

Place Bonaventure  
800 De la Gauchetière O.  
bureau 1165  
Montréal, QC, H5A 1K6

Tél.: 514.861.9694  
Télécopieur: 514.392.1577



Expositions • Événements • Expériences  
Exhibitions • Events • Experiences

## FORMULAIRES DE COMMANDE

## ORDER FORMS

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

 [gesexpo.ca](http://gesexpo.ca)



Dear Exhibitor,

We are pleased that **GES Canada Ltd.** has been selected as your Official Service Contractor for:  
**CANO/ACIO ANNUAL CONFERENCE 2017**

We strive to offer you the best possible service to facilitate a successful show experience. Please review this manual carefully. It contains information and order forms for each of the many services offered by GES Canada Ltd. In order to provide efficient service for you it is important that you return these forms to us promptly.

By placing your orders in advance. You can **have a valuable rebate** on most decorating items. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item and showsite delivery delays.

To qualify for discount prices, orders must be received in our office on or before the deadline date on the order forms. Please be sure to reference each order form as deadline dates may vary. GES requires payment in full at the time services are ordered. For your convenience, we require that you provide a credit card authorization with your initial order. This may be used to charge labour and material handling services not covered in your advance order. We accept Visa, Mastercard, American Express, as well as cheques. **Please note that onsite pricing will include a premium.**

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our offices at 514-861-9694 from Monday to Friday from 8:30am until 4:30pm and ask to speak to a Customer Service Representative (CSR). In addition, our GES Service centre staff will be available throughout the show to assist you.

Thank you in advance for your valued business. We look forward to serving you and wish you a successful event.

*Save time, order online.*  
*Place orders and manage your budget in one place.*

**ORDER  
NOW**

Sincerely,  
Customer Service Team

GES Canada Ltd.  
800, de la Gauchetière W. St., suite 1165  
Montréal, QC, H5A 1K6  
Tél.: 514-861-9694      Fax.: 514-392-1577  
clarkson@ges.com



**CANO/ACIO ANNUAL CONFERENCE 2017**

October 27-30, 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

**BOOTH EQUIPMENT ( Each Exhibit space includes)**

This package includes:

8' high background and 3' high side dividers in black drape

One 6' table with black skirt

Two grey fabric chairs

One waste paper basket

One 48" x 8" booth ID

*Exhibitors are responsible for providing all additional furniture, equipment, power and lighting for their booths.*

**ELECTRICITY**

Electricity is not included with the space. For all electrical needs please refer to the order form and return to the electrical supplier.

**EXHIBIT HALL CARPET**

The exhibit hall IS carpeted.

**DISCOUNT PRICE DEADLINE DATE**

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by:

**Oct. 12**

**SHOW SCHEDULE**

**EXHIBITOR MOVE-IN**

October 26, 2017 10:00-17:00

**GES SERVICE DESK**

October 26, 2017 10:00-17:00

**EXHIBIT HOURS**

October 27, 2017 10:00-18:00

October 28, 2017 10:15-16:15

October 29, 2017 9:45-16:45

**EXHIBITOR MOVE-OUT**

October 29, 2017 17:00-21:00

**SHIPPING INFORMATION**

*Please review this section of the Exhibitor Kit thoroughly for: the proper shipping address to the facility, all information relating to advance freight, storage, and material handling of your goods during the move-in and move-out process.*

**OFFICIAL DECORATOR AND TRANSPORT COMPANY**

GES Canada Ltd.

800 Place Bonaventure, Suite 1165

Montréal, Québec H5A 1K6

Phone: 514 861-9694 Fax: 514 392-1577

**TRANSPORTER (INTL) & CUSTOMS BROKER**

CONSULTEXPO

John Santini/Director of Operations

johns@consultexpoinc.com

514.482.8886 Ext. 1




# Payment & Credit Card Charge Authorization

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30, 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

COMPANY NAME:		BOOTH #	CONTACT NAME
STREET		PHONE	EMAIL
CITY	FAX	SHOW SITE CONTACT AND PHONE NUMBER	
PROVINCE/STATE	POSTAL CODE		
<p><b>Payment for Services</b> - GES Canada Ltd. requires payment in full at the time services are ordered. Further, GES requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card. Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.</p> <p><b>Method of Payment</b> - GES Canada Ltd. accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a fee for NSF cheques or wire transfers (to cover the bank fees).</p> <p><b>Third Party Billing</b> - Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. GES Canada Ltd. reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.</p> <p><b>Tax Exempt</b> - If you are tax exempted in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES Canada Ltd. office for this show. Taxes vary by location and will be added to your invoice if you do not submit your tax exemption certificate prior to the deadline.</p> <p><b>Adjustments &amp; Cancellations</b> - It is the responsibility of the exhibitor to advise GES Canada Ltd. on-site representative(s) of any problem(s) with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES Canada Ltd. set up costs or expenses. Please refer to the individual forms for cancellation fees.</p> <p>If you have any questions regarding our payment policy please call GES Canada Ltd. at 514.861.9694 or visit the GES Canada Ltd. Service centre at the show.</p> <p>Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization to be on file with GES Canada Ltd. You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file. For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.</p>		<p>I agree in placing this order that I have accepted GES Canada Ltd. payment Policy and Terms &amp; Conditions of Contract</p> <p> _____ signature</p> <p>_____ name of the owner's card</p> <p>date :</p>	
		<b>payment authorization</b>	
		<b>credit card number</b>	
		- - - - -	
		<b>expiry date</b>	
		<b>security code</b>	
		<input type="checkbox"/> VISA <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX	
		<b>owner name</b>	
		<b>signature</b>	
		<b>complete payment</b> \$	
		Check must be labeled to <b>GES CANADA Ltd.</b> <b>Your</b> <b>check must be received 2 weeks prior to set up</b>	
		<b>COMPANY</b>	
		<b># STAND</b>	



# ELECTRONIC FUNDS/WIRE TRANSFER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Phone: 905-283-0500 Fax: 905-283-0501

Please complete and return this form to : Jolanta Baloniak, Accounts Receivable  
GES Canada Limited  
Email: ar@ges.com Fax: 905-283-0501

Your Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Booth Number: \_\_\_\_\_ Event Name: \_\_\_\_\_

## GES BANK INFORMATION

PLEASE INCLUDE ALL OF THE FOLLOWING INFORMATION TO ENSURE YOUR FUNDS REACH OUR BANK

Beneficiary's Name: GES Canada Limited  
 Bank Name: Bank of Montreal  
 Address: 350 - 7th Avenue SW  
 Calgary, AB  
 T2P 3N9

IF YOU ARE SENDING  
CANADIAN DOLLARS (\$CDN)



EFT/Direct Deposit

IF YOU ARE SENDING  
AMERICAN DOLLARS (\$US)



Institution code #: 001  
 Transit #: 00109  
 Account #: 1967-990

Institution code #: 001  
 Transit #: 00109  
 Account #: 4773-410

### Wire Transfers

Account #: 1967-990  
 Beneficiary's Bank: //CC000100109  
 Swift Code: BOFMCAM2

Account #: 4773-410  
 Beneficiary's Bank: //CC000100109  
 Intermediary bank: Wells Fargo Bank (FKA Wachovia)  
 Swift Code: PNBPU3NNYC

Routing / BIC / NCC / BSC or ABA Number: 026005092

Invoice Amount: \_\_\_\_\_

Date of Transfer: \_\_\_\_\_

\*Minimum Bank Charge: \$20.00 (North American) \$40.00 (International)

Total: \_\_\_\_\_

Please Note: Please ensure transfer is made by the deadline date on your Order Form or Quotation.  
 Additional charges will be incurred for late payments, and services may be delayed.  
 \*Minimum Bank Charges as shown above, reflect GES's bank charges only.  
 Any additional wire transfer and EFT fees are the exhibitor's responsibility.



Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

## Benefits of Advance Shipping to the GES Warehouse

- Storage of materials for up to 15 days prior to your show.
- Delivery of shipments to your booth on your first day of move-in (schedule permitting).
- Some convention centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

## How to ship in Advance to the GES Warehouse

- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Advance Shipping Labels.
- Complete the enclosed Advance Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials to the warehouse.
- Please note that when utilizing a ground carrier other than the official supplier, U.S. shipments will require customs clearance before delivery to the advance warehouse. Clearance delays may occur.

## How to Ship to Exhibit Site

- Consign all shipments c/o GES Canada Ltd.
- Remove all old shipping and empty storage labels.
- Fill out and attach enclosed Direct Shipping labels.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.

## Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check-in. Delivery and pick up times are often out of the range of "normal" delivery hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the show, also plan for the return shipment.

## Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

## Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundredweight and rounded up to the nearest hundred. A minimum per shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES Canada Ltd. cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on your bill of lading.

- **Crated** - Material that is skidded or is any type of shipping container that can be unloaded at the dock with no additional handling required.
- **Uncrated** - Material that is shipped loose or pad-wrapped and/or unskidded machinery without proper lifting bars or hooks.
- **Special Handling** - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

● **Overtime Surcharges** - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

● **Late Surcharges** - A surcharge may apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

## Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored and returned after the show. Labels are available at the **GES Service centre** or from your GES service representative and are for empty storage only. Depending on the size of the show, it can take from one (1) to four (4) hours to return empty crates. Do not store any items in crates marked empty.

## Forced Freight

Shipments left on-site after dismantle hours will be transferred to a storage warehouse. Charges relating to such shipping and handling will be charged to the exhibitor.

## Outgoing Shipments

An OMHF (Outbound Material Handling Form / Bill of Lading) must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES Service centre**. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product.

## Machinery, Labour and Equipment

Labour and equipment for uncrating, unskidding, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment must be ordered separately. Place your order for this using the In-Booth Forklift and Labour Order Form. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

## Insurance

All of your goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES Canada Ltd. as published GES Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

## GES Limits of Liability

● **Liability** - GES Canada Ltd. is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES Canada Ltd. negligence.

● **Measure of Damage** - If GES was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:

a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.

b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence.

GES Canada Ltd. does not offer or sell insurance. GES Canada Ltd. is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Canada Ltd.



