



Exposervice standard inc.
2345 Lapierre, LaSalle,
Quebec, Canada H8N 1B7

Tel.: 514.367.4848 / 1.877.399.3976
Fax: 514.367.5115
Email: montreal@ges.com



ORDER FORMS

S.M.A.Q. 2016

December 8 - 18, 2016



Exhibitions • Events • Experiences

gesexpo.ca



Dear Exhibitor,

We are pleased that GES Global Experience Specialists has been selected as your Official Service Contractor for:

S.M.A.Q. 2016

We strive to offer you the best possible service to facilitate a successful show experience. Please review this manual carefully. It contains information and order forms for each of the many services offered by GES Global Experience Specialists. In order to provide efficient service for you it is most important that you return these forms to us promptly. By placing your orders in advance. You can **have a valuable rebate** on most decorating items. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item and showsite delivery delays.

To qualify for discount prices, orders must be received in our office on or before the deadline date on the order forms. Please be sure to reference each order form as deadline dates may vary. GES Global Experience Specialists requires payment in full at the time services are ordered. For your convenience, we require that you provide a credit card authorization with your initial order. This may be used to charge labour and material handling services not covered in your advance order. We accept Visa, Mastercard, American Express. **Please note that onsite pricing will include a premium.**

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our offices at 514.367.4848 from Monday to Friday from 8:30am until 4:30pm and ask to speak to a Customer Service Representative (CSR). In addition, our GES Global Experience Specialists Servicecentre staff will be available throughout the show to assist you.

Thank you in advance for your valued business. We look forward to serving you and wish you a successful event.

Save time, order online!
Place orders and manage your budget in one place.

**ORDER
NOW**

Sincerely,
Customer Service Team

GES Global Experience Specialists

2345 rue Lapierre

LaSalle, Québec H8N 1B7

Tél.: 514.367.4848

Fax.: 514.367.5115

montreal@ges.com

S.M.A.Q. 2016

December 8 - 18, 2016

Place Bonaventure

COMPANY NAME		BOOTH #	CONTACT NAME
STREET	PHONE		EMAIL
CITY	FAX	SHOW SITE CONTACT AND PHONE NUMBER	
PROVINCE/STATE	POSTAL CODE		

Payment for Services - Global Experience Specialists requires payment in full at the time services are ordered. Further, GES Global Experience Specialists requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.
Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

Method of Payment - Global Experience Specialists accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a 35.00 fee for NSF cheques or wire transfers (to cover the bank fees).

Third Party Billing - Each exhibiting firm is ultimately responsible for all charges incurred on it's behalf. Global Experience Specialists reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.

Tax Exempt - If you are tax exempted in Canada you must provide a GST and/or QST Exemption Certificate. Please send the above information to the GES office for this show. Taxes vary by location and will be added to your invoice if you do not submit your tax exemption certificate prior to the deadline.

Adjustments & Cancellations - It is the responsibility of the exhibitor to advise GES Global Experience Specialists on-site representative(s) of any problem(s) with any of their orders. No adjustments will be made to invoices after the close of the show. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order based upon the status of move-in, work performed, and/or Global Experience Specialists set up costs or expenses. Please refer to the individual forms for cancellation fees.

If you have any questions regarding our payment policy please call Global Experience Specialists at 514.367.4848 or visit the Global Experience Specialists Servicentre at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, cheque or wire transfer, however, we require your credit card charge authorization to be on file with Global Experience Specialists.

You agree to late fees of up to 1.5% per month on any balance not paid at the conclusion of the event or balance left without appropriate credit card on file.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

I agree in placing this order that I have accepted GES Global Experience Specialists payment Policy and Terms & Conditions of Contract



AUTHORIZED SIGNATURE

Date:

AUTHORIZED NAME - PLEASE PRINT

Credit Card Charge Authorization Information to complete

Credit card number

_____ - _____ - _____ - _____

Expiration date:

Security Code:

☐ VISA ☐ Master Card ☐ AMEX

Cardholder's Name

Cardholder Signature

FULL PAYMENT DUE

\$

Cheque payable to GES Global Experience Specialists. Your cheque must be received 2 weeks prior to move-in.

