



**93rd Annual CPMA Convention & Trade Show**  
Show Dates: April 25 - 26, 2018  
Vancouver Convention Centre West - Halls B2, B3 & C

**GES** is pleased to have been selected the official service partner by the Show Organizer to design and produce your show. Our goal is to ensure your show participation is a success.

**GES** is involved in many areas relative to the show and if at any time during the planning process you are unsure where to turn, just ask us, we are at your service.

Please ensure that you review this section carefully as it contains information on **Discount Pricing dates** and order forms for each of the many services bring provided by GES.

For your convenience, we will be offering the following services:

- ✓ **Special Offer: Booth Packages**
- ✓ **Expresso Online Ordering**
- ✓ **Furnishings**
- ✓ **Carpet & Underpad**
- ✓ **Specialty Furnishings**
- ✓ **GES Exhibits & Accessories**
- ✓ **Signs & Graphics**
- ✓ **Plants & Floral**
- ✓ **Installation & Dismantling Labour**
- ✓ **In-Booth Forklift**
- ✓ **Material Handling**
- ✓ **Logistics & Shipping**
- ✓ **Customs Services**

Take advantage of up to a 40% discount off of our **Standard Price**, by ordering on or before the **Discount Date** of **April 2, 2018** as indicated on each form.

**GES** accepts Visa, MasterCard, American Express, Cheques and Cash as methods of payment for our services. All exhibitors are responsible for payment of H.S.T. when exhibiting in Ontario.

If you need assistance or additional information, please contact our **Exhibitor Services Department at (905) 283-0500.**  
**[torontoexhibitorservices@ges.com](mailto:torontoexhibitorservices@ges.com)**

For assistance with Customs & Logistics services, please contact Wes Moroz at **(403) 243-2212** or **[wmoroz@ges.com](mailto:wmoroz@ges.com)**.



## Show Information

CPMA

Vancouver Convention Centre - West Building

Show Dates: April 25 - 26, 2018

Venue Shipping Address	Non-Produce Advance Warehouse	Produce Advance Warehouse
Vancouver Convention Centre - West Building Halls B2, B3, C 1055 Canada Pl. Vancouver, BC V6C 0C3	c/o: CPMA / YRC Reimer (Company Name & Booth #) 3985 Still Creek Ave. Burnaby, BC, Canada V6C 4E2	c/o: Fresh Direct Produce Ltd. (Company Name & Booth #) 888 Malkin Ave. Vancouver, BC, Canada V6A 2K6

\* See shipping labels in the exhibitor manual. Note receiving dates below.

Official Services Partner		
GES Canada Limited 5675 McLaughlin Road Mississauga, Ontario, Canada L5R 3K5	Phone Fax Web Site E-Mail	905-283-0500 905-283-0501 www.ges.com/ca torontoexhibitorservices@ges.com

For Customs & Logistics Services please contact Wes Moroz at wmoroz@ges.com or 403-243-2212

Show Information	
Booth Size	10' x 10' and multiples
Backwall Drape	8' high Black
Sidewall Drape	3' high Black
Aisle Carpet Colour	Pepper (black and grey speckle)
Booth Carpet	In order to maintain the professional appearance of the trade show, CPMA regulations require all exhibit booths to be carpeted at the exhibitor's expense.
Booth Package Includes	Standard booth drape Booth ID sign (7" x 44")

Important Dates - Prior to Show		
Advance Price Deadline Date	Monday, April 2, 2018	
Non- Produce Advance Shipments may arrive at the Warehouse	Monday, March 23 - Friday, April 18, 2018	Receiving hours are Monday - Friday, 09:00 - 16:00
Produce Advance Shipments may arrive at the Warehouse	Monday, April 2 - Thursday, April 19, 2018	Receiving hours are Monday - Friday, 09:00 - 16:00
Direct Shipments may begin arriving at Exhibit Site	Monday, April 23, 2018	8:00am * Per targeted move- in schedule
Last day for Direct Shipments to arrive at Exhibit Site	Wednesday, April 25, 2018	12:00pm

Important Dates - At the Show		
Move In	Monday, April 23	7:00am - 6:00pm
	Tuesday, April 24	7:00am - 6:00pm
	Wednesday, April 25	7:00am - 12:00pm <i>* Per targeted move- in schedule</i>
Show Hours	Wednesday, April 25	1:30pm - 5:30pm
	Thursday, April 26	11:30am - 4:30pm
Move Out	Thursday, April 26	4:30pm - 10:00pm <i>* Empty containers will be returned starting at 5:30 pm after aisle carpet removal</i>
	Friday, April 27	7:30am - 2:00pm <i>* All carriers must be checked in by 10:00am</i>
Stranded Freight	Friday, April 27	12:00pm

\* any freight not picked up by the designated carrier will be considered stranded and removed from the floor by the official show carrier - additional charges may be incurred

GES On-Site Service Centre	
GES will operate a GES Service Desk to help take care of your on-site requirements such as Furniture and Material Handling. The Service Desk will be open during the following times:	
Sunday, April 22	8:00am - 4:00pm
Monday, April 23	7:00am - 6:00pm
Tuesday, April 24	7:00am - 6:00pm
Wednesday, April 25	7:00am - 5:30pm
Thursday, April 26	9:30am - 7:30pm
Friday, April 27	8:00am - 2:00pm





# THIRD PARTY BILLING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

## EXHIBITOR INFORMATION

BOOTH #: \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

You may arrange for an exhibit house or other agent to handle your display & be charged for services. GES will agree to this arrangement if the exhibit house or agent makes satisfactory payment arrangements with us. Both firms must complete this form and return to GES by the Discount Price Deadline Date. It is understood and agreed that the exhibitor is ultimately responsible for payment of charges. If your named third party has not paid the invoice before the last day of the show, any outstanding balance will be charged to the exhibitor's credit card.

## Exhibiting Company

\_\_\_\_\_  
Name of Exhibiting Company

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Fax #

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Prov/State

\_\_\_\_\_  
Code/Zip

\_\_\_\_\_  
Authorized Name (print)

\_\_\_\_\_  
Authorized Signature

### CREDIT CARD AUTHORIZATION

MASTERCARD  VISA  AMERICAN EXPRESS

EXPIRY DATE: \_\_\_\_\_

CORPORATE  PERSONAL

CARD #

\_\_\_\_\_  
Cardholder's Name (print)

\_\_\_\_\_  
Cardholder's Signature

## Third Party / EAC

\_\_\_\_\_  
Name of Third Party / EAC

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Fax #

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Prov/State

\_\_\_\_\_  
Code/Zip

\_\_\_\_\_  
Authorized Name (print)

\_\_\_\_\_  
Authorized Signature

### CREDIT CARD AUTHORIZATION

MASTERCARD  VISA  AMERICAN EXPRESS

EXPIRY DATE: \_\_\_\_\_

CORPORATE  PERSONAL

CARD #

\_\_\_\_\_  
Cardholder's Name (print)

\_\_\_\_\_  
Cardholder's Signature

**ALL GES SERVICES ARE TO BE CHARGED TO THE THIRD PARTY EXCEPT FOR THE FOLLOWING:**



## PAYMENT POLICY INFORMATION SHEET

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

### **DISCOUNT PRICING:**

To qualify for **Discount Pricing**, orders must be received **with payment in full on or before the deadline date.** After the Deadline Date, orders will be charged the **Standard Prices**. Orders without payment cannot be processed until payment is received and could be charged the **Standard Price**.

### **METHOD OF PAYMENT:**

GES accepts American Express, MasterCard, Visa, Debit Card, Cheques, Bank Wire and Electronic Funds Transfers (EFT).

**Exhibitors will be charged a \$25.00 fee for returned NSF cheques.**

### **BANK WIRE AND ELECTRONIC FUNDS TRANSFER INFORMATION:**

To properly credit your account, please complete the **BANK WIRE / EFT FORM** included with the GES order forms.