# Manutention à l'avance Advance Material Handling

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

A/S (C/O) GES c/o DEMARK

888, rue Belfast, suite 100

Ottawa, ON K1G 0Z6

Ce service inclut le déchargement à l'entrepôt et la livraison à votre kiosque au:

The rate for this service includes unloading at the warehouse and delivery to:

Envois arrivant entre **5 au 20 octobre 2017**

Shipment arriving between: **October 5 to 20, 2017**

**Hilton Lac-Leamy**

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démontage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL "TOUS FRAIS PRÉPAYÉS" / MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

Veuillez vous référer aux étiquettes d'expédition de ce manuel. / Please refer to the shipping labels in this manual.

GES Canada Ltée n'assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. / GES Canada Ltd. shall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building.

Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Canada Ltée ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

### MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Notre marchandise sera expédiée à l'entrepôt le / Our shipment will be sent to the warehouse on:			
Nombre de morceaux / Total Pieces:		Poids de la plus grosse unité / Weight of largest piece:	
Dimensions de la plus grosse unité / Size of largest piece:			
ENVOI/SHIPMENT = + 50 LBS	PRIX PAR/PRICE BY 100 LBS (200 LBS minimum)	X 89.00 \$	
PETIT ENVOI / SMALL SHIPMENT - 50 LBS	PRIX PAR ENVOI / PRICE BY SHIPMENT	X 63.00 \$	
MANUTENTION SPÉCIALE / SPECIAL HANDLING	PRIX PAR / PRICE BY 100 LBS (200 LBS minimum)	X 109.00 \$	
<b>Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.</b> Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.		Montant / Amount:	
<b>Frais d'annulation:</b> Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.		104060264 - TPS 5% GST	
<b>The payment &amp; credit card authorization form MUST accompany this form.</b> All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.		1001673382 - TVQ 9.975% QST	
<b>Cancellation fees:</b> Items cancelled after move-in begins will be charged at 100% of the original price.		<b>TOTAL</b>	
		<b>COMPAGNIE - # STAND COMPANY - BOOTH #</b>	

UTILISEZ CES ÉTIQUETTES D'EXPÉDITION CAR ELLES VONT FACILITER LA MANUTENTION. Des copies de ces étiquettes sont acceptées si une quantité plus grande est nécessaire.  
USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.



## MATÉRIAUX D'EXPOSITION

### EXPÉDITION À L'AVANCE

À:

NOM DE LA COMPAGNIE

**CANO/ACIO ANNUAL CONFERENCE 2017**

**49954** NOM DE L'EXPOSITION

NUMÉRO DE STAND

A/S (C/O)

GES c/o DEMARK

888, rue Belfast, suite 100

Ottawa, ON K1G 0Z6

**HEURES D'OUVERTURE DE L'ENTREPÔT:  
LUNDI AU VENDREDI 8:00 À 16:00**

Transporteur \_\_\_\_\_

Nombre \_\_\_\_\_ de \_\_\_\_\_ morceaux



## EXHIBITION FREIGHT

### ADVANCE SHIPMENT

TO:

COMPANY NAME

**CANO/ACIO ANNUAL CONFERENCE 2017**

**49954** NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O)

GES c/o DEMARK

888, rue Belfast, suite 100

Ottawa, ON K1G 0Z6

**WAREHOUSE HOURS ARE  
MONDAY TO FRIDAY 8:00 AM TO 4:00 PM**

Carrier \_\_\_\_\_

Number \_\_\_\_\_ of \_\_\_\_\_ pieces



## MATÉRIAUX D'EXPOSITION

### EXPÉDITION À L'AVANCE

À:

NOM DE LA COMPAGNIE

**CANO/ACIO ANNUAL CONFERENCE 2017**

**49954** NOM DE L'EXPOSITION

NUMÉRO DE STAND

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888, rue Belfast, suite 100

Ottawa, ON K1G 0Z6

**HEURES D'OUVERTURE DE L'ENTREPÔT:  
LUNDI AU VENDREDI 8:00 À 16:00**

Transporteur \_\_\_\_\_

Nombre \_\_\_\_\_ de \_\_\_\_\_ morceaux



## EXHIBITION FREIGHT

### ADVANCE SHIPMENT

TO:

COMPANY NAME

**CANO/ACIO ANNUAL CONFERENCE 2017**

**49954** NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O)

GES c/o DEMARK

888, rue Belfast, suite 100

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**WAREHOUSE HOURS ARE  
MONDAY TO FRIDAY 8:00 AM TO 4:00 PM**

Carrier \_\_\_\_\_

Number \_\_\_\_\_ of \_\_\_\_\_ pieces



# Manutention au site Showsite Material Handling

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

A/S (C/O) Hilton Lac-Leamy

3 Boulevard du Casino

Gatineau, QC, J8Y 6X4

### CONVENTION CENTER LOADING DOCK:

The loading dock is located on the same level as the exhibit hall

length 23'10"

width 8'3",

capacity of 2,000lbs

### CEILING HEIGHT:

Mozart Room: 16'

Foyer: 13'

Aucune marchandise ne peut être accepté avant: **26 octobre, 2017** ●

No shipment will be accepted before : **October 26, 2017** ●

Ce service n'inclut pas le retour à l'entrepôt à la fin de l'exposition. Votre transporteur doit ramasser votre matériel au débarcadère du lieu de l'exposition avant la fin du démontage sinon des frais d'entreposage vous seront chargés.

This service does not include returning the shipments to the warehouse at the end of the show. Your transporter must pick-up your shipment(s) at the loading dock of the venue before the end of the move-out or you will be charged for storage or for transport fees.

IDENTIFIEZ ET ADRESSEZ TOUT VOTRE MATÉRIEL "TOUS FRAIS PRÉPAYÉS" / MARK AND CONSIGN SHIPMENTS "BILL ALL CHARGES TO SHIPPER"

Veuillez vous référer aux étiquettes d'expédition de ce manuel. / Please refer to the shipping labels in this manual.

GES Canada Ltée n'assumera aucune responsabilité pour la marchandise non emballée, mal emballée ou avec des dommages déjà apparents, la perte, le vol ou la disparition de toute marchandise après qu'elle soit livrée au kiosque de l'exposant ni avant la cueillette au kiosque de l'exposant pour le chargement après l'exposition. Toute réclamation doit être faite sur les lieux avant la fermeture de l'événement. / GES Canada Ltd .hall not be responsible for damage to uncrated materials, improperly packed materials, concealed damage, loss or theft of exhibitor materials after being delivered to booth during installation; nor before being picked up for shipping out from the building. Claims must be filed by the exhibitor before close of show.

Si vos transporteurs désignés ne ramassent ou ne livrent vos matériaux à temps, ni le promoteur ni GES Canada Ltée ne sera responsable des délais subséquents. / If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays.

### MÉTHODE DE CALCUL DES FRAIS / METHOD OF CALCULATION OF CHARGES

Il est entendu que votre calcul est un estimé. La facturation sera faite à partir du poids réel. Les ajustements seront effectués en conséquence. / We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

Transporteur :			
Nombre de morceaux / Total Pieces:		Heure d'arrivée:	
Dimensions de la plus grosse unité / Size of largest piece:		Poids de la plus grosse unité / Weight of largest piece:	
ENVOI/SHIPMENT = + 50 LBS	PRIX PAR/PRICE BY 100 LBS (200 LBS minimum)	X 85.00 \$	
PETIT ENVOI / SMALL SHIPMENT - 50 LBS	PRIX PAR ENVOI / PRICE BY SHIPMENT	X 63.00 \$	
MANUTENTION SPÉCIALE / SPECIAL HANDLING	PRIX PAR / PRICE BY 100 LBS (200 LBS minimum)	X 109.00 \$	
<p><b>Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.</b> Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.</p> <p><b>Frais d'annulation:</b> Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.</p> <p><b>The payment &amp; credit card authorization form MUST accompany this form.</b></p> <p>All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability &amp; Responsibility as specified in this Exhibitor Kit.</p> <p><b>Cancellation fees:</b> Items cancelled after move-in begins will be charged at 100% of the original price.</p>		Montant / Amount	
		104060264 - TPS 5% GST	
		1001673382 - TVQ 9.975% QST	
		<b>TOTAL</b>	
		<b>COMPAGNIE - # STAND</b>	
		<b>COMPANY - BOOTH #</b>	

UTILISEZ CES ÉTIQUETTES D'EXPÉDITION CAR ELLES VONT FACILITER LA MANUTENTION. Des copies de ces étiquettes sont acceptées si une quantité plus grande est nécessaire.  
USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Copies of these labels are acceptable if additional labels are needed.



## MATÉRIAUX D'EXPOSITION

### EXPÉDITION DIRECTE AU SITE

À: \_\_\_\_\_

NOM DE LA COMPAGNIE

49954 **CANO/ACIO ANNUAL CONFERENCE 2017**

NOM DE L'EXPOSITION

NUMÉRO DE STAND

A/S (C/O) Hilton Lac-Leamy  
3 Boulevard du Casino  
Gatineau, QC, J8Y 6X4

**IMPORTANT! SVP VOUS RÉFÉREZ AUX HEURES D'INSTALLATION  
DANS CE CATALOGUE DES EXPOSANT**

Transporteur \_\_\_\_\_

Nombre \_\_\_\_\_ de \_\_\_\_\_ morceaux



## EXHIBITION FREIGHT

### DIRECT SHIPMENT

TO: \_\_\_\_\_

COMPANY NAME

49954 **CANO/ACIO ANNUAL CONFERENCE 2017**

NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O) Hilton Lac-Leamy  
3 Boulevard du Casino  
Gatineau, QC, J8Y 6X4

**IMPORTANT! PLEASE REFER TO THE MOVE-IN DATES IN THIS  
EXHIBITOR'S KIT**

Carrier \_\_\_\_\_

Number \_\_\_\_\_ of \_\_\_\_\_ pieces



## MATÉRIAUX D'EXPOSITION

### EXPÉDITION DIRECTE AU SITE

À: \_\_\_\_\_

NOM DE LA COMPAGNIE

49954 **CANO/ACIO ANNUAL CONFERENCE 2017**

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3 Boulevard du Casino  
Gatineau, QC, J8Y 6X4

