



EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM
Fall BabyTime Show
Friday November 11 -13, 2016

Exhibitors are to notify GES (the official general services contractor) of any outside service which is not supplied by the official general services contractor (GES). This includes any installation and dismantling companies, production and promotion companies, or any person or company providing direct services to an exhibitor while on-site.

1. Exhibitors who choose to use an EAC must complete and sign this form. It must be sent to GES no later than **Friday October 20, 2016.**
2. All Exhibitor Appointed Contractors must provide GES with a current certificate of insurance by **Friday October 20, 2016.**
3. Failure to provide the above items may result in restricting the EAC’s company personnel from working on the exhibit floor. The EAC may be required to hire installation and dismantling labour from GES. The EAC will be able to provide supervision only.

NOTIFICATION DEADLINE DATE – Friday October 20, 2016.

Exhibiting Company: _____ Booth # _____

Authorized Name & Title: _____

Yes – We will employ the services of (name of EAC): _____

Certificate of Insurance Attached

Certificate of Insurance to Follow

Full Name of EAC: _____

Complete Address: _____

City, Province/State: _____ Postal/Zip Code _____

Phone Number: _____

Fax Number: _____

EAC “Show Site” Representative: _____

Type of Service to be performed: _____

Return this form to:
GES c/o Fall BabyTime Show
Exhibitor Services Department
5675 McLaughlin Road,
Mississauga, Ontario, L5R 3K5
Ph: (905) 283-0500
Fax: (905) 283-0501