




Payment & Credit Card Charge Authorization

ROOFTech 2019

April 16-17, 2019

Palais des congrès Montréal, salle/Room 210

COMPANY NAME		BOOTH #	CONTACT NAME
STREET		PHONE	EMAIL
CITY	FAX	SHOW SITE CONTACT AND PHONE NUMBER	
PROVINCE/STATE	POSTAL CODE		
<p>Payment for Services - GES Canada Ltd. requires payment in full at the time services are ordered. Further, GES Canada Ltd. requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.</p> <p>Discount Pricing: To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.</p> <p>Payment Methods - GES Canada Ltd. accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a fee for NSF cheques or wire transfers (to cover the bank fees).</p> <p>Third Party Billing - Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Canada Ltd. reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.</p> <p>Tax Exempt - If you are tax exempted in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES Canada Ltd. office for this show. Taxes vary by location and will be added to your invoice if you do not submit your tax exemption certificate prior to the deadline.</p> <p>Adjustments & Cancellations - It is the responsibility of the exhibitor to advise GES Canada Ltd. on-site representative of any problem with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES Canada Ltd. set up costs or expenses. Please refer to the individual forms for cancellation fees.</p> <p>Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization to be on file with GES Canada Ltd.</p> <p>You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event for any balance left without appropriate credit card on file.</p> <p>For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative for services rendered to your company for this event.</p> <p>If you have any questions regarding our payment policy, please contact GES</p>			
<p>I agree in placing this order that I have accepted GES Canada Ltd. payment Policy and Terms & Conditions of Contract</p>			
		Signature	
Date		Name of the owner's card	
Payment authorization			
Credit card number			
_____ - _____ - _____ - _____			
Expiry date			
Security code			
<input type="checkbox"/> VISA <input type="checkbox"/> Mastercard <input type="checkbox"/> AMEX			
Owner name			
Signature			
Complete payment		\$	
Cheque must be labeled to GES CANADA Ltd. Your cheque must be received 2 weeks prior to the first day of move-in.			
COMPANY		# BOOTH	

Faites parvenir votre commande par:

Please send your order by:

Télécopieur | Fax 1 (514) 367-5115

Courriel | E-mail montreal@ges.com



ON SITE - MATERIAL HANDLING

2345 Lapierre, Lasalle, Québec, H8N 1B7 Tel: 514-367-4848 Fax: 514-367-5115
montreal@ges.com www.ges.com/ca

SHOW: **ROOFTech 2019**

EXHIBITOR INFORMATION

BOOTH #: _____

COMPANY NAME: _____

CONTACT NAME: _____

PHONE: _____

CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form **MUST** accompany this completed form. A copy of the "Credit Card Authorization" form has been included in the kit for your use.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

MATERIAL HANDLING SERVICE INCLUDES:

- Unloading of shipment(s) and delivery to booth
- Removing of empty containers from booth to storage areas
- Returning of empty containers to booth after show closing
- Reloading of shipment(s) from booth to carrier

SQUARE FOOTAGE OF BOOTH	MONDAY - FRIDAY RATES	SATURDAY, SUNDAY & HOLIDAY RATE
Up to 100 Square Feet	\$2.52 per sq. ft.	\$3.78 per sq. ft
101 to 500 Square Feet	\$3.30 per sq. ft	\$4.95 per sq. ft
Over 500 Square Feet	\$4.15 per sq. ft	\$6.23 per sq. ft

A 30% SURCHARGE WILL APPLY TO THE FOLLOWING:

- Shipments that are uncrated, stacked, pad-wrapped or contain loose pieces.

**Additional costs may apply should your materials require a single lift over 5,000 lbs.
Please contact Exhibitor Services at 514-367-4848 for further information.**

PLEASE COMPLETE THE FOLLOWING:

Goods are scheduled for delivery to show site on: _____

Month/Day

Carrier Name

Number of Pieces:

Total Weight ☐ lbs ☐ kgs:

BOOTH SIZE: sq. ft.

CRATED SHIPMENTS

Size of Booth @ _____ \$ per sq.ft. = _____ SubTotal

UNCRACTED/OFF TARGET SHIPMENTS

Size of Booth @ _____ \$ per sq.ft. X _____ = _____ Surcharge _____ SubTotal

Terms & Conditions

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.

SUBTOTAL

104060264-TPS 5% GST
1001673382-TVQ 9.975% QST

TOTAL

I have read and understand the Terms & Conditions of my Agreement with GES.

Signature

Date