**NOTE: There is a minimum \$20.00 Service Charge (North America) \$40.00 (International) applicable on all Wire and EFTs. Any additional Wire Transfer and EFT fees are the exhibitors responsibility and may vary depending on the processing bank.** Please ensure the transfer is made a minimum of 10 days prior to the show.

### **PAYMENT SCHEDULE:**

Payment for all services must be pre-paid in full. **GES** will not provide Material Handling, In-Booth Forklifts, or Installation and Dismantle Labour Services without your company's **CREDIT CARD AUTHORIZATION FORM**

### **THIRD PARTY BILLING:**

Exhibitors may arrange for an Exhibitor Appointed Contractor (EAC) or Third Party to manage your exhibit and order services on your behalf. **GES** will agree to this arrangement provided that the EAC/Third Party makes satisfactory payment arrangements with us. In the event the authorized EAC/Third Party does not pay for GES services as agreed upon, the exhibitor is ultimately responsible for all charges incurred on its behalf. See **THIRD PARTY BILLING REQUEST FORM**.

### **ADJUSTMENTS AND CANCELLATIONS:**

Adjustments to your invoice **will not be made after the close of the show**. Some items, services and labour are subject to cancellation fees. Refer to each order form for details.

**ALL EXHIBITORS MUST PAY APPLICABLE TAXES ON ALL ORDERS.**



**ELECTRONIC FUNDS/WIRE TRANSFER FORM**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Phone: 905-283-0500 Fax: 905-283-0501

Please complete and return this form to : Jolanta Baloniak, Accounts Receivable  
GES Canada Limited  
Email: ar@ges.com Fax: 905-283-0501

Your Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
Booth Number: \_\_\_\_\_ Event Name: 93rd Annual CPMA Convention & Trade Show

**GES BANK INFORMATION**

PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

**Beneficiary's Name:** GES Canada Limited  
**Bank Name:** Bank of Montreal  
**Address:** 350 - 7th Avenue SW  
Calgary, AB  
T2P 3N9

IF YOU ARE SENDING  
CANADIAN DOLLARS (\$CDN)



**EFT/Direct Deposit**

Institution code #: 001  
Transit #: 00109  
Account #: 1967-990

IF YOU ARE SENDING  
AMERICAN DOLLARS (\$US)



Institution code #: 001  
Transit #: 00109  
Account #: 4773-410

**Wire Transfers**

Account #: 1967-990  
Beneficiary's Bank: //CC000100109  
Swift Code: BOFMCAM2

Account #: 4773-410  
Beneficiary's Bank: //CC000100109  
Intermediary bank: Wells Fargo Bank (FKA Wachovia)  
Swift Code: PNBUS3NNYC

Routing / BIC / NCC / BSC or ABA Number: 026005092

**Invoice Amount:** \_\_\_\_\_

**Date of Transfer:** \_\_\_\_\_

**\*Minimum Bank Charge:** \$20.00 (North American) \$40.00 (International) \_\_\_\_\_

**Total:** \_\_\_\_\_

**Please Note:** Please ensure transfer is made by the deadline date on your Order Form or Quotation. Additional charges will be incurred for late payments, and services may be delayed.  
\*Minimum Bank Charges as shown above, reflect GES's bank charges only.  
Any additional wire transfer and EFT fees are the exhibitor's responsibility.



**SPECIAL OFFER -  
CARPET & FURNITURE PACKAGES**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

BOOTH #: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

**ORDER BY:** **April 12, 2018**

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form **MUST** accompany this completed form. A copy of the "Credit Card Authorization" form has been included in the kit for your use.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**Convenience**
                         
  **Value**
                         
  **Peace of Mind**

**Order by April 12th.**

**Package #1 - 10' x 10' Booth**



This package includes:

- 2 - Grey Fabric Counter Stools
- 1 - 40"L x 40"D x 41"H Counter Storage Unit
- 1 - 10' x 10' Carpet (in your choice of colour)
- 1 - Wastebasket

**Package Price:       \$740.00**

\*Package pricing will not be available on-site.

**Package #2 - 10' x 10' Booth**



This package includes:

- 2 - Grey Fabric Side Chairs
- 1 - 6'L x 30"H Skirted Table (in your choice of colour)
- 1 - 10' x 10' Carpet (in your choice of colour)
- 1 - Wastebasket

**Package Price:       \$540.00**

\*Package pricing will not be available on-site.

**Packages #1 & 2: Colour Selection for Carpet:**    Black    Blue    Grey

**Package #2: Colour Selection for Skirted Table:**    Black    Blue    Burgundy    Green    Red    Silver    White

**Terms & Conditions**

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- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on canceled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings canceled prior to show opening.

<b>SUBTOTAL</b>	_____
<b>13% HST</b>	_____
<b>TOTAL</b>	_____
HST #104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



**SPECIAL OFFER -  
CARPET & FURNITURE PACKAGES**

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SHOW: **93rd Annual CPMA Convention & Trade Show**

**ORDER BY:**

**April 12, 2018**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_  
**COMPANY NAME:** \_\_\_\_\_  
**CONTACT NAME:** \_\_\_\_\_  
**PHONE:** \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form **MUST** accompany this completed form. A copy of the "Credit Card Authorization" form has been included in the kit for your use.

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**Convenience**



**Value**



**Peace of Mind**

**Order by April 12th.**

**Package #3 - 10' x 20' Booth**



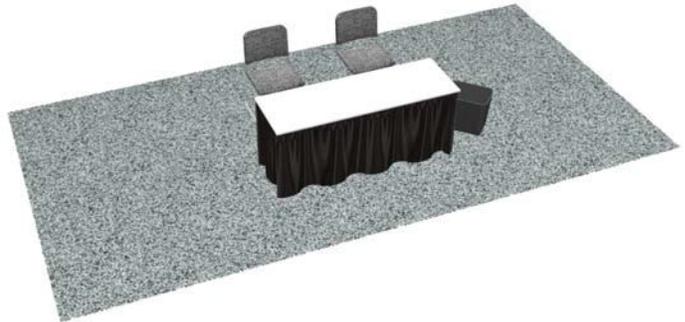
This package includes:

- 2 - Grey Fabric Counter Stools
- 1 - 40"L x 40"D x 41"H Counter Storage Unit
- 1 - 10' x 20' Carpet (in your choice of colour)
- 1 - Wastebasket

**Package Price: \$980.00**

\*Package pricing will not be available on-site.

**Package #4 - 10' x 20' Booth**



This package includes:

- 2 - Grey Fabric Side Chairs
- 1 - 6'L x 30"H Skirted Table (in your choice of colour)
- 1 - 10' x 20' Carpet (in your choice of colour)
- 1 - Wastebasket

**Package Price: \$780.00**

\*Package pricing will not be available on-site.

**Packages #1 & 2: Colour Selection for Carpet:**  Black  Blue  Grey

**Package #2: Colour Selection for Skirted Table:**  Black  Blue  Burgundy  Green  Red  Silver  White

**Terms & Conditions**

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- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on canceled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings canceled prior to show opening.