Enclosed is a cheque in the amount of:

\$

COMPANY NAME

BOOTH #

IMPORTANT

**PLEASE RETURN THIS COMPLETED DOCUMENT WITH A COPY OF YOUR BANK TRANSFER ISSUED BY YOUR BANK :
FAX AT 514.367.5115 OR BY EMAIL: montreal@ges.com**

IF YOU NEED INFORMATION PLEASE CONTACT THE CUSTOMER SERVICE

INFORMATION TO BE COMPLETED AND TO BE ADDED ON YOUR BANK TRANSFER

Show Name: _____ Booth #: _____
Company name: _____ Address: _____
Amount of invoice: _____ \$ Invoice number: _____
Bank charge to include with your payment + 35.00\$ \$
Total amount of transfer: _____ \$

Note that our invoices are in Canadian Funds, so when possible please have your bank transfer send in this currency.

BANK INFORMATION TO SEND YOUR WIRE TRANSFER

Please include all of the following information to ensure your funds reach our bank

IF YOU ARE SENDING CANADIAN DOLLARS:

Bank Name: CIBC (BANQUE CANADIENNE IMPÉRIALE DE COMMERCE)
Bank Address: 1155, boul. René Lévesque Ouest
Montréal, Québec, Canada
H3B 3Z4
Account Name : Exposervice Standard Inc. **Account Number:** 8611718
Branch Number: 010 **Transit Number:** 00001
Swift Code : CIBCCATT

The Swift bank identification Code (BIC) is the bank code required for all international transfers

IBAN Number : N/A in Canada

IF YOU ARE SENDING AMERICAN DOLLARS:

Bank Name: CIBC (BANQUE CANADIENNE IMPÉRIALE DE COMMERCE)
Bank Address: 1155, boul. René Lévesque Ouest
Montréal, Québec, Canada
H3B 3Z4
Account Name : Exposervice Standard Inc. **Account Number:** 8611718
Branch Number: 010 **Transit Number:** 00001
U.S. intermediary bank name: Wells Fargo Bank, N.A., NY, USA
Swift Code : PNBPU33NNYC
ABA Routing Number : 026005092

The ABA routing # is the routing code for U.S. based banks and is required for all EFT's within the U.S.

Chaises / Chairs

0503



Chaise tissu gris
Side chair grey fabric

0504



Fauteuil tissu gris
Armchair grey fabric

0502-5



Fauteuil "Déco" noir
"Deco" armchair black

0502



Fauteuil aluminium
Aluminium armchair

Tabourets / Stools

0514-AL



Tabouret Alice
Alice Stool

0512



Tabouret de bar noir
Black bar stool

0514



Tabouret tissu gris
High stool grey fabric

Tables / Tables

0521



Table à café
Coffee table 30" x 18"H

0523



Table
Table 30" x 30"H

0527 A30



Table carrée aluminium
Square aluminium table 24" x 30"H

0527 A40



Table ronde aluminium
Round aluminium table 24" x 43"H

0553

0551



Table avec jupe
Draped table 72" x 24" x 30"H
Table avec jupe
Draped table 48" x 24" x 30"H

Disponible 42" haut / Available 42" high

Comptoirs, bureau / Counters, Desk

0651-CC-06



Comptoir courbé,
portes coulissantes
Curved counter with
sliding doors 40" x 20" x 40"H

0651-06



Comptoir, portes coulissantes
Counter with sliding doors 40" x 20" x 40"H

0650-06



Comptoir vitrine
Showcase counter 40" x 20" x 40"H

Présentoirs / Displays

0532



Chevalet
Tripod easel 61" H

0632-A



Porte affiche
Sign holder 60" H

0654-0



Présentoir vitrine ouvert
Open showcase 40" x 20" x 80"H

0621



Présentoir vitrine fermé
Close showcase 20" x 20" x 80"H

Divers / Miscellaneous

0608



Boîte de tirage pour table
Raffle cube for table 12" x 12" x 12"H

0661



Présentoirs
Display Units
Dimensions disponibles sur demande
Dimensions available upon request

0606-06



Boîte de tirage
Raffle Box 18,5" x 18,5" x 40"H

0532-A



Support à brochure
Literature rack 9" x 55"H

0532-B



Support à brochure accordéon
Zigzag Literature Rack

0500



Réfrigérateur compact
Mini Fridge

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LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total

Tables sans jupes (recouvert de vinyle seulement) / Un-skirted Tables (White Vinyl Top Only)