**IMPORTANT! SVP VOUS RÉFÉREZ AUX HEURES D'INSTALLATION  
DANS CE CATALOGUE DES EXPOSANT**

Transporteur \_\_\_\_\_

Nombre \_\_\_\_\_ de \_\_\_\_\_ morceaux



## EXHIBITION FREIGHT

### DIRECT SHIPMENT

TO: \_\_\_\_\_

COMPANY NAME

49954 **CANO/ACIO ANNUAL CONFERENCE 2017**

NAME OF EXHIBITION

BOOTH NUMBER

A/S (C/O) Hilton Lac-Leamy  
3 Boulevard du Casino  
Gatineau, QC, J8Y 6X4

**IMPORTANT! PLEASE REFER TO THE MOVE-IN DATES IN THIS  
EXHIBITOR'S KIT**

Carrier \_\_\_\_\_

Number \_\_\_\_\_ of \_\_\_\_\_ pieces

**CANO/ACIO ANNUAL CONFERENCE 2017**

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

**INFORMATION DE L'EXPÉDITEUR / SHIPPER INFORMATION**

Nom de la compagnie / Company name:		
Adresse / Address		Ville / City:
		Province / État / State:
Téléphone / Phone:	Télécopieur / Fax:	Code postal / Postal code:
Personne ressource / Contact :		Courriel / Email:
Date de cueillette / Pick up date:		Heure de cueillette / Pick up time:
Heures d'affaire / Business hours:		Quai de déchargement / Loading dock
Courtier en douanes / Customs broker:		<input type="checkbox"/> Oui/ Yes <input type="checkbox"/> Non / No
<b>J'expédie à l'entrepôt à l'avance / I will be shipping to the advance warehouse</b> <input type="checkbox"/> Oui / Yes <input type="checkbox"/> Non / No		Documents de douanes ci-joints / Customs paperwork attached <input type="checkbox"/> Oui / Yes <input type="checkbox"/> Non / No

**CONSIGNATAIRE / DESTINATION**

Nom de l'exposition / Show name: <b>CANO/ACIO ANNUAL CONFERENCE 2017</b>	Lieu de l'exposition / Exhibition Facility: <b>Hilton Lac-Leamy Gatineau-Ottawa Hotel</b>
Personne contact / Contact person:	Téléphone / Phone:
Date de livraison / Delivery date:	Heure de livraison / Delivery time:

**SERVICE DEMANDÉ / REQUIRED SERVICE**

<input type="checkbox"/> Aller-simple / One way	<input type="checkbox"/> Montage / Move-in <input type="checkbox"/> Démontage / Move-out	<input type="checkbox"/> Aller - retour / Round Trip
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**ITEM À EXPÉDIER / ITEM TO SHIP**

Total de morceaux Total # of pieces	Dimensions	Poids estimé Estimated weight

Valeur déclarée / Declared value:	Poids total / Total weight
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**Signature de relâche / Release signature**

 Pour autoriser la livraison sans une signature  
 To authorize delivery without obtaining signature

<b>COMPAGNIE / COMPANY</b>	<b># STAND / BOOTH #</b>
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Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability &amp; Responsibility as specified in this Exhibitor Kit.



# Service de main d'oeuvre Installation & dismantling

**CANO/ACIO ANNUAL CONFERENCE 2017**  
October 27-30 octobre 2017  
Hilton Lac-Leamy Gatineau-Ottawa Hotel

COMPAGNIE / COMPANY	# STAND / BOOTH #

## RENSEIGNEMENTS IMPORTANTS ET TARIFS / IMPORTANT INFORMATION AND RATES

TARIFS HORAIRES / HOURLY RATES	HEURES / TIME	PAR OUVRIER / PER MAN
<b>0595-IR</b> Temps régulier / Straight Time	Lundi au vendredi entre 08h00 et 16h00 / Between 8:00AM and 4:00 PM Weekdays	90.00 \$
<b>0595-IO</b> Temps supplémentaire / Overtime	Avant 08h00 et entre 16h00 et 18h00 du lundi au vendredi; Entre 08h00 et 16h00 le samedi et dimanche. / Before 8:00AM and between 4:00PM and 6:00PM Weekdays; Between 8:00AM and 4:00PM Saturdays and Sundays	134.00 \$
<b>0595-ID</b> Temps double / Double time	Après 18h00 du lundi au vendredi; Après 16h00 le samedi et dimanche et lors de congés fériés. / After 6:00PM Weekdays; After 4:00PM Saturdays and Sundays and on all holidays.	178.00 \$

## Veillez indiquer le plan choisi / Please indicate service

AGISSEZ SANS LA PRÉSENCE DE L'EXPOSANT / GES SUPERVISED (OK TO PROCEED)

GES Canada Ltée supervisera tout le travail effectué pour: / GES Canada Ltd. will supervise labour to:

- Déballer et installer le matériel d'exposition avant l'arrivée de l'exposant.  
Unpack and install display before exhibitor arrival at showsite.
- Démontez et emballez le matériel à la fin du salon.  
Dismantle and pack display after show closing.

**Une surcharge de 25% (\$50.00 minimum) du total de la facture de main-d'œuvre sera ajoutée pour ce service additionnel. / A 25% (\$50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.**

Veillez cocher les cases appropriées / Please check off the appropriate boxes:  
Photos / Photos - Directives ci-incluses - Set-up instructions attached

Dans la caisse / in crate  ci-incluses / attached

SUPERVISÉE PAR L'EXPOSANT / EXHIBITOR SUPERVISED (DO NOT PROCEED)  
Le travail est fait sous la supervision de l'exposant. / Exhibitor will supervise.

- L'heure du début des travaux ne peut être garantie que lorsque la main-d'œuvre est réservée pour le début de la journée (à compter de 8h00). / Starting time can only be guaranteed where labourers are requested for the start of the working day, which is 8:00am.
- L'exposant doit se présenter au comptoir de services pour prendre en charge les ouvriers réservés, et après que le travail soit terminée / The exhibitor representative has to check in at the service desk to pick up labourers ordered. The exhibitor representative also has to check labourers out at the service desk upon completion of the work.

GES Canada Ltée ne sera pas responsable pour aucune perte ou dommage causé durant l'installation, le déballage, le démontage ou l'emballage du matériel de l'exposant. / GES Canada Ltd. will not be responsible for any loss or damage arising from the installation, unpacking, dismantling or packing of exhibitor property.

## NOTES

## Placez la commande ici / Place order here

	# d'ouvrier / # of labourers	Dates / Dates	Heure début / Start Time	Heure fin / End Time	Total d'heures / Total hours	Tarif / Rate	Total
Installation / Set-Up							
Démontage / Dismantle							

LES POURBOIRES, INCLUANT ARGENT COMPTANT OU HEURES POUR TRAVAIL NON-EFFECTUÉS NE SONT PAS PERMIS PAR GES Canada Ltée. GES Canada Ltée demande le plus haut niveau d'intégrité de tous ses employés. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES Canada Ltd. GES Canada Ltd. requires the highest standards of integrity from all employees.

**Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.**  
Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.  
**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

**The payment & credit card authorization form MUST accompany this form.**  
All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount	\$
*Surcharge de 25 % / 25% surcharge (50 \$ min.)	\$
104060264 - TPS 5% GST	\$
1001673382 - TVQ 9.975% QST	\$
<b>TOTAL</b>	<b>\$</b>

## Chaises / Chairs

0503



Chaise tissu gris  
Side chair grey fabric

0504



Fauteuil tissu gris  
Armchair grey fabric

0502



Fauteuil aluminium  
Aluminium armchair

## Tabourets / Stools

0512



Tabouret de bar noir  
Black bar stool

0514



Tabouret tissu gris  
High stool grey fabric



Tabouret Alice  
Alice Stool

## Tables / Tables

0521



Table à café  
Coffee table  
30" x 18" H

0523



Table  
Table  
30" x 30" H

0527 A30



Table carrée aluminium  
Square aluminium table  
24" x 30" H

0527 A40



Table ronde aluminium  
Round aluminium table  
24" x 43" H

0553  
0551



Table avec jupe  
Draped table  
72" x 24" x 30" H

Table avec jupe  
Draped table  
48" x 24" x 30" H

Disponible 42" haut / Available 42" high

### Comptoirs, bureau / Counters, Desk

0651-CC-06



Comptoir courbé,  
portes coulissantes  
Curved counter with  
sliding doors 40" x 32" X 40"H

0651-06



Comptoir, portes coulissantes  
Counter with sliding doors 40" x 20" x 40"H

0650-06



Comptoir vitrine  
Showcase counter 40" x 20" x 40"H

### Présentoirs / Displays

0532



Chevalet  
Tripod easel 61" H

0632-A



Porte affiche  
Sign holder 60" H

0654-0



Présentoir vitrine  
Showcase 40" x 20" x 80"H  
20" de large aussi disponible / 20" wide also available

0621



Présentoir vitrine  
Showcase 20" x 20" x 80"H  
40" de large aussi disponible / 40" wide also available

### Divers / Miscellaneous

0608



Boîte de tirage pour table  
Raffle cube for table 12" x 12" x 12"H

0606-06



Boîte de tirage  
Raffle Box 18,5" x 18,5" x 40"H

0532-A



Support à brochure  
Literature rack 9" x 55"H

## CANO/ACIO ANNUAL CONFERENCE 2017

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Dates pour Prix régulier - Dates for Regular price

12 oct.

Oct. 12

13-25 octobre

Oct 13-25

### LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
<b>Tables avec jupes Table / Skirted Tables (recouverte de vinyle blanc / White Vinyl Top)</b>					
	0551	Table de 4' de longueur avec jupe 30" (h) / Skirted 4' long table with 30" high skirt	82.00 \$	119.00 \$	
	0553	Table de 6' de longueur avec jupe 30" (h) / Skirted 6' long table with 30" high skirt	92.00 \$	133.00 \$	
	0541	Table de 4' de longueur avec jupe 42" (h) / Skirted 4' long table with 42" high skirt	118.00 \$	171.00 \$	
	0542	Table de 6' de longueur avec jupe 42" (h) / Skirted 6' long table with 42" high skirt	134.00 \$	194.00 \$	
	0549	Jupe 4e côté (optionnel) / 4th side skirted (optional)	27.00 \$	39.00 \$	

Le noir sera la couleur choisie par défaut si aucun choix n'a été fait. Black will be provided if no other colour choice has been made.

