

MATERIAL HANDLING SERVICES & SHIPPING INFORMATION

IMPORTANT - PLEASE READ CAREFULLY

GES has been appointed by Show Management to provide Material Handling services for **Dx3 Canada 2017**. Exhibitors must use GES to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ◆ UNLOADING OF SHIPMENT(S) AT THE SHOW SITE DOCK & DELIVERY TO BOOTH
- ◆ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- ◆ STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ◆ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ◆ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ◆ RELOADING OF SHIPMENT(S) FROM DOCK ONTO YOUR CARRIER

GES, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200 lb minimum **at the expense of the exhibitor.** All Shipments must be accompanied with a **Certified Weight Ticket (CWT)**. If no CWT is available, GES will weigh your shipment on site and special handling charges will apply. To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

LABEL YOUR PACKAGES FOR SHIPPING:

NAME OF EXHIBITING COMPANY - BOOTH NUMBER
c/o **GES / Dx3 Canada 2017**
Metro Toronto Convention Centre - North Building
Hall A
255 Front Street West
Toronto, Ontario
M5V 2W6