



7730 - 34 Street NW, Edmonton, AB T6B 3J6 Phone: 780.469.7767 Fax: 780.469.1619 Toll Free: 877.505.7767 edmonton@ges.com

MATERIAL HANDLING ORDER FORM

SHOW NAME: **2017 RVDA Edmonton Show**
SHOW DATE: **February 9 - 12, 2017**

DISCOUNT PRICE
DEADLINE DATE: **Friday, January 20, 2017**

EXHIBITOR INFORMATION

CREDIT CARD AUTHORIZATION

BOOTH #: _____

COMPANY: _____

STREET: _____

CITY: _____ PROV/STATE: _____ CODE: _____

EMAIL: _____

PHONE: _____ FAX: _____

CONTACT NAME: _____

NO ORDER WILL BE CONSIDERED FINAL
UNTIL CREDIT CARD AUTHORIZATION FORM
IS COMPLETED AND SUBMITTED WITH THIS
FORM

**A 40% SURCHARGE WILL APPLY TO ALL
ORDERS PLACED AFTER THE DEADLINE
DATE**

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS
METHOD OF PAYMENT FOR THIS SERVICE**

ADVANCE SHIPMENT(S) TO WAREHOUSE:

- Shipment(s) must be received by: **Monday, February 6, 2017**
- Estimated Weight of Shipment(s) - Rounded up to the nearest 100 lbs: _____ **POUNDS**
- Advance Warehouse Rate: **\$64.00** per 100 lbs. (200lb min. charge)
- Shipment(s) may arrive on or after: **Monday, January 9, 2017**

DIRECT SHIPMENT(S) TO SHOWSITE:

- Direct to Show Site Rate:
- Shipment(s) may arrive at showsite on:

	Straight Time	Over Time
	Monday - Friday 8:00am - 4:00pm	Monday-Friday 4:00pm - 8:00am, Saturday, Sunday
	\$110.50 per hour. (1 hour min. charge)	\$165.50 per hour. (1hour min. charge)
Wednesday, February 8, 2016	\$154.50 per hour (After Deadline Price)	\$231.50 per hour. (After Deadline Price)

POST SHOW STORAGE SERVICE:

- Post Show Storage Rate of: **\$69.50** per 100 lbs. (200lb min. charge)
- This service includes transport back to the advance warehouse address only. _____ **POUNDS**
- Shipments may be picked up starting **Tuesday, February 14, 2017** *Any shipments not picked up after 3 days will be considered forced freight and subject to additional storage charges.

SPECIAL HANDLING: (40% Surcharge Applies to the Entire Shipment)

- Shipments of loose, padded or uncrated materials.
- Special unloading requirements, such as ground and / or side door unloading, constricted or stacked unloading, shipments that need to be broken down.
- All Direct and Advance Shipments without certified weight ticket or proven inaccurate weight ticket.
- Shipments arriving outside of target dates.
- Services ordered after the deadline date.

SMALL PACKAGES: (Maximum 50 lbs / Shipment)

- Rate of: **\$39.00** for the First Package
- Rate of: **\$10.00** for each additional package(s) (in the same shipment) to a 50lb. Maximum
- **if shipment is over 50lbs, rates for advance or direct will apply.**

PLEASE COMPLETE THE FOLLOWING:

Carrier Name: _____ Number of Pieces: _____ Total Weight: _____

Important: Access to facilities varies from venue to venue, please contact GES to ensure your shipment does not exceed the maximum weight and dimensions.

Dimensions of pieces: _____

Date goods are scheduled to arrive: _____ Goods are scheduled for delivery to: ☐ Show Site ☐ Warehouse

TERMS AND CONDITIONS

- COLLECT SHIPMENTS WILL NOT BE ACCEPTED.
- GES IS NOT RESPONSIBLE FOR CONCEALED DAMAGE, DAMAGE TO LOOSE OR INADEQUATELY PACKED SHIPMENTS OR LOSS OF MERCHANDISE AFTER DELIVERY TO BOOTH
- IT IS THE EXHIBITORS RESPONSIBILITY TO SECURE AND MAINTAIN LOSS & DAMAGE INSURANCE COVERAGE FOR THEIR EXHIBIT PROPERTIES.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING
- GES LIMITS OF LIABILITY & RESPONSIBILITY APPLY TO THIS SERVICE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	
INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET	

SIGNATURE

DATE