**Couleur de jupe/ Skirt color :** Noir - Black  Bleu - Blue  Vert - Green  Rouge - Red  Blanc - White  Gris - Grey

### Tables sans jupes (recouvert de vinyle seulement) / Un-skirted Tables (White Vinyl Top Only)

	0550	Table de 4' de longueur et 30" (h) / 4' long and 30" high table	45.00 \$	65.00 \$	
	0552	Table de 6' de longueur et 30" (h) / 6' long and 30" high table	50.00 \$	73.00 \$	
	0544	Table de 4' de longueur et 42" (h) / 4' long and 42" high table	77.00 \$	112.00 \$	
	0545	Table de 6' de longueur et 42" (h) / 6' long and 42" high table	84.00 \$	122.00 \$	

### TABLES

	0521	Table à café blanche 18" (h) / 18"H Round, White Coffee Table	68.00 \$	99.00 \$	
	0522	Table à café noire 18" (h) / 18"H Round, Black Coffee Table	68.00 \$	99.00 \$	
	0523	Table blanche 30"x30" (h) / 30"x30"H Round, White Table	92.00 \$	133.00 \$	
	0524	Table noire 30"x30" (h) / 30"x30"H Round, Black Table	92.00 \$	133.00 \$	
	0527-A-40	Table de cocktail 43" (h) / 43"H cocktail table	133.00 \$	193.00 \$	
	0527-A-30	Table carrée en aluminium 30" (h) / 30"H Aluminum square table	133.00 \$	193.00 \$	

### Chaises / Chairs

	0502-A	Fauteuil aluminium / Aluminum Armchair	84.00 \$	122.00 \$	
	0503	Chaise de tissu gris (sans bras) / Grey Side Chair	67.00 \$	97.00 \$	
	0504	Fauteuil de tissu gris / Grey Arm Chair	81.00 \$	117.00 \$	
	0512	Tabouret de bar noir (sans dossier) / Black Bar Stool (no back)	45.00 \$	65.00 \$	
	0514	Tabouret de tissu gris (avec dos) / Grey Stool (with back)	81.00 \$	117.00 \$	
	0514-AL	Tabouret Alice Noir / Black Alice Stool	109.00 \$	158.00 \$	

### Comptoirs / Counters

	0651-06	Comptoir blanc avec portes 40" x 20" x 40"H White counter with doors	228.00 \$	331.00 \$	
	0651-CC-06	Comptoir courbé blanc 40" x 32" x 40"H White curved counter	324.00 \$	470.00 \$	
	0650-06	Comptoir vitrine 40" x 20" x 40"H Showcase counter	294.00 \$	426.00 \$	

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**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

**The payment & credit card authorization form MUST accompany this form.**

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**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount

\$

104060264 - TPS 5% GST

\$

1001673382 - TVQ 9.975% QST

\$

**TOTAL**

\$

COMPAGNIE / COMPANY

STAND \ BOOTH

**CANO/ACIO ANNUAL CONFERENCE 2017**

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

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**12 oct.**

13-25 octobre

**Oct. 12**

Oct 13-25

\*\*\* Avant de commander votre tapis, assurez-vous que la salle n'est pas déjà recouverte de tapis \*\*\*

Before ordering a carpet, please verify that the room is not already carpeted

**LISTE DE PRIX / PRICE LIST**

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
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**Tapis standard / Standard Carpet**

	0576	10' x 10' Tapis standard / Standard Carpet	196.00 \$	284.00 \$	
	0577	10' x 20' Tapis standard / Standard Carpet	391.00 \$	567.00 \$	
	0579	10' x 30' Tapis standard / Standard Carpet	587.00 \$	851.00 \$	

**Tapis grandeur spéciale / Custom-Cut Carpet**

Le tapis de grandeur spéciale est requis, sans exception, pour tout espace plus long que 30' ou pour tout espace en îlot ou en péninsule.

Custom-cut carpet is required for all booths larger than 30', or for booths configured as an island or peninsula. No Exceptions.

	0578	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	2.99 \$	4.34 \$	
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**Sous-tapis / Underpadding**

	0564-B	Sous-tapis 10' x 10' Under Padding	125.00 \$	181.00 \$	
	0564-B	Sous-tapis 10' x 20' Under Padding	249.00 \$	361.00 \$	
	0564-B	Sous-tapis 10' x 30' Under Padding	374.00 \$	542.00 \$	
	0564-B	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	1.65 \$	2.39 \$	





**Recouvrement de plastique / Plastic Covering for Protection**

	0564-A0	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	0.77 \$	1.12 \$	
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**Forfait Tapis (Inclut le tapis et le sous-tapis) / Carpet Package (Includes carpet and underpadding)**

	0570-AA	Forfait tapis 10' x 10' Carpet Package	259.00 \$	376.00 \$	
	0570-BA	Forfait tapis 10' x 20' Carpet Package	519.00 \$	753.00 \$	
	0570-CA	Forfait tapis 10' x 30' Carpet Package	779.00 \$	1,130.00 \$	
	570	_____ ' X _____ ' = _____ Pi.Ca/ Sq. Ft.	3.97 \$	5.76 \$	

**Couleur de tapis / Colour Choice**

<input type="checkbox"/>	Noir/Black		<input type="checkbox"/>	Bleu/Blue		<input type="checkbox"/>	Gris/Grey		<input type="checkbox"/>	Rouge/Red	
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**Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.** Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

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**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount	\$
104060264 - TPS 5% GST	\$
1001673382 - TVQ 9.975% QST	\$
<b>TOTAL</b>	\$

<b>COMPAGNIE / COMPANY</b>	<b>STAND - BOOTH</b>
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# Accessoires Accessories

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

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Oct. 12

Oct 13-25

### LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
<b>Accessoires divers / General Accessories</b>					
	0282	Projecteur ajustable sur tige noire 75 watts / 75 watt <i>Black Arm-Clamp Spotlight</i>	55.00 \$	80.00 \$	
	0532	Chevalet / <i>Tripod Easel</i>	46.00 \$	67.00 \$	
	0532-A	Présentoir à littérature / <i>Literature Rack</i>	116.00 \$	168.00 \$	
	0534	Corbeille à papier / <i>Wastebasket</i>	14.00 \$	20.00 \$	
	0534-B	Bac de recyclage / <i>Recycling bin</i>	14.00 \$	20.00 \$	
	0539	Porte manteaux en chrome / <i>Chrome Garment Rack</i>	60.00 \$	87.00 \$	
	0606	Boîte de tirage 20"x20"x40"H <i>Raffle Box</i>	123.00 \$	178.00 \$	
	0621	Présentoir Vitrine 20" x 20" x 80"H <i>Showcase</i>	450.00 \$	653.00 \$	
	0632-A	Porte affiche 60"h / 60"H <i>sign holder</i>	56.00 \$	81.00 \$	
	0654-0	Présentoir (ouverte sur 4 côtés) 40" x 20" x 80" H <i>Showcase (open on 4 sides)</i>	617.00 \$	895.00 \$	
	0661-40H	Cube 18" x 18" x 40"H <i>cube</i> <i>(plus d'options (couleurs, dimensions) disponibles / More options (colours, size) available)</i>	125.00 \$	181.00 \$	
	0693-A	Panneau d'affichage 4'x8' / 4'x8' <i>Poster Panel</i>	116.00 \$	168.00 \$	
	0694	Support pour sac / <i>Bag holder</i>	77.00 \$	112.00 \$	
<p><b>Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.</b> Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.</p> <p><b>Frais d'annulation:</b> Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.</p> <p><b>The payment &amp; credit card authorization form MUST accompany this form.</b></p> <p>All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability &amp; Responsibility as specified in this Exhibitor Kit.</p> <p><b>Cancellation fees:</b> Items cancelled after move-in begins will be charged at 100% of the original price.</p>					
			Montant / Amount		\$
			104060264 - TPS 5% GST		\$
			1001673382 - TVQ 9.975% QST		\$
			<b>TOTAL</b>		\$
<b>COMPAGNIE / COMPANY</b>					<b># STAND BOOTH #</b>



# Panneaux & accessoires modulaires Modular Panel & Accessories

**CANO/ACIO ANNUAL CONFERENCE 2017**

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - Deadline date for discount price

Dates pour Prix régulier - Dates for Regular price

12 oct.

Oct. 12

13-25 octobre

Oct 13-25

## LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
<b>Accessoires pour panneaux du système modulaire / Accessories for panels from modular system</b>					
	0681	Tablette en mélamine / Melamine Shelf <input type="checkbox"/> Droite/Straight <input type="checkbox"/> Inclinée / Angled	45.00 \$	65.00 \$	
	0687-C	Rail vestimentaire / Barre d'accrochage 1M (Cintre non-inclus) 1M wide Garment Rail / Hanging Bar (Hangers not included)	62.00 \$	90.00 \$	
	0689	Cascade avec six crochets / Waterfall with six hooks	54.00 \$	78.00 \$	
	0690	Pochette à littérature en plexiglass 8 1/2" X 12" Clear Plexi Literature Pocket	37.00 \$	54.00 \$	

## Panneaux muraux spéciaux / Special Wall Panels

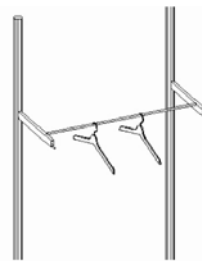
	1000-6	Panneau fibrex blanc 38 1/8" x 91"(H) White Fibrex Panel	141.00	204.00	
	1000-5	Panneau velcro 38 1/8" x 91" (H) Velcro Panel	141.00	204.00	
	1008	Panneau rainuré blanc 38 1/8" x 91"(H) White Slatwall Panel	164.00	238.00	
	1009	Panneau perforé blanc 38 1/8" x 85"(H) White pegboard Panel	143.00	207.00	

**Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.** Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

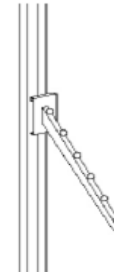
**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

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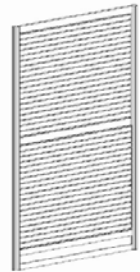
**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.



