

FIRE CODE REGULATIONS

10'x10' or larger booths with roofs of any kind, including tents & pop-up canopies, require a 5 lb ABC-type fire extinguisher. Booths with any type of display involving open flame or gas fireplaces also require a 5lb ABC-type fire extinguisher. These should be visible and easily accessible within the booth.

Fully enclosed structures or roofed structures larger than 10'x10' may require supplemental smoke detection as required by Vancouver Fire and Rescue Services. Multi-story booths will require the submission of an engineered drawing subject to approval by the Vancouver Convention Centre.

Exhibitors are requested to bring their own tools, ladders, brooms, dollies and other items required to build their exhibit. The Vancouver Convention Centre does not supply these items.

Any exhibit construction that requires the use of power tools must have the appropriate dust extraction equipment. All construction waste, including but not limited to, concrete, wood, grout, molding, flooring etc., must be removed by the exhibitor.

All on-site work must comply with WorkSafeBC regulations and Vancouver Convention Centre safety practices. Personal Protective Equipment (PPE) is the responsibility of each worker. Please see 'Safety & Security' section for further information.

The facility does not provide furniture, equipment or clip-on lights for exhibit booth use. Arrangements for these can be made through the designated display company for your show. Please contact your Event Manager for more details.

Aisles and exits, as designated on approved show plans, must be kept clean and free from obstruction. Fire lanes in and around the facility must remain clear and unobstructed. Adequate facility staff must be hired to guide vehicle traffic in these areas during move-in and move-out.

Easels, signs, chairs, etc. cannot be placed beyond booth areas into aisles. Display literature is to be limited to reasonable quantities. Reserve supplies should be kept in closed containers and stored in a neat and compact manner.

Show management is responsible for advising exhibitors that booths must be cleaned of combustible rubbish daily.

All decorations, drapes, signs, banners, acoustical materials, moss, bamboo, plastic cloth and similar decorative materials must be made flame retardant.

Information taken from the VCC Facility Services Guide 2017 Version 1.3 17/03/2017. For full operating guidelines please [click here](#).