<b>SUBTOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	
HST #104060264RT0001	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



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# FURNISHINGS

SHOW: **93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

BOOTH #: \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**DISCOUNT PRICE DEADLINE DATE:** **April 2, 2018**

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Discount Price	Standard Price	Total
	300050	Plastic Contour Chair	\$58.25	\$77.50	
	FGFSC	Grey Fabric Side Chair	\$110.50	\$147.50	
	FGFAC	Grey Fabric Arm Chair	\$122.50	\$163.50	
	FGFCS	Grey Fabric Counter Stool	\$136.00	\$181.50	
	FLR	Literature Rack	\$210.00	\$280.00	
	FPEDT40	Cocktail Table 40" High	\$122.00	\$162.50	
	FPEDT	Starbase Table - 30" Round x 30" High	\$122.00	\$162.50	
	FCOFT	Starbase Table - 30" Round x 18" High (Coffee Table)	\$93.00	\$124.00	
	FCSH	22" x 28" Chrome Sign Holder (Sign Extra)	\$107.00	\$142.50	
	FESL	Easel	\$55.25	\$73.50	
	FSBD	Gold Ballot Drum	\$125.50	\$167.00	
	FCSU	White Counter Storage Unit 40" H	\$305.50	\$407.50	
	FBH	Bag Holder 41"H	\$85.25	\$113.50	
	FCS	1 Pair of Stanchions	\$184.00	\$245.50	

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- Charges are for rental of equipment only. All items remain the property of GES.
- GES is not responsible for exhibit materials left in GEM rental exhibits or counter storage units.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# FURNISHINGS

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**SHOW: 93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE DEADLINE DATE: April 2, 2018**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

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**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	SKIRTED TABLES 30" HIGH	Discount Price	Standard Price	Total
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> BURGUNDY <input type="checkbox"/> GREEN <input type="checkbox"/> RED <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>DT4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$115.00</b>	\$153.00	
	<b>DT6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$136.00</b>	\$181.00	
	<b>DT8</b>	8 Ft. Long x 2 Ft. Wide	<b>\$172.00</b>	\$229.00	
	<b>DTS4S</b>	Skirted Fourth Side Additional Charge	<b>\$51.75</b>	\$69.00	
<b>SKIRTED COUNTER 42" HIGH</b>					
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>RD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$172.00</b>	\$229.00	
	<b>RD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$194.50</b>	\$259.00	
<b>NON SKIRTED TABLES 30" HIGH</b>					
	<b>UD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$84.00</b>	\$112.00	
	<b>UD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$109.50</b>	\$146.00	
	<b>UD8</b>	8 Ft. Long x 2 Ft. Wide	<b>\$126.50</b>	\$168.50	
<b>NON SKIRTED TABLES 42" HIGH</b>					
	<b>RUD4</b>	4 Ft. Long x 2 Ft. Wide	<b>\$136.50</b>	\$182.00	
	<b>RUD6</b>	6 Ft. Long x 2 Ft. Wide	<b>\$178.00</b>	\$237.00	
<b>CUSTOM BOOTH DRAPING</b>					
<input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> RED <input type="checkbox"/> SILVER <input type="checkbox"/> WHITE					
	<b>D3</b>	3 Ft. High (Per Linear Ft.)	<b>\$15.75</b>	\$21.00	
	<b>D8</b>	8 Ft. High (Per Linear Ft.)	<b>\$21.75</b>	\$29.00	

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- No refunds/exchanges on cancelled skirted tables or custom booth draping once delivered.
- 50% refund on furnishings cancelled prior to show opening.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**



# CARPET AND UNDERPADDING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: <b>93rd Annual CPMA Convention &amp; Trade Show</b>	<b>DISCOUNT PRICE DEADLINE DATE:</b>	<b>April 2, 2018</b>
<b>EXHIBITOR INFORMATION</b>		<b>CREDIT CARD AUTHORIZATION</b>
BOOTH #: _____		<p>A "Credit Card Authorization" form (included in this kit) <b>MUST</b> accompany this completed form.</p> <p>Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed "Credit Card Authorization" form.</p>
COMPANY _____		
STREET _____		
CITY _____ PROV/STATE _____ CODE _____		
E-MAIL _____		
PHONE _____ FAX _____		
CONTACT NAME _____		

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

## BOOTH CARPET - STANDARD SIZE

*Note: Exhibitors ordering multiple pieces of carpet in this section may not receive the same dyelot.*

QTY	Item #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	C1010	10 Ft. X 10 Ft. Single Booth	\$280.00	\$373.50	
	C1020	10 Ft. X 20 Ft. Double Booth	\$476.50	\$635.50	
COLOUR SELECTION: <input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> GREY <input type="checkbox"/> RED					

## BOOTH CARPET - CUSTOM SIZE (INCLUDING PLASTIC)

*If your booth requires a size not listed above, please complete this section.*

Item #				
CUSTC	BOOTH SIZE: _____ Ft. x _____ Ft. = _____ Sq. Ft.	\$3.55/Sq. Ft	\$4.70/Sq. Ft	
COLOUR SELECTION: <input type="checkbox"/> BLACK <input type="checkbox"/> BLUE <input type="checkbox"/> GREY <input type="checkbox"/> RED				

## UNDERPADDING PRICE PER SQUARE FOOT INSTALLED (100 SQ. FT. MIN.)

Item #				
CACU	BOOTH SIZE: _____ Ft. x _____ Ft. = _____ Sq.Ft.	\$1.65/Sq. Ft.	\$2.20/Sq. Ft.	

## PROTECTIVE PLASTIC COVERING PRICE PER SQUARE FOOT INSTALLED (STANDARD SIZES ONLY)

Item #				
CAPC	BOOTH SIZE: _____ Ft. x _____ Ft. = _____ Sq.Ft.	\$0.85/Sq. Ft.	\$1.10/Sq. Ft.	

PLEASE SELECT ONE FOR CUSTOM CARPET SIZES ONLY

IF ORDERING ELECTRICAL OR TELECOMMUNICATIONS SERVICES, WILL UNDER CARPET WIRING BE REQUIRED?

YES NO

### Terms & Conditions

- All orders received after the Discount Deadline Date will be processed at the Standard Price.
- No cancellations after move-in begins.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- All orders are governed by GES Limits of Liability and Responsibility.

SUBTOTAL	
5% GST	
7% PST	
TOTAL	
GST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# SPECIALTY FURNISHINGS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHOW: 93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE DEADLINE DATE:**

Specialty Furnishings must be ordered **before March 27, 2018.**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Discount Price	Total
	SBCS	Black Ladder Stool (Cloth Seat)	\$171.00	
	SEWS	Equino White Stool	\$205.00	
	SLSW	White Leather Stool	\$205.00	
	SLSR	Red Leather Stool	\$205.00	
	SBLS	Black Leather Stool	\$205.00	
	SWBCSG	Chrome Wireback Stool	\$212.00	
	SRMCW	White Round Meeting Chairs	\$135.00	
	SRMCR	Red Round Meeting Chairs	\$135.00	
	SRMCBLK	Black Round Meeting Chairs	\$135.00	
	SCLCW	White Corbusier Leather Chair	\$383.00	
	SCLCR	Red Corbusier Leather Chair	\$383.00	
	SCLCBK	Black Corbusier Leather Chair	\$383.00	
	SCLLW	White Corbusier Leather Loveseat	\$451.00	
	SCLLR	Red Corbusier Leather Loveseat	\$451.00	
	SCLLBK	Black Corbusier Leather Loveseat	\$451.00	
	SWSC	White Sculpted Leather Chair	\$295.00	
	SSLCR	Red Sculpted Leather Chair	\$295.00	
	SSLCB	Black Sculpted Leather Chair	\$295.00	
	SWSLS	White Sculpted Leather Loveseat	\$401.00	
	SSLLR	Red Sculpted Leather Loveseat	\$401.00	
	SSLLB	Black Sculpted Leather Loveseat	\$401.00	

NOTE: 3 Seater Sofa Available Upon Request. On-site orders are subject to availability.