0687-C



0689



1008

Montant / Amount	\$
104060264 - TPS 5% GST	\$
1001673382 - TVQ 9.975% QST	\$
<b>TOTAL</b>	<b>\$</b>
<b>COMPAGNIE / COMPANY</b>	<b>STAND #</b>



# Tentures Drapes

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

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12 oct.  
13-25 octobre

Oct. 12  
Oct 13-25

### LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	Prix réduits Discounted prices	Prix réguliers Regular prices	Total
Les prix incluent la location, la livraison, l'installation et le démontage / Prices include rental, delivery, installation and dismantle					
<b>Tentures / Drapes</b>					
	0590	tentures 8' haut (pi.lin.) incluant métal / Drapes 8' high (lin.ft) metal included	8.24 \$	11.95 \$	
	0591	tentures 3' haut (pi.lin.) incluant métal / Drapes 3' high (lin.ft) Metal included	6.18 \$	8.96 \$	
<i>Tentures de couleur: noir <input type="checkbox"/>-bleu <input type="checkbox"/>-or <input type="checkbox"/>-rouge <input type="checkbox"/>-blanc <input type="checkbox"/></i> <i>Drapes color: black <input type="checkbox"/>-blue <input type="checkbox"/>-gold <input type="checkbox"/>-red <input type="checkbox"/>-white <input type="checkbox"/></i>					
<b>Poteaux, Bases / Posts and Bases</b>					
	0588-E	Poteaux et Bases de 3 pieds / Posts and Bases 3 ft.	37.00 \$	54.00 \$	
	0588-F	Poteaux et Bases de 8 pieds / Posts and Bases 8 ft.	37.00 \$	54.00 \$	
	0588-G	Poteaux et Bases de 10 pieds / Posts and Bases 10 ft.	37.00 \$	54.00 \$	
<b>Tringles / Sliders</b>					
	0588-04	Tringles de 4 pieds / Sliders 4 ft.	29.00 \$	42.00 \$	
	0588-06	Tringles de 6 pieds / Sliders 6 ft.	32.00 \$	46.00 \$	
	0588-08	Tringles de 8 pieds / Sliders 8 ft.	36.00 \$	52.00 \$	
	0588-10	Tringles de 10 pieds / Sliders 10 ft.	38.00 \$	55.00 \$	
			<b>Montant / Amount</b>		\$
			104060264 - TPS 5% GST		\$
			1001673382 - TVQ 9.975% QST		\$
			<b>TOTAL</b>		\$
<b>Nom et Adresse / Name and address:</b>					<b>STAND #</b>

**Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.**  
 Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.  
**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

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**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Fauteuil en cuir noir  
Black leather tub chair  
11A



CHB-WLT  
Fauteuil en cuir blanc  
White leather tub chair



Sofa « retro » en cuir noir  
Retro black leather sofa  
5000-E



Causeuse en tissu couleur charbon  
Charcoal fabric loveseat  
2B



2A  
Fauteuil en tissu couleur charbon  
Charcoal fabric chair

Causeuse « retro » en cuir noir  
Retro black leather loveseat  
5001



5002  
Fauteuil « retro » en cuir noir  
Retro black leather chair

CHB-PORI  
Chaise Pori  
Pori Chair



CHB-GHO  
Chaise fantôme  
Ghost chair



CHB-BOU  
Chaise Bounce  
Bounce chair



Chaise en cuir blanc Barcelona  
White Barcelona chair  
BAR-CW



Pouffe en cuir blanc Barcelona  
White Barcelona ottoman  
BAR-OW



BAR-CR  
Chaise en cuir rouge Barcelona  
Red Barcelona chair



7G  
Chaise dossier bas - cuir noir / exécutive  
Low back executive swivel chair



7L  
Chaise dossier haut - cuir noir / exécutive  
High back executive swivel chair



Table à café en verre fumé noir  
Black wood smoked glass top coffee table  
CE-BTT



Table de coin en verre fumé noir  
Black wood smoked glass end table  
CE-BTE



Table de coin en verre fumé noir, base en métal chromé  
Chrome metal smoked glass top end table  
CE-BCE



Table à café en verre fumé noir, base en métal chromé  
Chrome metal smoked glass top coffee table  
CE-BCT



CE-ACG  
Table de coin en verre, base en métal chromé,  
hauteur ajustable  
Adjustable height round table, glass/chrome



Table ronde bistro 30"  
30" round bar table  
5A



Table de conférence 42"  
42" round meeting table  
3A



Tabouret en cuir noir  
Black binara stool  
5B



Tabouret de bar Tintori  
Tintori bar stool  
CHB-TIN

Tabouret noir dossier haut  
Black fanback stool  
5D



CE-GBW  
Table à café en verre, base en bois  
Coffee table, glass/black wood base





# Ameublement distinctif Specialty Furniture

**CANO/ACIO ANNUAL CONFERENCE 2017**

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - Deadline date for discount price

12 oct.

Oct. 12

Dates pour Prix régulier - Dates for Regular price

13-25 octobre

Oct 13-25

**CET INVENTAIRE N'EST PAS GARANTI POUR LES COMMANDES PLACÉES APRÈS LA DATE BUTOIR - PRIX POUR 1 À 7 JOURS DE LOCATION**  
**INVENTORY MAY NOT BE AVAILABLE FOR ORDERS PLACED AFTER THE DEADLINE DATE - PRICES FOR 1 TO 7 DAYS OF RENTAL**

## LISTE DE PRIX / PRICE LIST

Qté Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	11A/CHB WLT (SF-10)	Fauteuil en cuir noir <input type="checkbox"/> ou blanc <input type="checkbox"/> / Black <input type="checkbox"/> or white <input type="checkbox"/> leather tub chair	143.00 \$	207.00 \$	
	2B (SF-20)	Causeuse en tissu couleur charbon / Charcoal fabric loveseat	213.00 \$	309.00 \$	
	2A (SF-11)	Fauteuil en tissu couleur charbon / Charcoal fabric chair	143.00 \$	207.00 \$	
	7L (SF-50)	Chaise exécutive, dossier haut en cuir noir / High back, black leather executive swivel chair	109.00 \$	158.00 \$	
	7G (SF-51)	Chaise exécutive, dossier bas en cuir noir / Low back, black leather executive swivel chair	92.00 \$	133.00 \$	
	5000-E (SF-30)	Sofa "retro" en cuir noir / Retro black leather sofa	445.00 \$	645.00 \$	
	5001 (SF-21)	Causeuse "retro" en cuir noir / Retro black leather loveseat	316.00 \$	458.00 \$	
	5002 (SF-12)	Fauteuil "retro" en cuir noir / Retro black leather chair	222.00 \$	322.00 \$	
	BAR-CR-CW-CB (SF-52)	Chaise en cuir rouge <input type="checkbox"/> blanc <input type="checkbox"/> noir <input type="checkbox"/> Barcelona Red <input type="checkbox"/> white <input type="checkbox"/> black <input type="checkbox"/> leather Barcelona chair	351.00 \$	509.00 \$	
	BAR-OW (SF-40)	Pouffe en cuir blanc Barcelona / White leather Barcelona ottoman	184.00 \$	267.00 \$	
	CE-BTT (SF-60)	Table à café en verre fumé noir, base en bois noir / Black wood base, smoked glass top coffee table	121.00 \$	175.00 \$	
	CE-BTE (SF-61)	Table de coin en verre fumé noir, base en bois noir / Black wood base, smoked glass top end table	92.00 \$	133.00 \$	
	CE-BCT (SF-62)	Table à café en verre fumé noir, base en métal chromé / Chrome metal base, smoked glass top coffee table	121.00 \$	175.00 \$	
	CE-BCE (SF-63)	Table de coin en verre fumé noir, base en métal chromé / Chrome metal base, smoked glass top end table	99.00 \$	144.00 \$	
	5B (SF-80)	Tabouret en cuir noir / Black banana stool	103.00 \$	149.00 \$	
	5D (SF-81)	Tabouret noir dossier haut / Black leather fanback stool	103.00 \$	149.00 \$	
	CHB-TIN (SF-82)	Tabouret de bar Tintori / Tintori bar stool bleu/blue <input type="checkbox"/> gris/grey <input type="checkbox"/> vert/green <input type="checkbox"/>	125.00 \$	181.00 \$	
	CE-ACG (SF-64)	Table de coin rond en verre, base en métal chromé (hauteur ajustable) / Chrome metal base, glass top, round end table (adjustable height)	109.00 \$	158.00 \$	
	5A (SF-65)	Table ronde bistro 30"d / 30"d round bar table	144.00 \$	209.00 \$	
	3A (SF-66)	Table de conférence 42"d / 42"d round meeting table	144.00 \$	209.00 \$	
	CE-GBW (SF-67)	Table à café en verre, base en bois / Coffee table, glass top, black wood base	220.00 \$	319.00 \$	
	CHB-BOU (SF-53)	Chaise Bounce / Bounce chair	167.00 \$	242.00 \$	
	CHB-GHO (SF-54)	Chaise Fantome / Ghost chair	69.00 \$	100.00 \$	
	CHB-PORI (SF-55)	Chaise Pori / Pori arm chair rouge/red <input type="checkbox"/> vert/green <input type="checkbox"/> bleu/blue <input type="checkbox"/>	167.00 \$	242.00 \$	

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**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount

\$

104060264 - TPS 5% GST

\$

1001673382 - TVQ 9.975% QST

\$

**TOTAL**

\$

**COMPAGNIE / COMPANY**

# STAND

BOOTH #

**CANO/ACIO ANNUAL CONFERENCE 2017**  
October 27-30 octobre 2017  
Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - *Deadline date for discount price*

Dates pour Prix régulier - *Dates for Regular price*

**12 oct.**  
13-25 octobre

**Oct. 12**  
Oct 13-25

## Forfait spécial / GEM Show Special



**Inclut / Includes:**

- Affiche d'identification (Lettrage noir) / Header sign (Black text)
- Rail de 3 projecteurs / 3 spot tracklight
- Corbeille à papier / Waste Paper Basket

**Choix d'ameublement / Furniture Package Choice**

- 1 Table 6'Long x 24"Large x 30"(H) (#0553) et 2 chaises (#0503) / 1 Skirted table 6'Lx24W"x30"H (#0553) and 2 side chairs (#0503)

**OU/OR**

- 1 Comptoir blanc (#0651-06) et 1 tabouret (#0512) / 1 White Counter (#0651-06) and 1 bar stool (#0512)



**Inclut / Includes:**

- Affiche d'identification (Lettrage noir) / Header sign (Black text)
- Rail de 3 projecteurs / 3 spot tracklight
- Corbeille à papier / Waste Paper Basket

**Choix d'ameublement / Furniture Package Choice**

- 2 Tables 6'Long x 24"Large x 30"(H) (#0553) et 4 chaises (#0503) / 2 Skirted tables 6'Lx24W"x30"H (#0553) and 4 side chairs (#0503)

**OU/OR**

- 2 Comptoirs blanc (#0651-06) et 2 tabourets (#0512) / 2 White Counters (#0651-06) and 2 bar stools (#0512)

### Affiches d'identification / Header Sign ( Logo = 75,00\$ )



Texte complet / Complete Copy



Gauche / Left:

Droite / Right:

**Choix de couleur de panneaux velcro  
Velcro Panel Colour Choice**

- Noir / Black
- Bleu / Blue

**Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice**

- Noir / Black
- Blanc / White
- Gris / Grey
- Cognac / Cognac
- Espresso / Espresso

\$ Escompté / Discount \$	\$ Régulier / Regular \$	\$ Escompté / Discount \$	\$ Régulier / Regular \$
864.00 \$	1,253.00 \$	1,830.00 \$	2,654.00 \$

Ce forfait n'inclut pas de tapis. Vérifiez si la salle est recouverte de tapis et vous référer au bon de commande de tapis pour en faire la location au besoin.