0550	Table de 4' de longueur et 30" (h) / 4' long and 30" high table	44,00 \$	64,00 \$	
0552	Table de 6' de longueur et 30" (h) / 6' long and 30" high table	49,00 \$	71,00 \$	
0544	Table de 4' de longueur et 42" (h) / 4' long and 42" high table	75,00 \$	109,00 \$	
0545	Table de 6' de longueur et 42" (h) / 6' long and 42" high table	82,00 \$	119,00 \$	

Tables

0521	Table à café blanche 18" (h) / 18"H Round, White Coffee Table	66,00 \$	96,00 \$	
0522	Table à café noire 18" (h) / 18"H Round, Black Coffee Table	66,00 \$	96,00 \$	
0523	Table blanche 30"x30" (h) / 30"x30"H Round, White Table	89,00 \$	129,00 \$	
0524	Table noire 30"x30" (h) / 30"x30"H Round, Black Table	89,00 \$	129,00 \$	
0527-A-40	Table de cocktail 43" (h) / 43"H cocktail table	129,00 \$	187,00 \$	
0527-A-30	Table carrée en aluminium 30" (h) / 30"H Aluminum square table	129,00 \$	187,00 \$	

Chaises / Chairs

0502-A	Fauteuil aluminium / Aluminium Armchair	82,00 \$	119,00 \$	
0502-5	Fauteuil déco noir / Black Deco Armchair	93,00 \$	135,00 \$	
0503	Chaise de tissu gris (sans bras) / Grey Side Chair	44,00 \$	64,00 \$	
0504	Fauteuil de tissu gris / Grey Arm Chair	58,00 \$	84,00 \$	
0510	Chaise sténo / Steno Chair	68,00 \$	99,00 \$	
0512	Tabouret de bar noir (sans dossier) / Black Bar Stool (no back)	44,00 \$	64,00 \$	
0514	Tabouret de tissu gris (avec dos) / Grey Stool (with back)	79,00 \$	115,00 \$	
0512-A	Tabouret Alice Noir / Black Alice Stool	106,00 \$	154,00 \$	

Comptoirs / Counters

0651-06	Comptoir blanc avec portes 40" x 20" x 40"H White counter with doors	175,00 \$	254,00 \$	
0651-CC-06	Comptoir courbé blanc 40" x 20.5" x 40"H White curved counter	285,00 \$	413,00 \$	
0650-06	Comptoir vitrine 40" x 20" x 40"H Showcase counter	250,00 \$	363,00 \$	

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant. **Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

The payment & credit card authorization form MUST accompany this form.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price and 100% after installation.

Montant / Amount \$

R101720233 - TPS 5% GST \$

1002260545 - TVQ 9.975% QST \$

TOTAL \$

COMPAGNIE / COMPANY

STAND \ BOOTH #

Merci de faire parvenir votre commande par / Please send your order by: F. 514.367.5115 - montreal@ges.com
Service à la clientèle / Customer Service 514.367.4848 / 1.877. 399.3976

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***** Avant de commander votre tapis, assurez-vous que la salle n'est pas déjà recouverte de tapis *****

Before ordering a carpet, please verify that the room is not already carpeted

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
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Tapis standard / Standard Carpet

	0576	10' x 10' Tapis standard / Standard Carpet	190,00 \$	276,00 \$	
	0577	10' x 20' Tapis standard / Standard Carpet	380,00 \$	551,00 \$	
	0579	10' x 30' Tapis standard / Standard Carpet	570,00 \$	827,00 \$	

Tapis grandeur spéciale / Custom-Cut Carpet

Le tapis de grandeur spéciale est requis, sans exception, pour tout espace plus long que 30' ou pour tout espace en îlot ou en péninsule.

Custom-cut carpet is required for all booths larger than 30', or for booths configured as an island or peninsula. No Exceptions.

	0578	' X ' = Pi.Ca/ Sq. Ft.	2,90 \$	4,21 \$	
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Sous-tapis / Underpadding

	0564-B	Sous-tapis 10' x 10' Under Padding	121,00 \$	175,00 \$	
	0564-B	Sous-tapis 10' x 20' Under Padding	242,00 \$	351,00 \$	
	0564-B	Sous-tapis 10' x 30' Under Padding	363,00 \$	526,00 \$	
	0564-B	' X ' = Pi.Ca/ Sq. Ft.	1,60 \$	2,32 \$	

Recouvrement de plastique / Plastic Covering for Protection

	0564-A0	' X ' = Pi.Ca/ Sq. Ft.	0,75 \$	1,09 \$	
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Forfait Tapis (Inclut le tapis et le sous-tapis) / Carpet Package (Includes carpet and underpadding)