**Terms & Conditions**

- Colours, sizes and styles may vary slightly.
- Specialty Furniture orders will not be accepted after the Discount Deadline date.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# SPECIALTY FURNISHINGS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE DEADLINE DATE:**

Specialty Furnishings must be ordered **before March 27, 2018.**

## EXHIBITOR INFORMATION

BOOTH #: \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

## CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	Description	Discount Price	Total
	SGLMC	Grey Leather Ripple Sled Base Meeting Chair	\$165.00	
	SBLMC	Black Leather Ripple Sled Base Meeting Chair	\$165.00	
	SMCW	White Meeting Chair	\$160.00	
	SLRBTCW	White Leather Round Tub Chairs	\$310.00	
	SLRBTCBK	Black Leather Round Tub Chairs	\$310.00	
	SSWCT	Chrome/White Cocktail Table (24" Square Top, 42" High)	\$206.00	
	SRCT	Round Cocktail Table (Black 30" Diameter Top, 42" High)	\$226.00	
	SSBCT	Square Cocktail Table (Black 30" Top, 42" High)	\$226.00	
	SBMT	42" Black Meeting Table (Round)	\$199.00	
	SCMT72W	72" Chrome & White Meeting Table	\$320.00	
	SCTW	24" X 48" Coffee Table White Top	\$217.00	
	SCTB	24" X 48" Coffee Table Black Top	\$217.00	
	SWRET24	24" Round End Table White Top	\$173.00	
	SBRET24	24" Round End Table Black Top	\$173.00	
	SWRCT32	Round Coffee Table White Top 32"	\$195.00	
	SBRCT32	Round Coffee Table Black Top 32"	\$195.00	
	SWRCT39	Round Coffee Table White Top 39"	\$195.00	
	SBRCT39	Round Coffee Table Black Top 39"	\$195.00	
	SBF	Bar Fridge	\$275.00	
	SLS	Literature Stand	\$199.00	
	STP	18" Throw Pillows <input type="checkbox"/> white <input type="checkbox"/> pink <input type="checkbox"/> blue <input type="checkbox"/> red <input type="checkbox"/> orange <input type="checkbox"/> yellow <input type="checkbox"/> black <input type="checkbox"/> green	\$34.00	

**Terms & Conditions**

- Colours, sizes and styles may vary slightly.
- Specialty Furniture orders will not be accepted after the Discount Deadline date.
- Exhibitor is responsible for all items for the duration of the show.
- There will be no refunds/exchanges for cancellations on-site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	

GST #R104060264

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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torontoexhibitorservices@ges.com www.ges.com/ca

# GES SHOW SPECIALS

**SHOW: 93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE DEADLINE DATE: April 2, 2018**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

### SHOW SPECIAL INCLUDES: • Header Sign(s) - 12"x116" • Infill Panels • Carpet • Installed & Dismantled • No Labour Costs • No Material Handling Cost

PACKAGE A: 10'x 10' BOOTH



PACKAGE B: 10'x 20' BOOTH



(No substitutions please. If you require additional furniture, please refer to the GES order forms enclosed in the manual).

Quantity	Item #	Description	Discount Price	Standard Price	Total Price
	SS001	Package A - 10' x 10'	<b>\$1,181.00</b>	\$1,574.00	
	SS002	Package B - 10' x 20'	<b>\$1,772.00</b>	\$2,363.00	

#### PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR:

**Infill Panel Colour:**    Black    Grey    White   *(All panel & carpet colours subject to availability.)*

**Carpet Colour:**    Black    Grey

**Package A Identification Sign to Read:** \_\_\_\_\_

**Package B Identification Sign to Read: Left:** \_\_\_\_\_ **Right:** \_\_\_\_\_

**Please upload files to: <https://file.ges.com/>**

**Custom Header Signs/Logos will be charged \$100.00 extra per sign**      Custom Header to be added

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

**Terms & Conditions**

- Does not include lighting or electrical service.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- GES is not responsible for exhibit materials left in GES Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**



# EXHIBIT RENTALS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHOW: 93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

<b>DISCOUNT PRICE DEADLINE DATE:</b>	<b>April 2, 2018</b>
<b>CREDIT CARD AUTHORIZATION</b>	
<p>A "Credit Card Authorization" form (included in this kit) <b>MUST</b> accompany this completed form.</p> <p>Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed "Credit Card Authorization" form.</p>	

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

Item #	Discount Price	Standard Price	Item #	Discount Price	Standard Price
GER001	<b>\$2,288.00</b>	\$3,051.00	GER004	<b>\$3,643.00</b>	\$4,857.00
GER002	<b>\$2,594.00</b>	\$3,458.00	GER005	<b>\$3,979.00</b>	\$5,305.00
GER003	<b>\$2,792.00</b>	\$3,722.00	GER006	<b>\$3,942.00</b>	\$5,256.00

**Package Includes: Installation & Dismantling, Choice of Carpet Colour, Choice of Panel Colour, Company Identification Sign**

**Package Does Not Include: Cleaning, Light Fixtures or Electrical Outlets**

**PLEASE SELECT YOUR CHOICE OF INFILL PANEL AND CARPET COLOUR**

*Upgrade options available. Contact Exhibitor Services. Other panel colours available upon request. Contact Exhibitor Services. (All panel & carpet colours subject to availability.)*

ITEM #:

Infill Panel Colour:  Black  Grey  White  Autumn Glow  Hardrock Maple Carpet Colour:  Black  Grey  Red  Blue

Models 1, 2, 5 Identification Sign to Read: \_\_\_\_\_

Models 4 Identification Sign to Read: Left: \_\_\_\_\_ Right: \_\_\_\_\_

Indicate Date & Time for Arrival: \_\_\_\_\_

Custom Header to be added  Custom Header Signs/Logos will be charged \$100.00 extra per sign

You can upload your file(s) to: <https://file.ges.com/>

Enter **CGraphics@ges.com** in the "Recipient Email Address" field.

**IMPORTANT:** Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments:"

**Terms & Conditions**

- Payment may be made by cheque up to two weeks prior to the 1<sup>ST</sup> day of move in.
- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment only. All items remain the property of GES.
- No refunds/exchanges once show move-in begins. All claims or discrepancies must be settled prior to show closing.
- GES is not responsible for exhibit materials left in GES Rental Exhibits or counter storage units.
- Changes to the structure design or graphics will result in additional fees.

<b>EST. SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>EST. TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# GES EXHIBIT ACCESSORIES

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torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

BOOTH #: \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

**DISCOUNT PRICE DEADLINE DATE:** **April 2, 2018**

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

QTY	Item #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	PED001	Pedestal (White) 20"L x 20"W x 28"H	\$179.00	\$239.00	
	PED002	Pedestal (White) 20"L x 20"W x 36"H	\$188.00	\$250.00	
	GPML	Pedestal White 40"L X 40"W (Tops are 20" X 20") (Unit Heights - 16"- 28" & 28"- 40")	\$689.00	\$919.00	
	GSC	Storage Counter (White) 80"L X 20"W X 40"H	\$569.00	\$759.00	
	GCC	Curved Counter (White) 60"L X 20"W X 40"H	\$452.00	\$603.00	
	F99A	99A Showcase (White/Glass) 40"L X 20"W X 41"H	\$452.00	\$603.00	
	F99B	99B Showcase (White/Glass) 40"L X 20"W X 41"H	\$452.00	\$603.00	
	F99C	99C Showcase (White/Glass) 26"L X 26"W X 96"H	\$684.00	\$912.00	
	F99D	99D Showcase (White/Glass) 40"L X 20"W X 96"H	\$684.00	\$912.00	



QTY	Item #	DESCRIPTION	DISCOUNT PRICE	STANDARD PRICE	TOTAL
	GWF	Waterfall With Eight Hooks	\$56.25	\$75.00	
	GGR	Garment Rail 39"W	\$66.75	\$89.00	
	GFS	Shelves - Flat 37"L X 12"W	\$57.00	\$76.00	
	GAS	Shelves - Angled 37"L X 12"W	\$57.00	\$76.00	
	GSWP	Slatwall Panels - 37"W X 96"H Grey (Upgrade for standard panels)	\$158.50	\$211.00	



*Designed to fit GES Hardwall booths only.  
Please Attach Diagram Of Booth Indicating Locations For Grid Panels And/Or Slatwall.  
Grid Panels Cannot Be Installed In Corners.*

**Terms & Conditions**

- All items subject to availability.
- No refunds/exchanges once show move-in begins.
- All claims or discrepancies must be settled prior to show closing.
- Exhibitor is responsible for all items for the duration of the show.
- Charges are for rental of equipment. All items remain the property of GES.
- All orders received after the Discount Price Date will be processed at the Standard Price.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



