

Janitorial Service Order Form

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services. External companies (including display houses) are prohibited from performing any type of janitorial service within the building.

In order to arrange for janitorial service please complete this form:

SHOW: _____ SHOW DATES: _____
 CONTACT NAME: _____ BOOTH #: _____
 COMPANY NAME: _____
 ADDRESS: _____ CITY: _____
 PROVINCE / STATE: _____ EMAIL: _____
 POSTAL CODE / ZIP: _____ PHONE #: _____ FAX #: _____
 CREDIT CARD #: _____ EXP. DATE: ____/____/____ NAME ON CARD: _____
 CARD HOLDERS SIG.: _____ CARD HOLDER'S EMAIL: _____
 VISA MASTERCARD AMERICAN EXPRESS

RATES (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets) **Rates are subject to change without notice.**

The rates are based on gross booth area. Prices are in Canadian funds. **Advanced Rate "Early Bird" Discount END:** _____

NOTE: cleaning will be done prior to show opening on the dates required.

Rate Type	Advanced Rate "Early Bird" Discount	Regular / On-site Rate	Total sq ft	Total Days	Cost (\$)	Required Dates
ONE Clean Only (minimum charge \$42.00)	24 ¢/sq ft	30 ¢/sq ft	x _____	x _____	1 Day = \$ _____	_____
Daily Cleaning (must be more than one clean)						
under 1000 sq ft	18 ¢/sq ft	23 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
1001-2500 sq ft	17 ¢/sq ft	22 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
2501-5000 sq ft	15 ¢/sq ft	19 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
5001-10,000 sq ft	14 ¢/sq ft	18 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
10,001 sq ft + over	13 ¢/sq ft	17 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
Steam Cleaning	23 ¢/sq ft	29 ¢/sq ft	x _____	x _____	Day(s) = \$ _____	_____
Large Waste Receptacle			\$15/day	x _____	Day(s) = \$ _____	_____
Additional waste removal available on request Please provide details below under "Special Requirements" (including number of pickups and booth size) and a quote will be sent to you.						_____
Additional exhibit cleaning is available (minimum 4 hours)			\$53.00/hr	x _____ hrs = \$ _____	_____	_____

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

Special Requirements:

ALL ORDERS MUST BE PREPAID IN FULL

AUTHORIZED CUSTOMER SIGNATURE: _____

DATE: _____ 20____

SUB-TOTAL: _____

HST 13%: _____

TOTAL PAID: _____