

2019 - Audio Visual Equipment Exhibitor Order Form

Calgary Stampede Event Services

Phone: 403-261-0377 Fax: 403-261-0144

Email: eventservices@calgarystampede.com

Online order at <https://exhibitor.calgarystampede.com>

Exhibitor Information	
Event:	
Event Dates:	Booth Number:
Exhibitor Booth Name:	

All prices appear on the individual services order forms in Canadian Funds and are billed out in Canadian Funds (prices subject to change).

Event Services staff will be verifying all pricing prior to applying against credit card number received in Section 8.

Orders must be received and paid 14 days prior to first day of Event move in to qualify for Advance pricing.

Quantity Of Units	Audio Visual Equipment	<u>Unit price</u> <u>Daily Rate</u> (events 3 days or less) Advance order rate	<u>Unit price</u> <u>Daily Rate</u> when ordered placed/received After Advance deadline date	<u>Unit Price</u> <u>Weekly Rate</u> (event 4 days or longer) Advance Rate only – after advance deadline on floor daily rate applies	Amount
	42 inch Video Screen TV (does not include tube stand) (No USB port)	\$377.00	\$490.10	\$1319.50	
	46 inch Smart Video Screen (does not include tube stand)	\$502.60	\$653.90	\$1759.10	
	60 inch Video Screen TV (does not include tube stand)	\$628.30	\$816.80	\$2199.05	
	65 inch Touch Screen – limited quantities (does not include tube stand)	\$824.00	\$1071.20	\$2884.00	
	80 inch Video Screen TV (Custom stand is required at additional cost)	\$824.00	\$1071.20	\$2884.00	
	Tube Stand for Video Screens (With Event Services Video Screen Rental only)	\$136.65	\$177.65	\$478.30	
	LCD Projector – 3500 Lumen (includes stand)	\$273.25	\$355.25	\$956.40	
	LCD Projector – 5500 Lumen (includes stand)	\$382.45	\$497.20	\$1338.60	
	AV/Projector Stands	\$27.35	\$35.55	\$95.75	
	Draw Drum – Table Top model	\$31.85	\$41.45	\$111.50	
	8 Foot Projector Screen	\$43.75	\$56.90	\$153.15	
	12 Foot Projector Screen	\$109.30	\$142.10	\$382.55	
	Laptop (limited Quantities)	\$163.95	\$213.15	\$573.85	
	Cellular Charging Stations (2 available only, Includes Sponsorship Screen)	\$250.00	\$250.00	\$875.00	

Incomplete or lack of forms may result in delay of services.
This exhibitor order form package may not be altered.

Quantity Units	Audio Visual Equipment	<u>Unit price Daily Rate</u> (events 3 days or less) Advance order rate	<u>Unit price Daily Rate</u> when ordered placed/received After Advance deadline date	<u>Unit Price Weekly Rate</u> (event 4 days or longer) Advance Rate only – after advance deadline on floor daily rate applies	Amount
	Sound System 1 – includes 2 – 10 inch speakers and 1 wired microphone, mixer not included	\$121.85	\$158.45	\$426.50	
	Sound System 2 – includes 2 - 12 inch speakers, 1 wired microphone and 1 – 4 channel mixer.	\$197.30	\$256.50	\$690.55	
	Sound System 3 – includes 4 – 12 inch speakers, 1 wired microphone and 1 – 4 channel mixer.	\$313.10	\$407.05	\$1095.85	
	Sound System 4 – includes 4 – 15 inch speakers, 2 powered subs and 1 – 12 channel mixer.	\$753.70	\$979.85	\$2637.95	
	4 channel mixer	\$43.75	\$56.90	\$153.15	
	6 channel mixer	\$65.60	\$85.30	\$229.60	
	8 channel mixer	\$87.40	\$113.65	\$305.90	
	12 channel mixer	\$109.30	\$142.10	\$382.55	
	Microphone (wired) with stand	\$43.75	\$56.90	\$153.15	
	Wireless Lapel Microphone – sound system may be required	\$125.70	\$163.45	\$439.95	
	Wireless Handheld Microphone – sound system may be required	\$125.70	\$163.45	\$439.95	
	Custom Audio Visual Requirements – By quote only, contact Event Services with your details	By Quote only	By Quote only	By Quote only	
	Labour for Custom Installations	From \$65.00/hr	N/A	N/A	

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Important Information regarding Audio Visual Equipment and Services.

