

the TORONTO
**CONGRESS
 CENTRE**

Booth Menu Order Form

Event: SME Advanced Manufacturing CANADA 2016
Dates: November 01, 2016 to November 03, 2016

The Toronto Congress Centre is a practicing HACCP facility adhering to the highest food safety standards. In order to uphold our HACCP accreditation, it is imperative that we monitor and control all food products being served on-site. Food deliveries to your booth will be picked up within a two-hour time period in order to maintain our HACCP standards in providing safe food products. If you have any questions or concerns, a HACCP qualified employee will be available to assist you.

Please contact your Event Logistics Manager of The Toronto Congress Centre at (416) 245-5000, for all your Exhibitor Booth Catering needs. The Exhibitor Booth Menu items are available for delivery to Exhibit Booths on the Show Floor only.

Contact Name:		Booth Number(s):	
Company Name:			
Address:		City/Prov:	
Postal/Zip Code:	Phone #:	Fax #:	
Delivery Date(s):		E-mail:	
Signature:			

All charges must be paid in full at least one week prior to first booth delivery date. On site orders will be accepted up to 48 hours prior to the delivery date.

Day/Date:	Time of Delivery:	Menu Item (code):	Price Per Guest/Item:	# of Guests or Items	Subtotal
Total					
Total Before Taxes (TBT)	20% SVC on TBT	Subtotal (TBT+SVC)	13% HST on Subtotal	GRAND TOTAL	

***PRICES SUBJECT TO CHANGE WITHOUT NOTICE**

Please choose a method of payment: (Cheques payable to Toronto Congress Centre)				
<input type="checkbox"/> Cheque	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Amex	Total Amount to be Charged:
Card Number:			Expiry:	
Card Issued To:				
Signature:				

Return Application To:
 Russell, Mike
 Director, Event Management
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