# GRAPHICS AND DESIGN

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
 torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE  
DEADLINE DATE:**

**April 2, 2018**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

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### STANDARD SIGN PRICE LIST

QTY	Item #	Description	Discount Price	Standard Price	Total
	SIG027	8"W x 11"H vertical sign (with easel)	<b>\$16.25</b>	\$21.50	
	S744	44"W x 7"H horizontal sign (with holes)	<b>\$94.50</b>	\$126.00	
	S2228	22"W x 28"H vertical sign	<b>\$128.00</b>	\$170.50	
	S2844	28"W x 44"H vertical sign	<b>\$164.50</b>	\$219.50	
	SIG028	38"W x 84"H vertical sign (with feet)	<b>\$588.50</b>	\$784.50	

*\* All prices include delivery to show site.*

### CUSTOM GRAPHICS

**We offer complete graphics services from Design to Print!**

*We can create custom graphics almost any size to fit any of your needs, including:*

- Pressure sensitive vinyl (PSV) Booth wraps (the same as vehicle wraps)
- Vinyl or mesh banners for use in your booth
- Backlit graphics for lightboxes and display cases
- Custom fit / contour cut graphics for eye-catching effect
- Printing on specialized / unique material
- Double Sided applications
- Carpet / Floor Decals

### PLEASE UPLOAD ARTWORK HERE

You can upload your file(s) to: <https://file.ges.com/>

Enter [CGraphics@ges.com](mailto:CGraphics@ges.com) in the "Recipient Email Address" field.

**IMPORTANT NOTE:** Please enter your company name, event name, event location, booth number, and any other specifics associated with your graphic file under "Comments".

### SIGN INFO

\*If you do not have a print file to submit, but need copy to be set / basic layout, please write the text and description for your sign order below or attach separate page.

For more information or quote, please email us at: [exhibitorserviceswest@ges.com](mailto:exhibitorserviceswest@ges.com)

**ALL SIGNS MUST BE PICKED UP FROM OUR ON-SITE EXHIBITOR SERVICES DESK.**

### Terms & Conditions

- All orders received after the Discount Price Date will be processed at the Standard Price.
- There are no refunds/exchanges on signs.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>EST. SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>EST. TOTAL</b>	
GST #R104060264	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# PLANTS AND FLOWERS

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**DISCOUNT PRICE  
DEADLINE DATE:**

**April 2, 2018**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

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### FLOOR AND TABLE PLANTS

QTY	Item #	Description	Discount Price	Standard Price	Total
	PFP25	2 ft. to 5 ft. Tall	<b>\$107.50</b>	\$143.50	
	PFP68	6 ft. to 8 ft. Tall	<b>\$210.00</b>	\$280.00	
	PBF	Boston Fern	<b>\$78.75</b>	\$105.00	
	PTP	Table Plant - 10"	<b>\$78.75</b>	\$105.00	
	PMUM	Mums	<b>\$47.00</b>	\$62.50	
FLOWER ARRANGEMENTS					
	PFAS	Standard Fresh Flower Arrangement	<b>\$155.50</b>	\$207.00	
	PFAP	Premium Fresh Flower Arrangement	<b>\$286.00</b>	\$381.50	
	PFAE	Exotic Arrangement	<b>\$197.50</b>	\$263.00	



**PLEASE NOTE:** Prices for flowering plants may change depending on type of flowers requested. Please list below the types of flowers you require along with any specific instructions and our Exhibitor Service Department will check on availability and price:

#### Terms & Conditions

- Orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- No refunds, exchanges or cancellations on site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## TEMPORARY HAND WASHING STATION

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: <b>93rd Annual CPMA Convention &amp; Trade Show</b>	<b>DISCOUNT PRICE DEADLINE DATE:</b> <span style="float: right;"><b>April 2, 2018</b></span>
<b>EXHIBITOR INFORMATION</b>	<b>CREDIT CARD AUTHORIZATION</b>
<b>BOOTH #:</b> _____ COMPANY _____ STREET _____ CITY _____ PROV/STATE _____ CODE _____ E-MAIL _____ PHONE _____ FAX _____ CONTACT NAME _____	A "Credit Card Authorization" form (included in this kit) <b>MUST</b> accompany this completed form.  Orders for GES products and/or services will <b>not</b> be accepted without receipt of a completed "Credit Card Authorization" form.

**ALL ORDERS MUST BE PREPAID IN FULL (ORDERS CAN NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)**

A temporary hand washing station shall consist of a container with a spigot that provides a continuous flow of running water, liquid soap, paper towels, and a bucket to collect waste water. The temporary hand washing station must be set up on a table. *(Not included with this package).*



Hand sanitizers do not replace the requirements for a temporary hand washing station. Hand sanitizers should only be used by non-food handlers such as cashiers, garbage and maintenance staff.

*Package includes:*

- 1 Liquid soap • 1 Roll of Paper Towels • 1 Bucket for waste water
- 1 Container with a spigot that provides a continuous flow of running water

QTY	Description	Discount Price	Standard Price	Total Price
	Temporary Hand Washing Station	\$133.00	\$177.50	

**Terms & Conditions**

- All orders received after the Discount Price Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show. No refunds, exchanges or cancellations on site.
- Charges are for rental of equipment only. All items remain the property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**LABOUR  
INSTALLATION AND DISMANTLING**

SHOW: **93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_  
 COMPANY \_\_\_\_\_  
 STREET \_\_\_\_\_  
 CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**EXHIBITOR MUST REPORT TO GES SERVICE CENTRE TO RECEIVE THEIR LABOUR**

LABOUR RATES ARE CHARGED PER PERSON AT **A MINIMUM CHARGE OF ONE HOUR**. LABOUR OVER ONE HOUR IS CHARGED IN 1/2 HOUR INCREMENTS. (A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS)

**LABOUR INSTALLATION AND DISMANTLING**

Item #	Item #	DESCRIPTION	PER HOUR
LINREG	LOREG	Straight Time Monday-Friday 6:00am-4:00pm	<b>\$135.00</b>
LINOT	LOOT	Over Time Monday-Friday 4:00pm-12:00am, Saturday & Sunday 6:00am-4:00pm	<b>\$203.50</b>
LINDT	LODT	Double Time Monday-Sunday 12:00am-6:00am, Saturday & Sunday 4:00pm-12:00am, All Holiday Hours	<b>\$263.50</b>

**INSTALLATION** Set Up Drawings or Photos Attached: yes no  
 Carrier: \_\_\_\_\_ Delivery Date/Time: \_\_\_\_\_ AM PM  
Day / Date/ Month / Year

**SUPERVISION** By Exhibitor (Provide Name of Rep): \_\_\_\_\_ By GES **30% surcharge applies**  
(Exhibitor MUST be Present to Supervise) (Exhibitor does NOT have to be present)

**DATE/TIME LABOUR REQUIRED:** \_\_\_\_\_ AM PM  
Day / Date/ Month / Year

**NUMBER OF PEOPLE REQUIRED** \_\_\_\_\_ **X HOURS PER PERSON** \_\_\_\_\_ = **TOTAL EST. HRS.** \_\_\_\_\_

**DISMANTLING**  
 Carrier: \_\_\_\_\_ Delivery Date/Time: \_\_\_\_\_ AM PM  
Day / Date/ Month / Year

**SUPERVISION** By Exhibitor (Provide Name of Rep): \_\_\_\_\_ By GES **30% surcharge applies**  
(Exhibitor MUST be Present to Supervise) (Exhibitor does NOT have to be present)

**DATE/TIME LABOUR REQUIRED:** \_\_\_\_\_ AM PM  
Day / Date/ Month / Year

**NUMBER OF PEOPLE REQUIRED** \_\_\_\_\_ **X HOURS PER PERSON** \_\_\_\_\_ = **TOTAL EST. HRS.** \_\_\_\_\_

**Terms & Conditions**

- When Exhibitor is supervising labour the Exhibitor must check labour in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- Uncancelled labour will be charged a minimum fee of 1 hour per person.
- GES Limits of Liability apply.