This package does not include carpet. Please verify if your room is carpeted and refer to the carpet order form if you need to place an order.

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**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

**The payment & credit card authorization form MUST accompany this form.**

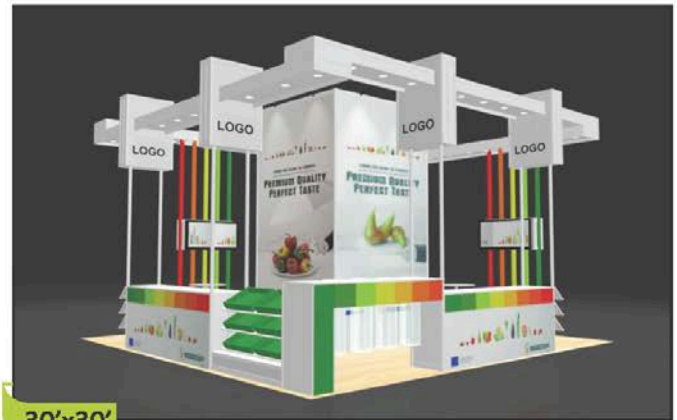
All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount	\$
Logo (75,00\$ )	\$
104060264 - TPS 5% GST	\$
1001673382 - TVQ 9.975% QST	\$
<b>TOTAL</b>	\$
<b>COMPAGNIE / COMPANY</b>	<b>STAND - BOOTH</b>

## The benefits of renting a customized booth:

- Turnkey solutions according to your budget
- Powerful visual impact
- Infinite design possibilities
- Priority set-up
- Professional on-site service throughout the event



30'x30'



10'x20'



10'x10'



10'x10'

## Your successful trade show is just a phone call or click away...

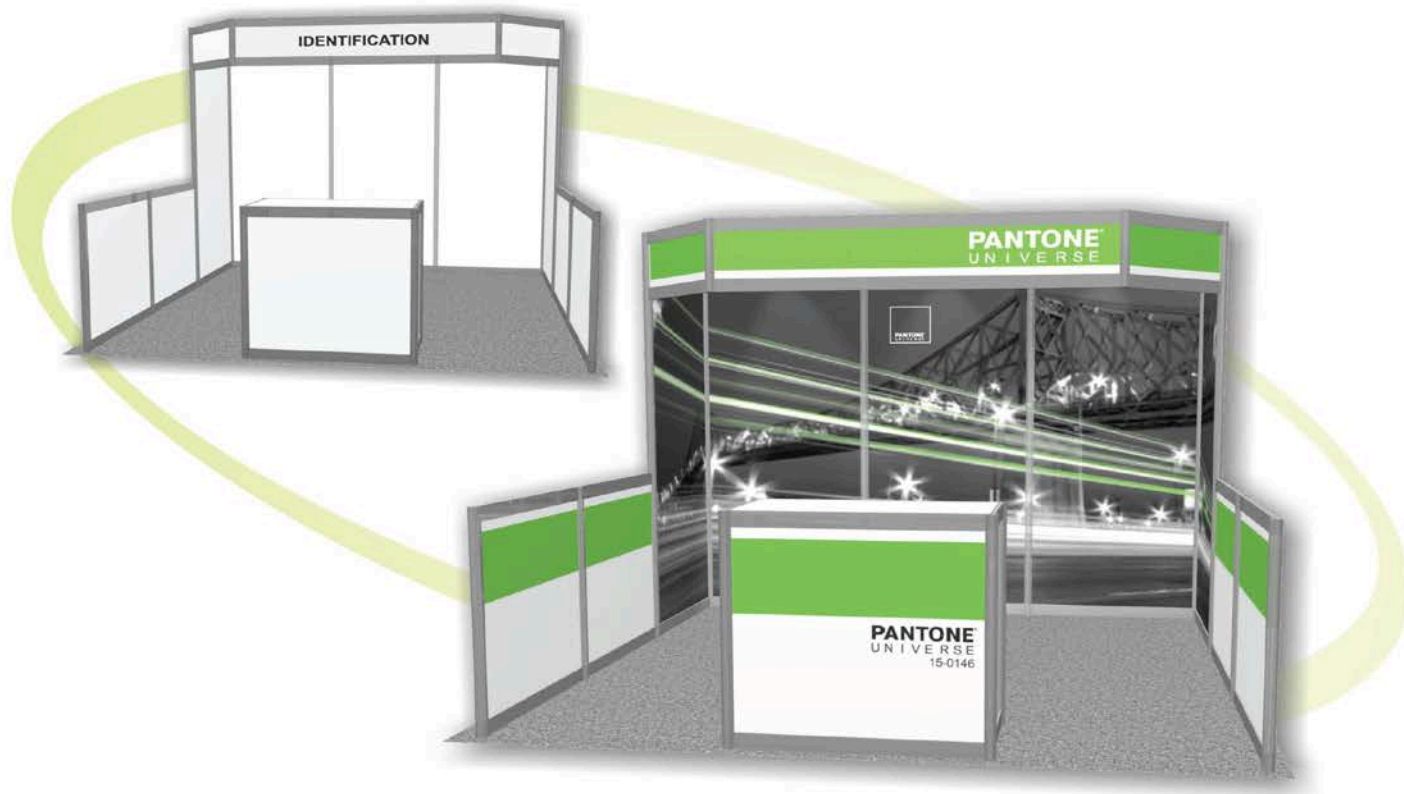
- 514-367-4848
- stand@ges.com

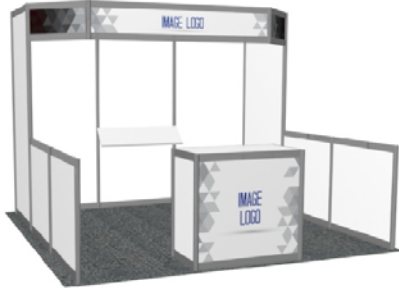


20'x40'

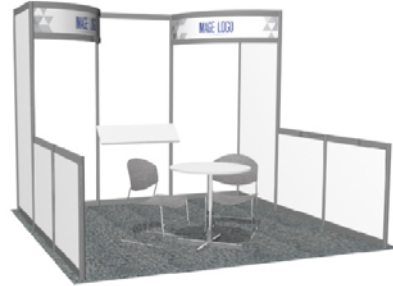
## *Enhance your presence on the show floor !*

- Backlit signs
- Banners & hanging signs
- Floor/carpet decals
- Easel & freestanding signs
- Posters
- Custom cut signs & decals
- Backwall murals
- Branding graphics

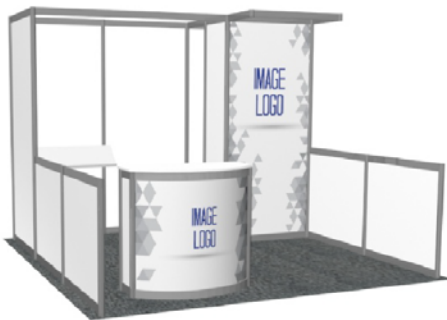


**MB-21**


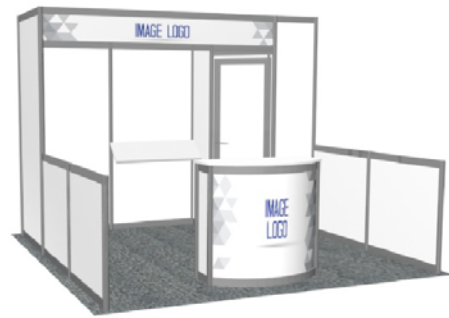
\* IMAGE/LOGO: OPTION

**MB-22**


\* IMAGE/LOGO: OPTION

**MB-23**


\* IMAGE/LOGO: OPTION

**MB-24**


\* IMAGE/LOGO: OPTION

**Communiquez avec nous pour personnaliser le stand à votre image!**

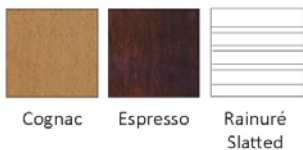
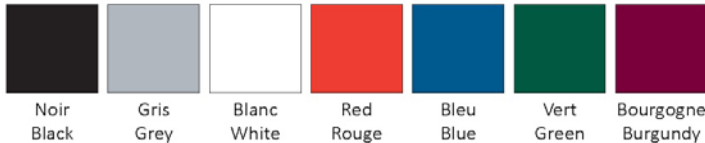
**Demandez votre soumission maintenant**

