



BY WEIGHT MATERIAL HANDLING INFORMATION

#25, 5805 76th Ave SE, Calgary, Alberta, Canada, T2C 5L8 Tel: 403.243.2212 Fax: 403.243.3868 Toll Free: 1.800.636.8235
exhibitorserviceswest@ges.com www.ges.com/ca

MATERIAL HANDLING SERVICES & SHIPPING INFORMATION

IMPORTANT - PLEASE READ CAREFULLY

GES has been appointed by Show Management to provide Material Handling services for the **IDEA 2018**. Exhibitors must use GES to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ◆ UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- ◆ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- ◆ STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ◆ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ◆ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ◆ RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb. minimum at the expense of the exhibitor. **All Shipments must be accompanied with a Certified Weight Ticket. If no Certified Weight Ticket is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply.** To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

Exhibitors shipping to the advance warehouse receive the following additional services:

- ◆ STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- ◆ DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- ◆ FIRST PRIORITY UNLOADING STATUS

LABELING YOUR PACKAGES FOR SHIPPING:

A) ADVANCE SHIPMENTS TO WAREHOUSE DEADLINE DATE: **May 22 - June 4, 2018 / 8:00am - 3:00pm**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES **IDEA 2018**
YRC
3985 Still Creek Ave
Burnaby, BC, Canada V5C 4E2

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: **Monday June 11, 2018 / 8:00am - 12:00pm ONLY**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o GES
IDEA 2018
Vancouver Convention Centre, East Bldg Hall B
999 Canada Place
Vancouver, BC, Canada V6C 3C1

ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY.



IDEA 2018

COMPANY _____

STREET _____

CITY _____ PROV/STATE _____ CODE _____

E-MAIL _____

PHONE _____ FAX _____

CONTACT NAME _____

Date _____



MATERIAL HANDLING RATES

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IDEA 2018

Item #	ADVANCE SHIPMENTS TO WAREHOUSE	Monday June 4, 2018
MHADWT	Crated or Skidded Shipment(s)	\$107.00 Per 100lbs.
MHSHWT	Special Handling Shipment(s)	\$118.00 Per 100lbs.

Item #	DIRECT SHIPMENTS TO SHOW SITE	No Direct Shipmenst
MHSHWT	Special Handling Shipment(s)	\$114.00 Per 100lbs.
MHDIRWT	Uncrated, Pad-Wrapped, Loose Shipment(s)	\$154.00 Per 100lbs.
	Crated or skidded Shipment(s)	\$90.00Per 100lbs (200lbs minimum)

Item #	SMALL PACKAGES	(MAXIMUM 50LBS/Shipment)
MHSPWT	First Package	\$ 52.50
MHSPWT	Each Additional Package in Shipment (Up to 50lbs.)	\$ 28.75

**** If over 50lbs. Maximum – Rates for Advance or Direct Shipments Apply. ****

SMALL PACKAGE: Cartons and envelopes received without documentation will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments.

NOTE: ♦ All shipment weights when totalled are rounded up to the next 100lbs.

♦ All shipments have a minimum billing of 200lbs.

♦ A certified weight ticket must accompany Shipment(s). If shipment(s) arrive without certified weight ticket GES will weigh the shipment(s) on site and special handling charges will apply (minimum shipment is 200 lbs.)

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