

# Business Centre Price List

## Services Hours:

**North Building (Level 300)**

Mon – Fri: 8:00am – 5:00pm

T: (416) 585-8387

**South Building (Level 800)**

Mon – Fri: 8:30am – 4:30pm

Items	(\$)
2-Way Telephone Duplex Jack	8.00
2GB USB Flash Drive	10.00
Adjustable Wrench	15.00
Audio Cables	8.00
Bubble Wrap (various sizes)	1.00-10.00
Batteries (AA – per battery)	2.00
Batteries (AAA – per battery)	2.00
Cable Adaptor USB	10.00
Calculator	10.00
Clip Boards	5.00
DVD-R Recordable Disc	8.00
<b>Envelopes</b> (per envelope)	
Large	2.00
Small	0.50
File Folder	2.00
Fire Extinguisher (rental)	30.00
<b>Frame</b> (plastic)	
Large	20.00
Small	10.00
Glass Bowl	10.00
Glue Stick	3.00
Hammer	15.00
Hard Hat	25.00
Highlighter (yellow, pink, orange, green)	3.00
Metal Utility Cutter	10.00
Name Badge Holders	3.00
Needle Nose Pliers	15.00

Items	(\$)
Notepad	7.00
Packing Tape	8.00
Paper (one package)	10.00
Paper Clips (any size)	5.00
Pen (per pen)	2.00
Plastic Bowl	1.00
Plastic Paper Protectors (10 per pack)	5.00
Push Pins (one box)	5.00
Receipt Book	5.00
Report Cover	2.00
Rubber Bands	5.00
Ruler	2.00
Safety Glasses	12.00
Scissors	6.00
Scotch Tape	5.00
Screwdriver	15.00
Screwdriver Set	10.00
Sharpie Marker	3.00
Stapler (includes 2 rows of staples)	12.00
Staples (one box)	8.00
Staples (one row)	1.00
Stapler Remover	2.00
Sticky Notes	3.00
Tablecloth	10.00
Tent Cards (100 cards)	6.00
Transferite Tape (indoor Scotch Tape)	10.00
Trans-select Rolls	3.00
USB iPod Extensions	8.00

Fax Service	(\$)
Local	3.00 first page /1.00 each additional page
Long Distance (Canada & United States)	5.00 first page /1.50 each additional page
International (Overseas)	8.00 first page /1.50 each additional page
Incoming Fax	3.00 first page /1.00 each additional page
<b>Photocopies</b>	
Black & White – Single-sided	0.30 each
Black & White – Double-sided	0.35 each
Colour – Single-sided	1.00 each (North Building only)
Colour – Double-sided	1.50 each (North Building only)
<b>Document Printing</b>	
From Disk or USB Flash Storage Memory Stick	0.30 per page
Printing from Exhibitor Services Email Address	1.00 per page
<b>Document Scanning</b>	
	5.00
<b>Small Parcel Service</b> (outbound)	
Letter Handling Fee	15.00
Boxes / Cylinders Handling Fee	40.00