<b>EST. SUBTOTAL</b>	_____
<b>5% GST</b>	_____
<b>7% PST</b>	_____
<b>EST. TOTAL</b>	_____
GST #R104060264	

I have read and understand the Terms & Conditions of my Agreement with GES.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**IN BOOTH FORKLIFT  
INSTALLATION AND DISMANTLING**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**EXHIBITOR INFORMATION**

BOOTH #: \_\_\_\_\_  
 COMPANY \_\_\_\_\_  
 STREET \_\_\_\_\_  
 CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_  
 E-MAIL \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 CONTACT NAME \_\_\_\_\_

**CREDIT CARD AUTHORIZATION**

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.  
 Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

In-booth forklift service is available to exhibitors requiring assistance with positioning of exhibitor materials within your booth space. **Minimum charge of 1 hour per order.** (Includes installation and dismantling).

***THIS SERVICE IS NOT PAID FOR BY SHOW MANAGEMENT***

**IN BOOTH INSTALLATION AND DISMANTLING**

Item #	Item #	DESCRIPTION	PER HOUR
IBIRFL	IBORFL	Straight Time Monday-Friday 6:00am-4:00pm	<b>\$293.00</b>
IBIOTFL	IBOOTFL	Over Time Monday-Friday 4:00pm-12:00am, Saturday & Sunday 6:00am-4:00pm	<b>\$352.00</b>
IBIDTFL	IBODTFL	Double Time Monday-Sunday 12:00am-6:00am, Saturday & Sunday 4:00pm-12:00am, All Holiday Hours	<b>\$416.50</b>

A 30% SURCHARGE WILL BE APPLIED TO ON-SITE ORDERS. ALL RATES INCLUDE FORKLIFT AND DRIVER (5% GST+6% PST IS APPLICABLE)

**PLEASE COMPLETE THE FOLLOWING:**

**SUPERVISOR NAME:** \_\_\_\_\_ (EXHIBITOR MUST BE PRESENT TO SUPERVISE)

**INSTALLATION TIME REQUIRED:** \_\_\_\_\_  
 Day Date Month # of Hours # of Forklifts

**DISMANTLING TIME REQUIRED:** \_\_\_\_\_  
 Day Date Month # of Hours # of Forklifts

**INSTALLATION** Start: \_\_\_\_\_ AM PM Finish: \_\_\_\_\_ AM PM Est. Total Hours \_\_\_\_\_

**DISMANTLING** Start: \_\_\_\_\_ AM PM Finish: \_\_\_\_\_ AM PM Est. Total Hours \_\_\_\_\_

**SERVICES OVER 1 HOUR MINIMUM WILL BE CHARGED IN 1/2 HOUR INCREMENTS PER FORKLIFT.**

**Terms & Conditions**

- Exhibitor must check forklift/driver in and out at the GES Service Centre.
- We reserve the right to change labourers and/or rates as shifts change.
- All claims or discrepancies must be settled within one week of show closing.
- GES Limits of Liability apply.

<b>EST. SUBTOTAL</b>	_____
<b>5% GST</b>	_____
<b>7% PST</b>	_____
<b>EST. TOTAL</b>	_____
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**PRODUCE / REFRIGERATED  
MATERIAL HANDLING INFORMATION**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.ges.com/ca

**MATERIAL HANDLING SERVICES & SHIPPING INFORMATION**

**IMPORTANT - PLEASE READ CAREFULLY**

GES has been appointed by Show Management to provide Material Handling services for the **93rd Annual CPMA Convention & Trade Show**. Exhibitors must use GES to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ◆ UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- ◆ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- ◆ STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ◆ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ◆ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ◆ RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb. minimum at the expense of the exhibitor. **All Shipments must be accompanied with a Certified Weight Ticket. If no Certified Weight Ticket is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply.** To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

**Exhibitors shipping to the advance warehouse receive the following additional services:**

- ◆ STORAGE UP TO 17 DAYS IN THE ADVANCE WAREHOUSE
- ◆ DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- ◆ FIRST PRIORITY UNLOADING STATUS

**\*\* LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE\*\***

**LABELING YOUR PACKAGES FOR SHIPPING:**

A) PRODUCE ADVANCE SHIPMENTS TO WAREHOUSE: **April 2 - 19, 2018** **9:00am - 4:00pm**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
**Fresh Direct Produce Ltd.**  
 888 Malkin Avenue  
 Vancouver, British Columbia, Canada V6A 2K6

B) PRODUCE DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: **April 23 - 24, 2018** \*Per targeted move-in schedule.

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
 c/o GES  
**93rd Annual CPMA Convention & Trade Show**  
 Vancouver Convention Centre West - Halls B2, B3 & C  
 1055 Canada Place  
 Vancouver, British Columbia, Canada V6C 0C3

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY.**



**PRODUCE/REFRIGERATED MATERIAL HANDLING**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

SHOW: **93rd Annual CPMA Convention & Trade Show**

**CREDIT CARD AUTHORIZATION**

**EXHIBITOR INFORMATION**

**BOOTH #:** \_\_\_\_\_  
COMPANY \_\_\_\_\_  
STREET \_\_\_\_\_  
CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_  
E-MAIL \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
CONTACT NAME \_\_\_\_\_

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE**

**Item # MHADWT ADVANCE SHIPMENT(S) TO WAREHOUSE - PRODUCE:**

- Shipment(s) must be received between: **April 2 - April 19, 2018**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **\$51.25** per 100 lbs. (200 lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**POUNDS**

**Item # MHDIRWT DIRECT SHIPMENT(S) TO SHOWSITE:**

- Shipment(s) may arrive at Show Site on: **April 23 - 24, 2018**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **\$59.70** per 100lbs. (200lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**POUNDS**

**DAILY DELIVERY FROM REEFER STORAGE TO BOOTH:**

- This service includes Labour Service for one scheduled delivery per day to the exhibitor's booth.
- Rate **\$1.15** per cu. ft. **per day** (48 cu. ft. minimum).
- Labour rates will apply for multiple / missed deliveries.
- Refer to the Labour Services order form in this kit for rates.
- Empties must be ready by 10:30am daily for removal from your booth.

**CUBIC FEET**

**PLEASE COMPLETE THE FOLLOWING:**

Carrier Name: \_\_\_\_\_ Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_

Goods are scheduled for delivery to:  Show Site  Advance Warehouse

Date goods are scheduled to arrive: \_\_\_\_\_ Month/Day \_\_\_\_\_

**Terms & Conditions**

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>EST. SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>EST. TOTAL</b>	
<small>GST #R104060264</small>	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



**NON-PRODUCE  
MATERIAL HANDLING INFORMATION**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.ges.com/ca

**MATERIAL HANDLING SERVICES & SHIPPING INFORMATION**

**IMPORTANT - PLEASE READ CAREFULLY**

GES has been appointed by Show Management to provide Material Handling services for the **93rd Annual CPMA Convention & Trade Show**. Exhibitors must use GES to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ◆ UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- ◆ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- ◆ STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ◆ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ◆ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ◆ RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb. minimum at the expense of the exhibitor. **All Shipments must be accompanied with a Certified Weight Ticket. If no Certified Weight Ticket is available, GES will weigh your shipment on site and special handling charges will apply. For all loose, stacked and uncrated shipments, Special Handling rates will apply.** To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

**Exhibitors shipping to the advance warehouse receive the following additional services:**

- ◆ STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- ◆ DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- ◆ FIRST PRIORITY UNLOADING STATUS

**\*\* LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE\*\***

**LABELING YOUR PACKAGES FOR SHIPPING:**

A) NON-PRODUCE ADVANCE SHIPMENTS TO WAREHOUSE: **March 23 - April 18, 2018 9:00am - 4:00pm**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
**CPMA / YRC Reimer**  
 3985 Still Creek Ave.  
 Burnaby, British Columbia, Canada V5C 4E2

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: **April 23 - 24, 2018** \*As per targeted move-in schedule.