	0570-AA	Forfait tapis 10' x 10' Carpet Package	251,00 \$	364,00 \$	
	0570-BA	Forfait tapis 10' x 20' Carpet Package	504,00 \$	731,00 \$	
	0570-CA	Forfait tapis 10' x 30' Carpet Package	756,00 \$	1 096,00 \$	
	570	' X ' = Pi.Ca/ Sq. Ft.	3,85 \$	5,58 \$	

Couleur de tapis / Colour Choice

☐ Noir/Black	☐ Bleu/Blue	☐ Gris/Grey	☐ Rouge/Red
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Le gris sera la couleur choisi par défaut si aucun choix n'a été fait. / Grey will be provided if no other color choice has been made.

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Montant / Amount	\$
R101720233 - TPS 5% GST	\$
1002260545 - TVQ 9.975% QST	\$
TOTAL	\$

COMPAGNIE / COMPANY	STAND - BOOTH
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21 novembre 2016.
November 21st, 2016

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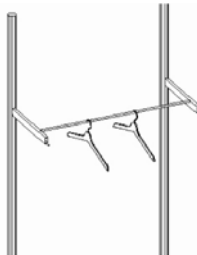
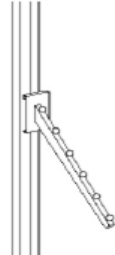
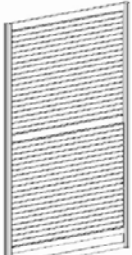
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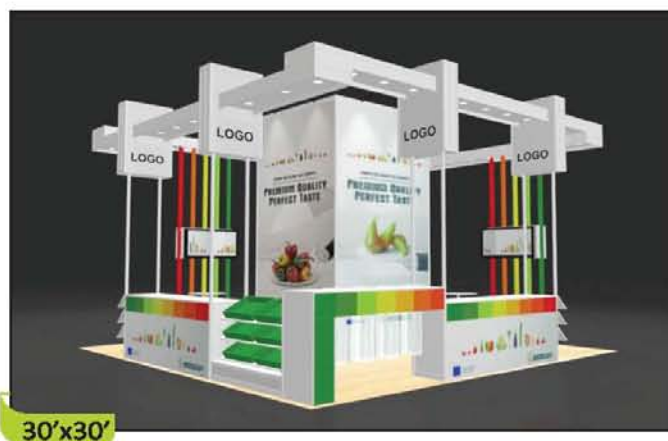
LISTE DE PRIX / PRICE LIST					
Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Accessoires / Accessories					
	0681	Tablette en mélamine / Melamine Shelf □ Droite/Straight □ Inclinée / Angled	44,00 \$	64,00 \$	
	0687-C	Rail vestimentaire / Barre d'accrochage 1M (Cintre non-inclus) 1M wide Garment Rail / Hanging Bar (Hangers not included)	60,00 \$	87,00 \$	
	0689	Cascade avec six crochets / Waterfall with six hooks	52,00 \$	75,00 \$	
	0282	Projecteur ajustable sur tige noire 75 watts / 75 watt Black Arm-Clamp Spotlight	53,00 \$	77,00 \$	
Panneaux / Panels					
	1000	Panneau fibrex 38 1/8" x 91"(H) Fibrex Panel	137,00 \$	199,00 \$	
	1000	Panneau velcro 38 1/8" x 91" (H) Velcro Panel	137,00 \$	199,00 \$	
	1008	Panneau rainuré 38 1/8" x 91"(H) Slatwall Panel	159,00 \$	231,00 \$	
	1009	Panneau perforé blanc 38 1/8" x 85"(H) White pegboard Panel	139,00 \$	202,00 \$	
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			0687-C	0689	1008
			Montant / Amount		\$
			R101720233 - TPS 5% GST		\$
			1002260545 - TVQ 9.975% QST		\$
			TOTAL		\$
			COMPAGNIE / COMPANY		STAND #



*Personalized
Rental Exhibits*

The benefits of renting a personalized booth:

- Turnkey solutions according to your budget
- Powerful visual impact
- Infinite design possibilities
- Priority set-up
- Professional on-site service throughout the event



30'x30'



10'x20'



10'x10'



10'x10'

Your successful trade show is just a phone call or click away...