**Contact us to customize Exhibit Rentals to your brand!**

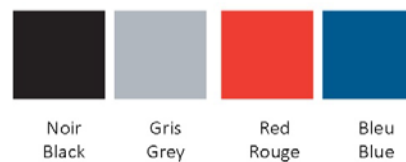
**Ask for a quote**

Choix de couleur de panneaux

Choice of panels colour

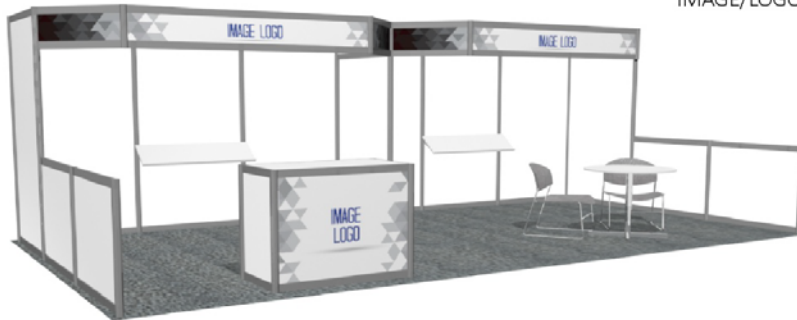


Choix de couleur de tapis  
Choice of carpet colour



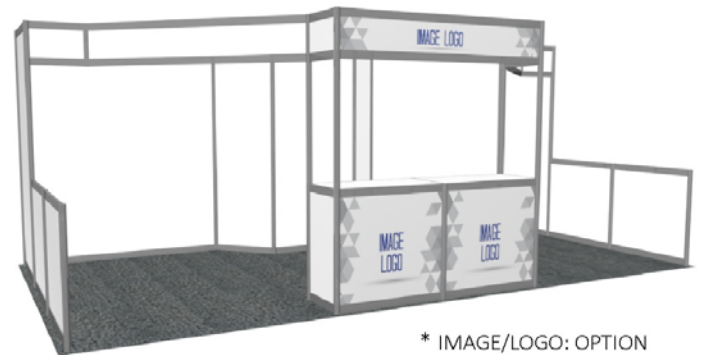
## MB-25

\* IMAGE/LOGO: OPTION



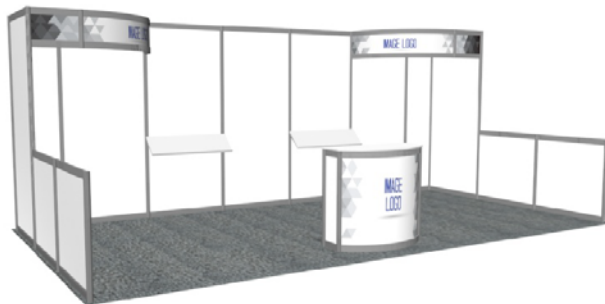
## MB-27

\* IMAGE/LOGO: OPTION



\* IMAGE/LOGO: OPTION

## MB-26



**Communiquez avec nous pour personnaliser le stand à votre image!**

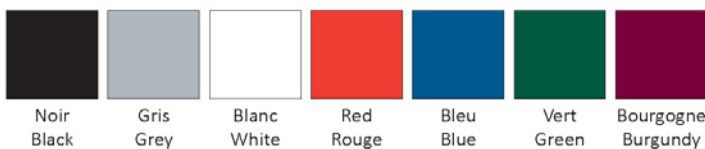
**Demandez votre soumission maintenant**

**Contact us to customize Exhibit Rentals to your brand!**

**Ask for a quote**

Choix de couleur de panneaux

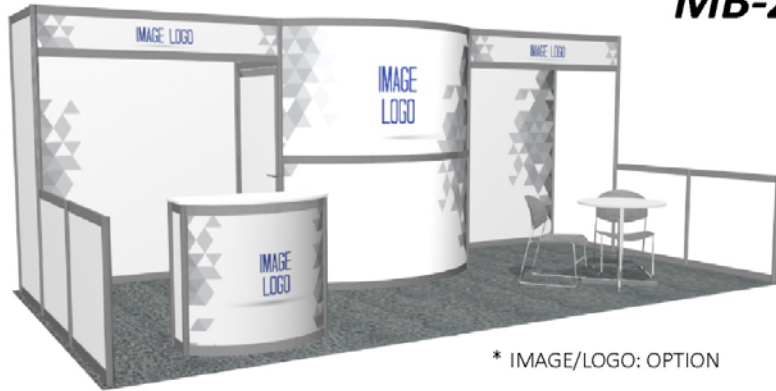
Choice of panels colour



Choix de couleur de tapis

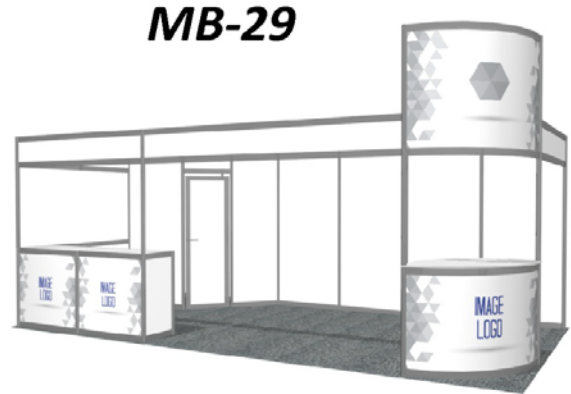
Choice of carpet colour





**MB-28**

\* IMAGE/LOGO: OPTION



**MB-29**

*Communiquez avec nous pour personnaliser le stand à votre image!*

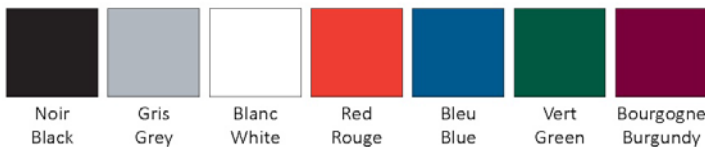
***Demandez votre soumission maintenant***

***Contact us to customize Exhibit Rentals to your brand!***

***Ask for a quote***

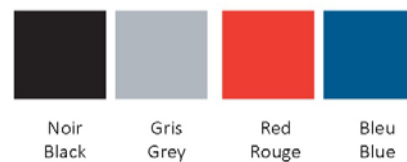
Choix de couleur de panneaux

Choice of panels colour



Choix de couleur de tapis

Choice of carpet colour





# Location stand rigide Hardwall Booth

CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - Deadline date for discount price

Dates pour Prix régulier - Dates for Regular price

12 oct.

13-25 octobre

12 oct.

Oct 13-25

## LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	MB-21	10' x 10' - 1 comptoir, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier et 1 rail de 3 projecteurs / 10' x 10' - 1 counter, 2 bar stools, carpet, 1 shelf, 1 waste basket and 1 x 3 spot tracklight	1,319.00 \$	1,913.00 \$	
	MB-22	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1,433.00 \$	2,078.00 \$	
	MB-23	10' x 10' - 1 comptoir courbé, 1 tabouret, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 curved counter, 1 bar stool, carpet, 1 shelf, 1 waste basket, 1 x 3 spot tracklight	1,578.00 \$	2,288.00 \$	
	MB-24	10' x 10' - 1 comptoir courbé, 2 tabourets, tapis, 1 tablette, 1 corbeille à papier, 1 rail de 3 projecteurs / 10' x 10' - 1 curved counter, 2 bar stools, carpet, 1 shelf, 1 waste basket, 1 x 3 spot tracklight	1,721.00 \$	2,495.00 \$	
	MB-25	10' x 20' - 1 comptoir, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 1 counter, 2 bar stools, 1 round table, 2 chairs, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight	2,145.00 \$	3,110.00 \$	
	MB-26	10' x 20' - 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 projecteurs ajustables / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 adjustable spots	2,167.00 \$	3,142.00 \$	
	MB-27	10' x 20' - 2 comptoirs, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 x 3 spot tracklight	2,431.00 \$	3,525.00 \$	
	MB-28	10' x 20' - 1 comptoir courbé, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 1 round table, 2 chairs, 2 shelves, 1 waste basket, 2 x 3 spot tracklight	2,879.00 \$	4,175.00 \$	
	MB-29	10' x 20' - 2 comptoirs, 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier, 2 rail de 3 projecteurs / 10' x 20' - 2 counters, 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket, 2 x 3 spot tracklight	3,181.00 \$	4,612.00 \$	

### NOTES

#### Affiches d'identification / Header Signs

##### Couleur de tapis

- Gris/Grey  Rouge/Red  
 Noir/Black  Bleu/Blue

##### Couleur de texte - Enseigne

- Noir / Black  Rouge / Red  
 Bleu / Blue  Vert / Green

##### Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice

- Noir / Black  Blanc / White  Cognac/ Cognac  Espresso

##### Choix de couleur de panneaux velcro / Velcro Panel Colour Choice

- Noir / Black  Bleu / Blue  Gris / Grey

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Montant / Amount

\$

104060264 - TPS 5% GST

\$

1001673382 - TVQ 9.975% QST

\$

TOTAL

COMPAGNIE / COMPANY

# STAND / BOOTH #



# Nettoyage de stand Booth Cleaning

**CANO/ACIO ANNUAL CONFERENCE 2017**  
 October 27-30 octobre 2017  
 Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - Deadline date for discount price  
 Dates pour Prix régulier - Dates for Regular price

**12 oct.** | **Oct. 12**  
 13-25 octobre | Oct 13-25

## LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
<b>Service de nettoyage journalier / Daily Cleaning Service</b>					
<b>ASPIRATEUR ET POUBELLES / VACCUM AND GARBAGE CAN</b>					
	0150	Espace 10' x 10' booth space	55.00 \$	80.00 \$	
	0150	Espace 10' x 20' booth space	110.00 \$	160.00 \$	
	0150	Espace 10' x 30' booth space	165.00 \$	239.00 \$	
	0150	' x ' = Pi.Ca. / Sq.FT	0.48 \$	0.70 \$	

Les prix ci-dessus sont de frais journaliers.  
 Merci d'indiquer l'horaire désiré ci-dessous.

The above prices are daily charges.  
 Please indicate your requested cleaning schedule below.

Jour \ Day	Heure \ Time



**Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire.** Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Canada Ltée stipulées dans ce catalogue de l'exposant.

**Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

**The payment & credit card authorization form MUST accompany this form.** All orders are governed by the GES Canada Ltd. Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

**Cancellation fees:** Items cancelled after move-in begins will be charged at 100% of the original price.

Montant / Amount	\$
104060264 - TPS 5% GST	
1001673382 - TVQ 9.975% QST	
<b>TOTAL</b>	
<b>COMPAGNIE / COMPANY</b>	<b># STAND BOOTH #</b>

## CANO/ACIO ANNUAL CONFERENCE 2017

October 27-30 octobre 2017

Hilton Lac-Leamy Gatineau-Ottawa Hotel

Date butoir pour prix escompté - *Deadline date for discount price*

Dates pour Prix régulier - *Dates for Regular price*

**12 oct.**

13-25  
octobre

*Oct. 12*

*Oct 13-25*

### LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	0110	Plantes tropicales vertes / <i>Green tropical plants</i> (3' - 5' haut/tall)	85.00 \$	123.00 \$	
	0110-A	Plantes tropicales vertes / <i>Green tropical plants</i> (6' - 8' haut/tall)	100.00 \$	145.00 \$	
	0113	Fougère / <i>Boston Fern</i>	82.00 \$	119.00 \$	
	0111	Chrysanthème / <i>Chrysanthemums</i>	47.00 \$	68.00 \$	
	0112	Azalées / <i>Azaleas</i>	82.00 \$	119.00 \$	



0110



0114-A



0113



0111



0112

0115

Arrangement de fleurs fraîchement coupées  
Fresh cut flower arrangement

Selon votre budget/  
Based on your budget



Préparation sur demande, en fonction de vos besoins, des couleurs de votre compagnie et de votre budget!