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
 c/o GES  
**93rd Annual CPMA Convention & Trade Show**  
 Vancouver Convention Centre West - Halls B2, B3 & C  
 1055 Canada Place  
 Vancouver, British Columbia, Canada V6C 0C3

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY.**



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torontoexhibitorservices@ges.com www.ges.com/ca

## NON-PRODUCE MATERIAL HANDLING

SHOW: **93rd Annual CPMA Convention & Trade Show**

### EXHIBITOR INFORMATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

### CREDIT CARD AUTHORIZATION

A "Credit Card Authorization" form (included in this kit) **MUST** accompany this completed form.

Orders for GES products and/or services will **not** be accepted without receipt of a completed "Credit Card Authorization" form.

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE**

### Item # MHADWT ADVANCE SHIPMENT(S) TO WAREHOUSE:

- Shipment(s) must be received between: **March 23 - April 18, 2018**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **\$60.00** per 100 lbs. (200 lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**Pounds**

### Item # MHDIRWT DIRECT SHIPMENT(S) TO SHOWSITE:

- Shipment(s) may arrive at Show Site on: **April 23 - 24, 2018**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- Rate **\$68.00** per 100lbs. (200lb. minimum)
- Shipments arriving without a certified weight ticket will be subject to Special Handling rates.

**Pounds**

### Item # MHSPWT SMALL PACKAGES (Maximum 50lbs / shipment):

- Rate of **\$47.50** First Package
- Rate of **\$11.50** for each additional package (in the same shipment) to a 50lb. Maximum

\*\*If over 50lbs., Rates for Advance or Direct Shipments will apply\*\*

### SPECIAL HANDLING (30% surcharge per shipment):

- All shipments of loose, padded or uncrated materials. All special unloading requirements, such as ground side door/ constricted or stacked unloading.
- All Direct and Advance Shipments without certified weight ticket or proven inaccurate weight ticket.

### PLEASE COMPLETE THE FOLLOWING:

Carrier Name: \_\_\_\_\_ Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_

Goods are scheduled for delivery to:  Show Site  Advance Warehouse

Date goods are scheduled to arrive: \_\_\_\_\_ Month/Day \_\_\_\_\_

#### Terms & Conditions

- Collect shipments will not be accepted.
- GES is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

<b>EST. SUBTOTAL</b>	
<b>5% GST</b>	
<b>7% PST</b>	
<b>EST. TOTAL</b>	
<small>GST #R104060264</small>	

**I have read and understand the Terms & Conditions of my Agreement with GES.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## LIMITS OF LIABILITY & RESPONSIBILITY

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247 www.ges.com/ca

1. GES CANADA Exposition Services herein known as GES and its subcontractors shall not be responsible for damage to uncrated materials; materials improperly packed, glass breakage or concealed damage.

2. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by GES or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended.

Therefore, it is agreed that GES and its subcontractors are not responsible for the loss or disappearance of Exhibitor's materials after the same have been delivered to Exhibitor's booth, nor are GES and its subcontractors responsible for Exhibitor's materials before they are picked up from the Exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to GES or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.

3. GES and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place or reload unless advance notice has been given to GES in time to obtain the proper equipment.

4. GES and its subcontractors shall not be responsible for loss, delay or damage due to strikes, lockouts or work stoppages of any kind.

5. GES and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

6. It is understood that GES and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable to GES hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that GES and its subcontractors do not provide for full liability should loss or damage occur. It is agreed that if GES or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance services to

Exhibitor's or from negligence, active or otherwise, by GES, its subcontractors or their employees.

7. GES and its subcontractors shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impracticable to exhibit same.

8. Claims for loss or damage must be submitted to GES by the close of the show. No suit or action shall be brought against GES or its subcontractors more than one year after the cause of action.

9. The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that GES and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of GES or its subcontractors shall sign a delivery receipt, bill of lading or other document, we agree that GES or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.

10. GES and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts or freight bills, such as a courier or van lines. Such shipments will be delivered to booth without guarantee of piece count or condition.

11. Empty container labels will be available at the GES Service Centre. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for EMPTY STORAGE ONLY, and GES and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabelled containers.

12. In order to expedite removal of materials from the show site, GES shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be taken to a warehouse to await Exhibitor's shipping instructions, and the Exhibitor agrees to be responsible for payment of charges relating to such handling at the warehouse. GES assumes no liability as a result of such re-routing or handling.

13. The Exhibitor agrees, in the event of a dispute with GES or its subcontractors relative to any loss or damage to any of your materials or equipment, that the Exhibitor will not withhold payment in any amount due to GES for material handling services or any other services provided by GES or its subcontractors as an offset against the amount of the alleged loss or damage. Instead, the Exhibitor agrees to pay GES prior to the close of the show for all such charges and further agrees that any claim the Exhibitor may have against GES or its subcontractors shall be pursued independently by the Exhibitor as a completely separate transaction to be resolved on its own merits.

The consignment or delivery of a shipment to GES or its subcontractors by an Exhibitor or by any shipper on behalf of the Exhibitor shall be construed as an acceptance by such Exhibitor (and/or other shipper) of the terms and conditions set forth in Sections 1 through 13 above.

**Be sure your materials are insured** from the time they leave your firm until they are returned after the show. It is suggested that Exhibitors arrange all risk coverage. This can usually be done by riders to existing policies. Contact your insurance representative. Be sure your liability insurance is in effect during transit and return of your materials, during storage and at show site.



# SHIPPING

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontocl@ges.com www.ges.com/ca

## PICK UP INFORMATION

COMPANY NAME: \_\_\_\_\_ PICK UP DATE: \_\_\_\_\_ PICK UP TIME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ BUSINESS HOURS: \_\_\_\_\_ LOADING DOCK:  YES  NO  
 CITY: \_\_\_\_\_ PROV/STATE: \_\_\_\_\_ CODE: \_\_\_\_\_ CUSTOMS PAPERWORK ATTACHED:  YES  NO  
 CONTACT: \_\_\_\_\_ IF YES, CUSTOMS BROKER: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

I will be shipping to:  ADVANCED WAREHOUSE  SHOW SITE

## DESTINATION

COMPANY NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_  
 ON-SITE CONTACT: \_\_\_\_\_  
 SHOW NAME: \_\_\_\_\_ DELIVERY DATE: \_\_\_\_\_ DELIVERY TIME: \_\_\_\_\_  
 FACILITY: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ PROV/STATE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

## SERVICE REQUIRED

ONE WAY  ROUND TRIP  
 TIME CRITICAL  3-5 DAY  GROUND

## ITEMS TO BE SHIPPED

SERVICE WILL BE CHARGED ON ACTUAL WEIGHT & DIMENSIONS

TOTAL NUMBER OF PIECES:	DIMENSIONS IN INCHES:	ESTIMATED WEIGHT:
_____ CARTONS (CARDBOARD)	H _____ x W _____ x L _____	
_____ CASES/TRUNKS (FIBRE) COLOUR: _____	H _____ x W _____ x L _____	
_____ CRATES (WOODEN)	H _____ x W _____ x L _____	
_____ SKIDS/PALLETS	H _____ x W _____ x L _____	
_____ CARPET/COLOUR: _____	H _____ x W _____ x L _____	
_____ OTHER LIST: _____	H _____ x W _____ x L _____	
_____ TOTAL	TOTAL WEIGHT:	

## BILLING AND PAYMENT INFORMATION

COMPANY NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
 PROV/STATE: \_\_\_\_\_ CODE: \_\_\_\_\_ EMAIL: \_\_\_\_\_ TEL: \_\_\_\_\_  
 CREDIT CARD NUMBER: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_  
 VISA  MASTERCARD  AMERICAN EXPRESS  
 CARDHOLDER NAME: \_\_\_\_\_ CARDHOLDER SIGNATURE: \_\_\_\_\_

## TERMS & CONDITIONS

GES assumes no responsibility for shipments left in booth by exhibitor. All materials are subject to final count and correction at time of actual removal from booth. Shipper hereby designates GES as its agent for tendering shipments to carrier. GES reserves the right to reroute any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by established carrier check-in deadline. GES assumes no responsibility for misdirected shipments as a result of old shipping labels which remain on containers. It is the shipper's responsibility to state the national motor freight classification commodity description, otherwise shipment shall be described as exhibition materials.