- 514-367-4848
- stand@ges.com



20'x40'

Location de stand / Exhibit Rental

3 m x 3 m (10' x 10')



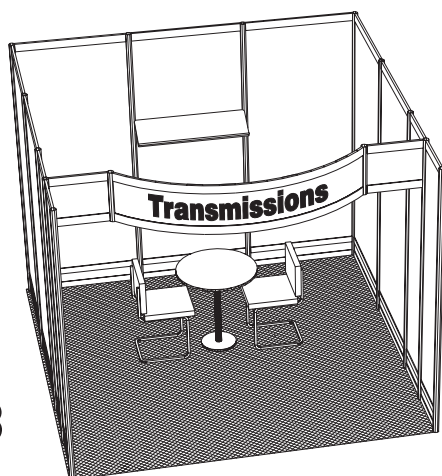
MH- 01

★ Optionnel
Optional

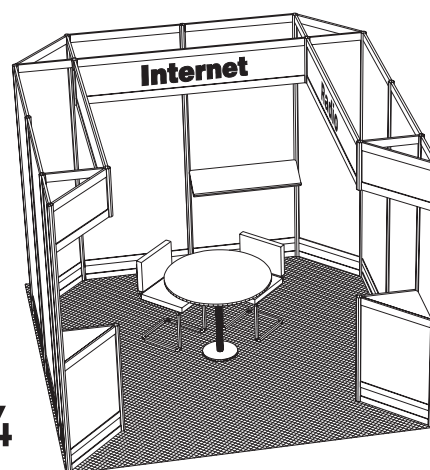


MH- 02

★ Optionnel
Optional



MH- 03



MH- 04

Choix de couleurs de panneaux / Choice of panels



Noir / Black Gris / Grey Blanc / White Rouge / Red Bleu / Blue Vert / Green Bourgogne / Burgundy

Optionnel / Optional



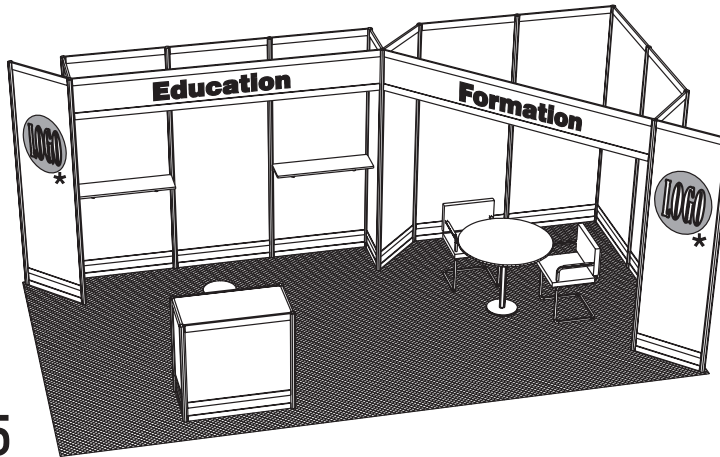
Hêtre / Beech Acajou / Mahogany Érable / Maple Perforé / Pegboard Rainuré / Slatted



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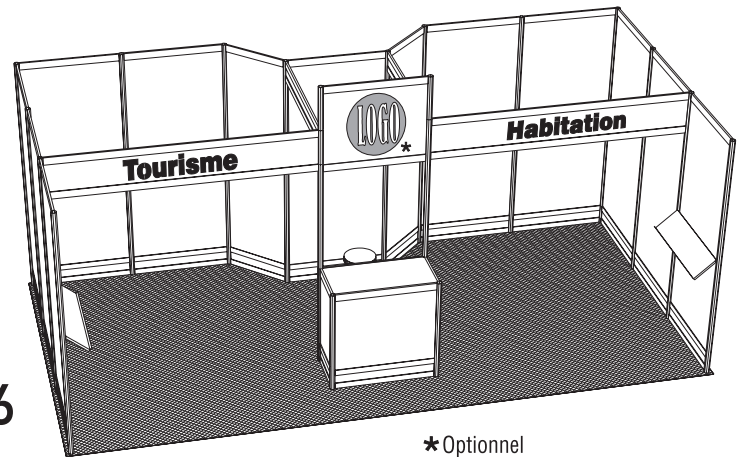
Location de stand / Exhibit Rental

3 m x 6 m (10' x 20')