- ~ Minimum rental period is one day.
- ~ includes set up, delivery and pickup of our rental equipment. If connection to third party equipment is required, labour fees will apply Minimum 1 hour (limited availability)
- ~ Electrical is provided to Audio Visual equipment that requires electrical when the value is \$100.00 per day and over at no additional cost. AV Equipment under that value will require electrical to be ordered and purchased separately.
- ~ Exhibitor is responsible for equipment at all times when it is under the contract to the exhibitor and is liable for the full replacement value of the equipment, notwithstanding the fact that Calgary Stampede Event Services personnel may be on-site with the equipment. The exhibitor is hereby advised of their responsibility to safeguard the equipment at all times, to ensure the security of the equipment when unattended by the exhibitor and to ensure pickup of the equipment by Calgary Stampede Event Services personnel when use is completed.
- ~ All exhibitor orders are subject to the Calgary Stampede Event Services standard terms and conditions.
- ~ The Calgary Exhibition & Stampede Limited ("CE&S") and the City of Calgary will not be liable for any loss, costs, damages or expenses, incurred directly or indirectly as a result of or as a consequence of any third party including any third party Service Providers inability or failure to provide telecommunications, utilities or miscellaneous services or any interruption thereto. Customer is liable for an shall indemnify the CE&S for any loss of or damage to all equipment or materials loaned or rented to Customer by CE&S regardless of how caused.
- ~ Orders must be received and paid 14 days prior to first day of Event move in to qualify for Advance pricing. Orders received after the advance deadline are subject to On Floor/After Deadline pricing and the balance owing will be charged to the credit card provided. A \$15.00 charge will be added to N.S.F. Cheques.
- ~ All electrical power is turned off approximately 1 hour after show closes and turned on approximately 1 hour prior to show opening. If you require power on a 24-hour basis, please ensure you have ordered 24 hour electrical service – see electrical order form.
- ~ Wall, column and permanent building electrical receptacles are not part of the booth space. Exhibitors utilizing these receptacles will be charged for their use.
- ~ All electrical connections, installation, motor connections or any electrical operating equipment must conform to all Canadian Standards Association (CSA) requirements and the Canadian Electrical Code or UL requirements.
- ~ The Calgary Exhibition and Stampede is not responsible for damages or expenses incurred due to power surges, spikes or loss of power. Exhibitors are encouraged to supply their own surge protection equipment.
- ~ Borrowing power from an adjoining booth is Not permitted.
- ~ Sharing your neighbours' power may result in no electrical services for either booth.
- ~ Electrical circuits are not split between locations. If you require electrical in 2 specific areas for example, 2 electrical circuits must be ordered.
- ~ Pricing does not include applicable GST
- ~ Due to temporary conditions which exist during setup and move in, installation of services is not guarantee upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event. Audio Visual Equipment is not delivered to the booth until someone is present in the booth to receive it. Please advise the Event Services Exhibitor Order Desk when someone is available at the booth.

Section 2 - Sub Total pages 1 and 2**\$****Total this section – Audio Visual Equipment****(Please transfer this amount to Exhibitor Order Payment and Total Page – Section 8) \$****Signature: _____****Date: _____**

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**2019 – Event Services Totals Page**

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EXHIBITOR INFORMATION		PAYMENT DETAILS	
EVENT:		Please Circle VISA MASTERCARD AMEX DISCOVER DINERS CLUB	
EVENT DATES:			
BOOTH#:			
COMPANY:			
CONTACT NAME:		CREDIT CARD #:	
ADDRESS:		EXPIRY DATE:	CODE:
CITY:		CARDHOLDER NAME	
PROV/STATE:	CODE:		
EMAIL:			
Receipt email:		CARDHOLDER SIGNATURE I AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD	
PHONE:			
FAX:			

PAYMENT INFORMATION

All prices appear on the individual services order forms in Canadian Funds and are billed out in Canadian Funds (prices subject to change). Orders will only be accepted if paid in full, Incomplete orders cannot be processed. Company cheques are accepted by Discount Price deadline date only. Electronic Funds/Wire Transfer Form - Bank fees will be charged for this service.

The Calgary Stampede Event Services staff reserves the right to adjust orders not calculated accurately or received after the Discount Price deadline date, And will be verifying all pricing prior to applying against credit card number received.

Due to temporary conditions which exist during setup and move in, installation of services is not guaranteed upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event.

Orders must be received and paid 14 days prior to first day of Event move in to qualify for Advance pricing.

subtotal from Electrical Section 1, pages 2-6	\$
subtotal from Audio Visual Section 2, pages 7-9	\$
subtotal from Banners/Signs Section 3, pages 10-14	\$
subtotal from Internet/Phone Section 4, pages 15-18	\$
subtotal from Plumbing Section 5, pages 19-21	\$
subtotal from Exhibitor Parking Section 6, pages 22-23	\$
	\$
Subtotal from above	\$
Add 5% GST (GST# R#118823467)	\$
Section 8 – Grand Total	\$

FOR INTERNAL OFFICE USE ONLY: Order Date: _____

Receipts will be emailed to email address provided after charges have been applied.

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