1) GES shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage. 2) GES shall not be responsible for loss, theft, or disappearance of exhibitors material after same has been delivered to exhibitor's booth. 3) GES shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of Lading covering outgoing shipments, which are furnished by GES to exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur. 4) GES shall not be responsible for any loss, damage, or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond its control. 5) GES's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event GES's maximum liability shall be limited to \$0.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less. 6) GES shall not be liable to any extent whatsoever for any actual, potential, or assumed losses of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same. 7) The consignment or delivery of a shipment to GES by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth. Exhibitor is responsible to declare all hazardous materials and abide by all federal, state and local laws.

By signing this order form, shipper agrees to be bound by all its terms and conditions.

X \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_



**SHIPPING INFORMATION ADVANCE WAREHOUSES**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHIPPING INFORMATION  
IMPORTANT - PLEASE READ CAREFULLY**

**ADVANCE SHIPMENTS  
(Produce/Non-Produce)**

Please note that there are two different advance warehouses.  
**DO NOT** ship Non-Produce/booth items to the Produce Warehouse or  
Produce to the Non-Produce/Booth items Warehouse.  
Separate labels are provided in this manual.  
Thank you for your co-operation!

**PRODUCE ADVANCE WAREHOUSE**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

c/o Fresh Direct Produce Ltd.  
888 Malkin Avenue  
Vancouver, British Columbia, Canada  
V6A 2K6

**PRODUCE / REFRIGERATED ITEMS MAY ARRIVE TO THE ADVANCE WAREHOUSE:**

Monday, April 2 - Thursday, April 19, 2018  
9:00am - 4:00pm

**NON-PRODUCE ADVANCE WAREHOUSE**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

c/o CPMA / YRC Reimer  
3985 Still Creek Ave.  
Burnaby, British Columbia, Canada  
V5C 4E2

**NON-PRODUCE ITEMS MAY ARRIVE TO THE ADVANCE WAREHOUSE:**

Monday, March 23 - Wednesday, April 18, 2018  
9:00am - 4:00pm

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY**

# PRODUCE SHIPMENT FOR ADVANCE WAREHOUSE

93rd Annual CPMA Convention & Trade Show

## PRODUCE SHIPMENT FOR ADVANCE WAREHOUSE

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** Fresh Direct Produce Ltd.  
888 Malkin Avenue  
Vancouver, British Columbia, Canada  
V6A 2K6

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

PRODUCE ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE ON OR BETWEEN:

Monday, April 2 - Thursday, April 19, 2018

9am - 4pm

**NON-PRODUCE & BOOTH  
ADVANCE WAREHOUSE SHIPPING LABEL**

**93rd Annual CPMA Convention & Trade Show**

**EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** CPMA / YRC Reimer  
3985 Still Creek Ave  
Burnaby, British Columbia, Canada  
V5C 4E2

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**NON-PRODUCE ADVANCE WAREHOUSE SHIPMENTS SHOULD**

**ARRIVE BETWEEN:**

**Monday, March 23 - Wednesday, April 18, 2018**

**9:00am - 4:00pm**



**SHIPPING INFORMATION DIRECT SHOWSITE**

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: 905-283-0500 Fax: 905-283-0501 Toll Free: 1-877-437-4247  
torontoexhibitorservices@ges.com www.ges.com/ca

**SHIPPING INFORMATION  
IMPORTANT - PLEASE READ CAREFULLY**

**DIRECT TO SHOW SITE SHIPMENTS**

When shipping to show site, please address your produce shipments separately from your non-produce/booth item shipments.

Separate labels are provided in this manual.

Please DO NOT combine your produce and non-produce/booth item shipments.

Thank you for your co-operation!

**PRODUCE SHOW SITE SHIPMENT**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

**c/o GES / 93rd Annual CPMA Convention & Trade Show  
Vancouver Convention Centre West - Halls B2, B3 & C  
1055 Canada Place**

**Vancouver, British Columbia, Canada V6C 0C3**

**NON-PRODUCE/BOOTH ITEMS SHOW SITE SHIPMENT**

(Please use the appropriate labels included in this kit)

**NAME OF EXHIBITING COMPANY - BOOTH NUMBER**

**c/o GES / 93rd Annual CPMA Convention & Trade Show  
Vancouver Convention Centre West - Halls B2, B3 & C  
1055 Canada Place**

**Vancouver, British Columbia, Canada V6C 0C3**

**ITEMS MAY ARRIVE AT SHOW SITE ON:**

**Monday, April 23 - Tuesday, April 24, 2018 as per targeted move-in schedule.**

**ALL ORDERS ARE GOVERNED BY THE GES LIMITS OF LIABILITY AND RESPONSIBILITY**

# PRODUCE DIRECT TO SHOW SHIPPING LABEL

93rd Annual CPMA Convention & Trade Show

## PRODUCE SHIPMENT FOR DIRECT TO SHOWSITE

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES / 93rd Annual CPMA Convention & Trade Show  
Vancouver Convention Centre West - Halls B2, B3 & C  
1055 Canada Place  
Vancouver, British Columbia, Canada V6C 0C3

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**DIRECT TO SHOW SITE SHIPMENTS SHOULD ARRIVE ON:**

**Monday, April 23 - Tuesday, April 24, 2018**

**As per targeted move-in schedule.**

# **NON-PRODUCE & BOOTH DIRECT TO SHOW SITE SHIPPING LABEL**

**93rd Annual CPMA Convention & Trade Show**

## **EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE**

**SHIPPER:** \_\_\_\_\_  
(Name of Company where shipment originates.)

**TO:** \_\_\_\_\_  
(Name of your exhibiting Company at the show.)

**BOOTH NUMBER:** \_\_\_\_\_  
(Your booth number at the show.)

**C/O:** GES / 93rd Annual CPMA Convention & Trade Show  
Vancouver Convention Centre West - Halls B2, B3 & C  
1055 Canada Place  
Vancouver, British Columbia, Canada V6C 0C3

**CARRIER:** \_\_\_\_\_  
(Name of your Transportation Company)

**NUMBER**  **OF**  **PIECES**

**DIRECT TO SHOW SITE SHIPMENTS SHOULD ARRIVE ON:**  
**Monday, April 23 - Tuesday, April 24, 2018**  
As per targeted move-in schedule.

**DO NOT**  

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**REFRIGERATE**  
Deliver to Booth

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

**DO NOT**  

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**REFRIGERATE**  
Deliver to Booth

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

# Refrigerated Produce Storage Deliver to Booth on Tuesday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.

# Refrigerated Produce Storage Deliver to Booth on Tuesday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.

# Refrigerated Produce Storage Deliver to Booth on Wednesday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.

# Refrigerated Produce Storage Deliver to Booth on Wednesday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.

# Refrigerated Produce Storage Deliver to Booth on Thursday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.

# Refrigerated Produce Storage Deliver to Booth on Thursday

**Company Name:**

**Booth #:**

**On Site Contact:**

**Cell Phone:**

Empties must be ready by **10:30am** daily for removal from your booth.  
Label with Daily Delivery Labels for appropriate storage.  
To schedule produce delivery, visit the GES service centre onsite.