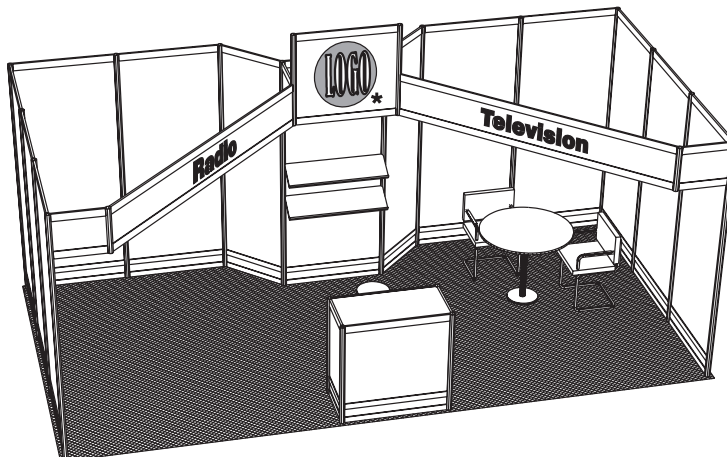
MH- 05

*Optionnel
Optional



MH- 06

*Optionnel
Optional



MH- 07



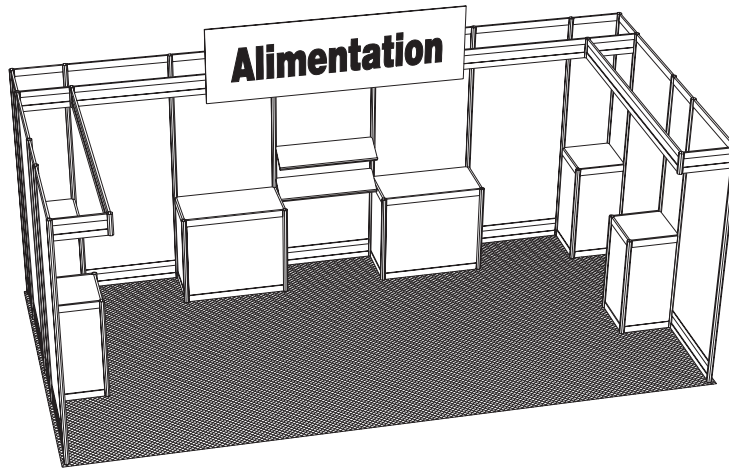
GES

Spécialiste mondial de l'événement

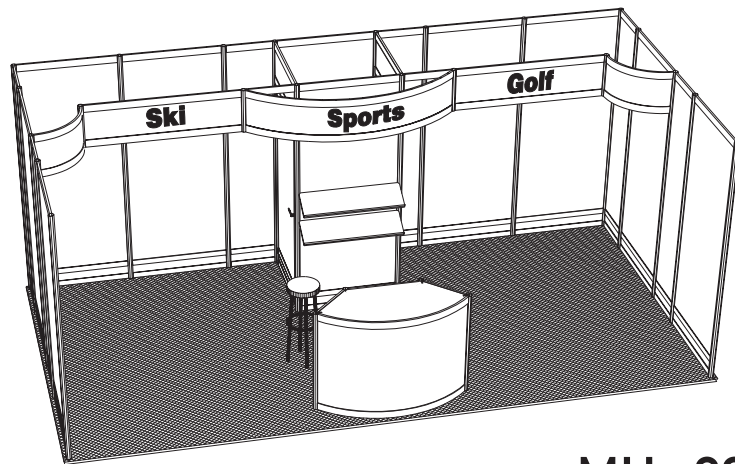
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Location de stand / Exhibit Rental

3 m x 6 m (10' x 20')