Communiquez avec nous!

Custom-designed as per your needs, brand colours and budget!

Contact us!

clarkson@ges.com  
514 861-9694

Pour tous les concepts!  
For all designs!



Idéal pour comptoirs et tables!  
Ideal for counters and tables!



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\$

TOTAL

\$

COMPAGNIE / COMPANY

# STAND  
BOOTH #



## Transfer for graphic file

### Platforms:

PC & Macintosh. All type (fonts) must be converted to curve or outline, or you must supply fonts (screen and printer).

### File formats :

- High Resolution PDF
- Vector file : .EPS, .AI, .CDR
- Vector file : .EPS, .AI, .CDR
- Bitmap files (TIF, JPG, BMP, PSD) must be at 100 d.p.i. at final size

(a good tip: work with 400 d.p.i. files as usual, but at 25% of the final size of your sign).

Supported colour mode is CMYK

Always send a printed proof with all the Pantone color correspondance. For E-Mails. and the FTP Users, be sure to include a detailed PDF copy with all the Pantone color correspondance with your file.

Office Programs, logos and or graphics used for your WEB site are useless to produce large format printing.

### Supported programs:

Coreldraw X7, Photoshop CC, Illustrator CC, Adobe Acrobat (PDF high resolution),

DO NOT FORGET TO INDICATE THE SOURCE AND NAME OF YOUR FILES (COREL, PHOTOSHOP, ILLUSTRATOR, ETC.)



# Terms & Conditions of Contract and Limits of Liability & Responsibility

## I. Definitions:

**Agents:** GES Canada Ltd.'s agents, sub-contractors, carriers, and the agents of each.  
**Customer:** Exhibitor or other party requesting services from GES Canada Ltd.  
**Carrier:** Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.  
**Shipper:** Party who tenders Goods to Carrier for transportation.  
**Goods:** Exhibits, property, and commodities of any type for which GES Canada Ltd. is requested to perform services.  
**Cold Storage:** Holding of Goods in a climate controlled area.  
**Accessible Storage:** Holding of Goods in an area from which Goods may be removed during shows.  
**Services:** Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.  
**Show Site:** The venue or place where an exposition or event takes place.  
**Supervised Labour:** Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES Canada Ltd.  
**Un-Supervised Labour:** Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES Canada Ltd. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

## II. Scope:

These Terms and Conditions shall be binding upon Customer, GES Canada Ltd., and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

**By acceptance of services of GES Canada Ltd. or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.**

## III. Customer Obligations:

**Payment for Services.** Customer shall be liable for all unpaid charges for services performed by GES Canada Ltd. or Agents. Customer authorizes GES Canada Ltd. to charge it's credit card directly for services rendered on it's behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

**Credit Terms.** All charges are due before Services are performed unless other arrangements have been made in advance. GES Canada Ltd. has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES Canada Ltd., GES Canada Ltd. is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1.5% per month until paid.

## IV. Mutual Obligations:

### **Indemnification:**

**Customer to GES Canada Ltd.:** Except to the extent of GES Canada Ltd.'s own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES Canada Ltd. from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES Canada Ltd. harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

**GES Canada Ltd. to Customer:** To the extent of GES Canada Ltd.'s own negligence and/or willful misconduct, and subject to the limitations of liability below, GES Canada Ltd. shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES Canada Ltd. assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

**V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.**

## VI. GES Liability for Loss or Damage to Goods

**Negligence standard:** GES Canada Ltd. shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES Canada Ltd.

**Condition of Goods:** GES Canada Ltd. shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES Canada Ltd. shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

**Receipt of Goods:** GES Canada Ltd. shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

**Force Majeure:** GES Canada Ltd. shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

**Cold Storage:** Goods requiring cold storage are stored at Customer's own risk. GES Canada Ltd. assumes no liability or responsibility for Cold Storage.

**Accessible Storage:** GES Canada Ltd. assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

**Unattended Goods:** GES Canada Ltd. assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring it's own Goods for any and all risk of loss.

**Labour:** GES Canada Ltd. assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES Canada Ltd. provided labour. If GES Canada Ltd. supervises labour for a fee, GES Canada Ltd. shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES Canada Ltd. and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.



# Terms & Conditions of Contract and Limits of Liability & Responsibility

**Empty Storage:** GES Canada Ltd. assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer's sole responsibility to affix the appropriate labels available at the GES Canada Ltd. Service centre for empty container storage. Damage that is the direct result of GES Canada Ltd.'s negligence shall be subject to the limitations of liability set forth in this document.

**Forced Freight:** GES Canada Ltd. shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is the Customer's responsibility to complete accurate paperwork for shipping and ensure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES Canada Ltd. has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue's lease with show management. In such cases GES Canada Ltd. is authorized to proceed in the manner chosen by the Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES Canada Ltd.'s discretion, and at Customer's expense assuming the Goods are labeled for return. GES Canada Ltd. retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

**Concealed Damage:** GES Canada Ltd. shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

**Unattended Booth:** GES Canada Ltd. shall not be liable for any loss or damage occurring while Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES Canada Ltd. will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

**Measure of Damage:** GES Canada Ltd.'s liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$0.30 (thirty cents) per pound per piece, \$50 (fifty dollars) per article or \$1000.00 (one thousand dollars) per shipment.

**No Insurance:** GES Canada Ltd. is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES Canada Ltd. performed in a manner that constitutes gross negligence in the performance of its services for Customer.

**Notice of loss or damage:** In order to have a valid claim, notice of loss or damage to Goods must be given to GES Canada Ltd. within 24 hours of occurrence or delivery of Goods, whichever is later.

**Filing of Claim:** Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES Canada Ltd. within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods. GES Canada Ltd. Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES Canada Ltd., Customer will not withhold payment or any amount due GES Canada Ltd. for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES Canada Ltd. prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES Canada Ltd. shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES Canada Ltd. reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

**Filing of Suit:** Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declination of any part of a claim.

## VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of Quebec.

## VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES Canada Ltd.'s liability for Customer's Goods:

The responsibility of GES Canada Ltd. with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES Canada Ltd. shall be liable only for loss or damage to Goods caused by GES Canada Ltd.' sole negligence. GES Canada Ltd.'s liability is limited to sixty (\$0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES Canada Ltd. is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES Canada Ltd.'s immediate control. GES Canada Ltd. is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES Canada Ltd. is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES Canada Ltd. In no event shall GES Canada Ltd. be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES Canada Ltd. as to appropriateness of the conditions for Exhibitors' Material. This risk of loss remains the Customer's alone and GES Canada Ltd. recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

**SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES CANADA LTD. OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.**

## La sécurité est très importante pour toutes les personnes qui travaillent dans la salle d'exposition, surtout la vôtre !

GES Canada Ltée s'engage à la sécurité dans notre compagnie et à travers les fonctions que nous effectuons. Nous vous demandons de prioriser la sécurité lors de vos activités pendant l'évènement. Si vous êtes témoin d'une action qui représente un danger, veuillez s.v.p. la rapporter à un superviseur de GES. En témoignant des actions non-sécuritaires, vous aiderez à rendre l'évènement plus sécuritaire et agréable pour vous et vos confrères exposants.

Veuillez vous référer et respecter la liste des conseils de prévention de pertes que vous trouverez ci-dessous. Ces directives aideront à améliorer la sécurité de l'évènement en général et de prévenir des blessures aux exposants, aux employés et à vous. Amusez-vous et faites-le en toute sécurité ! Merci de votre collaboration !

### Guide de conseils de prévention de perte pour les exposants sur le site de l'évènement.

- Il est strictement interdit de fumer dans le hall d'exposition.
- Il est INTERDIT de monter debout sur les chaises, tables ou tout autre mobilier. Veuillez utiliser une échelle ou demander de l'aide auprès du personnel de GES
- Seuls les employés autorisés de GES Canada Ltée ont l'autorisation d'opérer les chariots élévateurs ainsi que les transpalettes. Demandez de l'aide.
- Faites attention aux chariots élévateurs qui circulent dans les allées et sur les débarcadères. Veuillez s.v.p. vous tenir loin de ces appareils, surtout lorsqu'ils transportent une charge ou une palette.
- Ne jamais courir dans le hall d'exposition. S.V.P. veuillez marcher. Attention où vous mettez les pieds dans les allées et restez loin des débarcadères.
- Les fils électriques ainsi que les extensions peuvent être dangereux s'ils sont effilochés ou étendus dans une allée. S.V.P. veuillez vérifier l'état des fils. Pour toute assistance ou pour remplacer un fil endommagé, veuillez aviser le responsable des services électriques. Ne pas surcharger les prises électriques.
- S.V.P. veuillez garder les sorties de feu dégagées. Si vous êtes témoin d'un feu, veuillez le signaler immédiatement ou actionner l'alarme de feu le plus près.
- Si vous renversez quelque chose, ou apercevez un liquide renversé, veuillez le signaler immédiatement.
- Gardez votre espace propre. Jetez les débris et disposez votre matériel de façon sécuritaire.
- Les allées doivent restées propres et sans débris.
- Assurez-vous que vos effets de grandes valeurs sont placés dans un endroit sécuritaire dans le hall d'exposition. Les articles laissés sans supervision dans les kiosques, peuvent être des cibles pour le vol.
- Si vous avez des préoccupations ou des questions par rapport à la sécurité, veuillez vous adresser à un représentant de GES.

### Safety is very important for everyone working in the exhibit hall, especially you!

GES Canada Ltd. is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Canada Ltd. supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show safely. Thank you for your cooperation!

### Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit venue.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES Canada Ltd. personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES Canada Ltd. personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Apply good housekeeping. Dispose of any waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.