | er | Broker Contact Name | Bro | oker Phone Numbe | er | | Customs Pape | rwork Attached |
| My material | s are shipping to the: | Advance Warehouse | | Show Site | | | | |
| Destinat | ion Information | n | | | | | | |
| Exhibiting Con | npany Name | Booth Number | Showsite | Contact Phone | Showsite Cor | ntact Emai | I | |
| Street Address | s No | Floor/Suite # | City | | Province/Sta | ate | Postal Code/ZIP | Country |
| Loading Dock | Business Ho | urs | Delivery Da | nte | | Deliver | y Time | |
| Details o | of the items to | be shipped | | | | | | |
| Pieces | Description | | | Dimen | sions (in inc | ches): | | Est. Weight |
| | Cartons (cardboard) | | Н | X | W | x | L | |
| | Cases/Trunks (Fibre) | Colour: | Н | x | W | x | L | _ |
| | Crates (wooden) | | H . | X | W | x | L | _ |
| | Skids/Pallets | | Н | x | W | X | L | _ |
| | Carpet | Colour: | _ н | x | | x | L | _ |
| | Other: | | Н | x | | х | L | |
| | Total # of Pieces | | | | | | Total We | eight: |
| Payment | Information | | | | | | | |
| Cardholder Nam | e - Please Print | | | | | | | |
| Billing Address | | | City | Provi | ince/State | Postal | Code/Zip | Country |
| Account Nu | mber | | | Expiration D | Juic | MasterCar /ISA | | Corporate Card Personal Card |
| | | | | MM/YY | . - | American E | | orodnar dara |
| agent for tendering carrier check-in dea motor freight classif 1) GES shall not 2) GES shall not which are furr 4) GES shall not 5) GES's liability with a maximu 6) GES shall not exhibitor's ma 7) The consignment the terms and control of checking the consignment of the checking | shipments to carrier. GES reservables carrier. GES reservables. GES assumes no responsiteation commodity description, of the responsible for damage to under the responsible for loss, theft, or be responsible for loss, theft, or be responsible for loss, theft, or bished by GES CANADA to exhit the responsible for any loss, dam shall be limited to the physical lourn liability of \$50.00 per item, or be liable to any extent whatsoev terrials which may make it imposent or delivery of a shipment to conditions set forth. Exhibitor is responsible to the conditions set forth. | booth by exhibitor. All materials are ves the right to reroute any outgoing sibility for misdirected shipments as a otherwise shipment shall be described no crated materials, materials improper disappearance of exhibitors material disappearance of materials before thotors, will be checked at time of acturage, or delay due to fire, acts of Goross or damage to the specific article of \$1,000.00 per shipment, whichever ver for any actual, potential, or assum sible or impractical to exhibit same. GES by an exhibitor, or by any shippresponsible to declare all hazardous 243.3868 or by email: exhibitative. | shipment via an a result of old ship das exhibition m rly packed, or cor a lafter same has ney are picked up all pick-up from but d, strikes, lockou which is lost or dis less. need losses of proef or or on behalf materials and ab | alternate carrier in the poing labels which re atterials. Incealed damage. Incealed damage are to extend from exhibitor's boo pooth and corrections to or work stoppages amaged, and in any effits or revenues, or for the exhibitor, shall ide by all federal, stall in the point of the federal in the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of the point of the exhibitor, shall ide by all federal, stall in the point of | e event the requestion of contained the formula of | ested carrier offer the short crepencies of any causes imum liabilit osts, which is an accepta | fails to pick up the sh shipper's responsibility w. Bill of Lading cover occur. s beyond its control. y shall be limited to \$0 may result from any lo ance by such exhibitor agree in placing the accepted GES Pa | ipment by established to state the national ing outgoing shipments, 0.30 per pound per articless or damage to an |
| | Authorized Name | - Please Print | | | Date | | | |



Local Cartage/Post Show Service Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020



Easy Ordering Tips:

- Crated Material is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Special Handling is defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

| Step 1. Rev | | ht Ma | terial Ha Crated | , Spe | Rates cial dling | s and | d Ir | | | | | picked | d up by | |
|--|--|--|---|---|--|--|--|--|--|--|--|--|--|--|
| Local Cartage/Pos (300 lbs. minimum | | | \$72.00 c | cwt \$93.0 | 0 cwt | | | | | | | | | |
| Step 2. Prov | vide Detai | ls of th | ne items t | to be co | llecte | ed by | GE | S | | | | | | |
| - | cription | | | | | Dimens | | | nches): | | | | E | st. Weigl |
| | ons (cardboard) | | | Н | | | | • | , | | L | | | |
| | es/Trunks (Fibre) | Colour: | | | | | | | | | | | | |
| | es (wooden) | • | | <u> </u> | | | | | | | | | | |
| Skids | s/Pallets | | | Н | | | | | | | | | | |
| Carp | | Colour: | | Н | | | | | | | | | | |
| Othe | | | | | | | | | | | | | | |
| | I # of Pieces | | | | | | | | | | | | | |
| rdholder Name - Plea | ise Print | | | City | | Provin | nce/St | oto. | | | | | - | |
| lling Address | | | | | | | | | Pos | stal Co | nde/7i | | | untrv |
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| · · | | 1 1 | | Oity | Expira | ation D | | | | | ode/Zi | | Corpora Persona | te Card |
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| ccount Number | | ded when t | his form is deliv | | N | ation D | ate | | Master(| Card | | | Corpora | te Card |
| Illing Address CCOUNT NUMBER A return Bill of Lading You must arrange fo | g MUST be provid | | | rered to a GE | ES represe | ation D | ate | | Master0 VISA America | Card an Exp | oress | | Corpora Persona | te Card I Card |
| return Bill of Lading four must arrange for Sassumes no responsible ent for tendering shipment rier check-in deadline. Get for freight classification con 1) GES shall not be respond GES shall not be respond GES shall not be respond to the control of the control | g MUST be provided representation of the provided representati | booth by exhilives the right to sibility for misd therwise shipm acrated materia disappearance | the GES Wareh bitor. All materials are reroute any outgoing irrected shipments as nent shall be describ als, materials imprope e of exhibitors materi | rered to a GE nouse within e subject to final g shipment via a raresult of old sed as exhibition erly packed, or cotal after same ha | ES represe a 3 busine count and co n alternate co naterials. concealed dat s been delive | entative. ess days, orrection at arrier in the is which ren image. ered to exhi | , add | tional actual the requestion contain | Master OVISA America storage removal fruested car less to the total | Card an Exp e rate rom bo rrier fai he ship | es will oth. Sh Is to pio | apply a | Corpora Persona after 3 d eby design shipment I lility to state | te Card I Card ays. sates GES as by established the national |
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Centre prior to show closing.

Advance Warehouse Service Order Form

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020

Discount Deadline Date:

March 13, 2020



Easy Ordering Tips:

- Crated Material is skidded, or is in any type of shipping container that can be unloaded at the dock with no additional handling required.
- Special Handling is defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.
- Uncrated Material is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

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Centre prior to show closing.

Limits of Liability and Responsibility

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

PGA of Alberta Calgary Golf Show

BMO Centre

Mar 21 - 22, 2020 March 13, 2020

Discount Deadline Date:

- 1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.
- 2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

- 3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.
- 4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.
- 5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
- 6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.
- 7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticle to exhibit same.
- 8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.
- The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.
- 10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.
- 11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.
- 12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no dispostion is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.
- 13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.