MH- 08



MH- 09

Choix de couleurs de tapis
Choice of carpet colours



Noir / Black Gris / Grey Rouge / Red Bourgogne / Burgundy



Vert / Green Or / Gold Bleu / Blue



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	MH-01	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1 487,00 \$	2 082,00 \$	
	MH-02	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1 539,00 \$	2 155,00 \$	
	MH-03	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1 605,00 \$	2 247,00 \$	
	MH-04	10' x 10' - 1 table ronde, 2 chaises, tapis, 1 tablette, 1 corbeille à papier / 10' x 10' - 1 round table, 2 chairs, carpet, 1 shelf, 1 waste basket	1 948,00 \$	2 727,00 \$	
	MH-05	10' x 20' - 1 comptoir, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier et 2 rails de 3 projecteurs / 10' x 20' - 1 counter, 2 bar stools, 1 round table, 2 chairs, carpet, 2 shelves, 1 waste basket and 2x 3 spots rails	2 207,00 \$	3 090,00 \$	
	MH-06	10' x 20' - 1 comptoir, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier et 2 rails d'éclairage / 10' x 20' - 1 curved counter, 2 bar stools, carpet, 2 shelves, 1 waste basket and 2 lighting rails	2 304,00 \$	3 226,00 \$	
	MH-07	10' x 20' - 1 comptoir, 2 tabourets, 1 table ronde, 2 chaises, tapis, 2 tablettes, 1 corbeille à papier et 2 rails de 3 projecteurs / 10' x 20' - 1 counter, 2 bar stools, 1 round table, 2 chairs, carpet, 2 shelves, 1 waste basket and 2x 3 spots rails	2 393,00 \$	3 350,00 \$	
	MH-08	10' x 20' - 2 comptoirs, tapis, 2 tablettes, 1 corbeille à papier, 2 rails de 3 projecteurs / 10' x 20' - 2 counters, 2 shelves, 1 waste basket, 2x 3 spots rails	2 914,00 \$	4 080,00 \$	
	MH-09	10' x 20' - 1 comptoir courbé, 2 tabourets, tapis, 2 tablettes, 1 corbeille à papier, 2 rails de 3 projecteurs / 10' x 20' - 1 curved counter, 2 bar stools, 2 shelves, 1 waste basket, 2x 3 spots rail	2 957,00 \$	4 140,00 \$	

Forfait comprend: Installation et démontage, choix de couleur de panneaux, choix de couleur de tapis et affiche d'identification - Électricité non-inclus
Package Includes: Installation and Dismantling, Choice of Panel Colour, Choice of Carpet Colour and Company ID Sign - Electricity not-included
Affiches d'identification / Header Signs


Gauche / Left:



Centre / Middle:



Droite / Right:

Couleur de texte/Text Color : ☐ Noir / Black ☐ Rouge / Red ☐ Bleu / Blue ☐ Vert /

Choix de couleur de panneaux fibrex / Fibrex Panel Colour Choice
☐ Noir / Black ☐ Blanc / White ☐ Cognac ☐ Espresso

Choix de couleur de panneaux velcro / Velcro Panel Colour Choice
☐ Noir / Black ☐ Bleu / Blue
☐ Bourgogne / Burgundy ☐ Gris / Grey

Couleur de tapis / Carpet color
☐ Gris / Grey ☐ Rouge / Red ☐ Noir / Black ☐ Bleu / Blue

Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilité de GES Spécialiste mondial de l'événement stipulées dans ce manuel de l'exposant.

All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit.

INDEMNITÉ D'ANNULATION: Après le début du montage de salon, toute annulation sera facturée à 50% du coût original et à 100% après la livraison.

CANCELLATION CLAUSE: Items cancelled after move-in begins will be charged at 50% of the original price and 100% after installation.

Montant / Amount

\$

R101720233 - TPS 5% GST

\$

1002260545 - TVQ 9.97% QST

\$

TOTAL

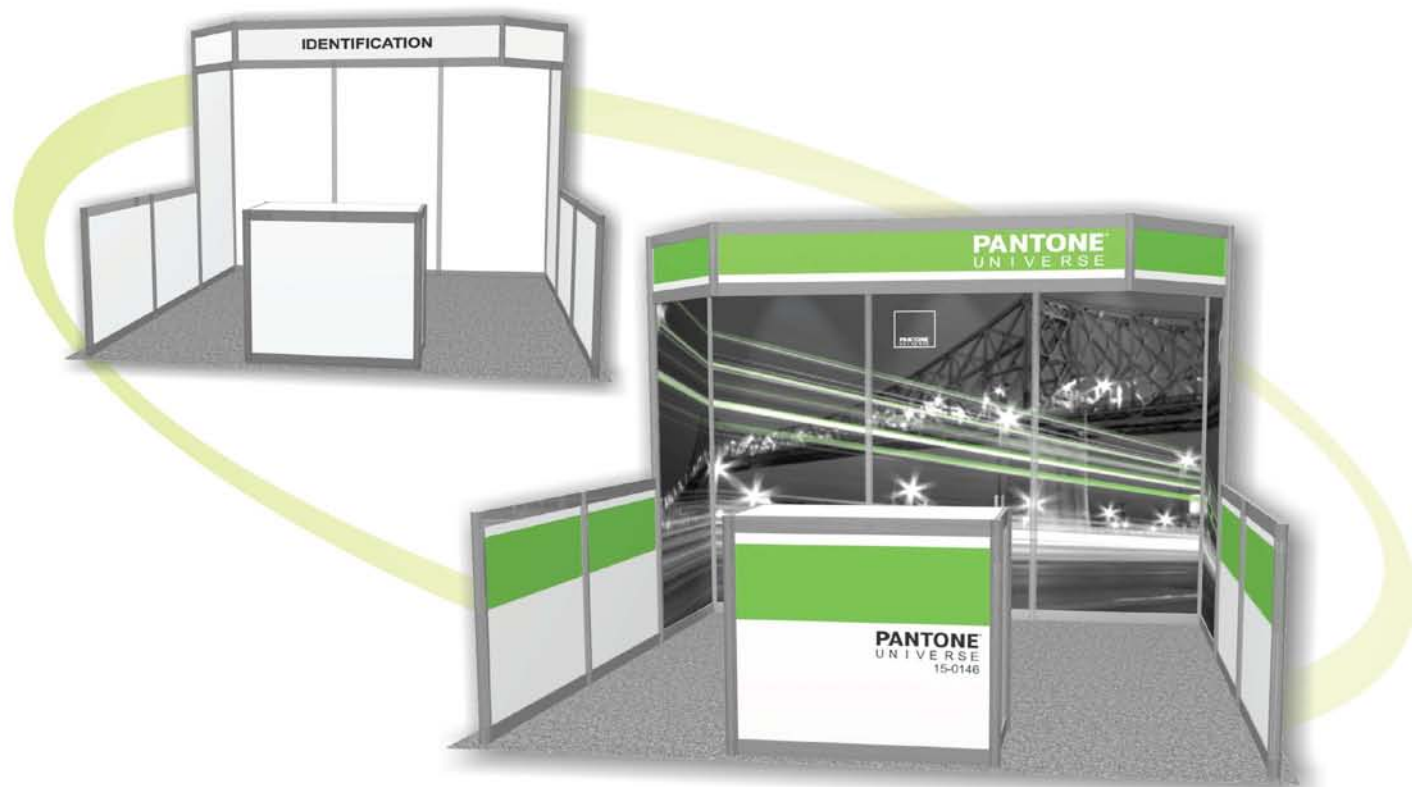
\$

Compagnie / Company

STAND #

Enhance your presence on the show floor !

- Backlit signs
- Banners & hanging signs
- Floor/carpet decals
- Easel & freestanding signs
- Posters
- Custom cut signs & decals
- Backwall murals
- Branding graphics



Transfer for graphic file

Platforms:

PC & Macintosh. All type (fonts) must be converted to curve or outline, or you must supply fonts (screen and printer).

File formats :

- High Resolution PDF
- Vector file : .EPS, .AI, .CDR
- Vector file : .EPS, .AI, .CDR
- Bitmap files (TIF, JPG, BMP, PSD) must be at 100 d.p.i. at final size

(a good tip: work with 400 d.p.i. files as usual, but at 25% of the final size of your sign).

Supported colour mode is CMYK

Always send a printed proof with all the Pantone color correspondance. For E-Mails. and the FTP Users, be sure to include a detailed PDF copy with all the Pantone color correspondance with your file.

Office Programs, logos and or graphics used for your WEB site are useless to produce large format printing.

Supported programs:

Coreldraw X7, Photoshop CC, Illustrator CC, Adobe Acrobat (PDF high resolution),

DO NOT FORGET TO INDICATE THE SOURCE AND NAME OF YOUR FILES (COREL, PHOTOSHOP, ILLUSTRATOR, ETC.)

N.B. For InDesign files, please save your file as PDF (high resolution).

FTP site

FTP site is accessible via your web browser.

<http://francais.gesexpo.ca/upload/montreal>

If you have any questions, please do not hesitate to contact us, we will do our best to make your life easier.

S.M.A.Q. 2016

December 8 - 18 décembre 2016

Place Bonaventure

Date butoir pour prix escomptés:

Deadline date for discount price:

21 novembre 2016

November 21st, 2016

LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
	0110	Plantes tropicales vertes / <i>Green tropical plantes</i> (3' - 5' haut/tall)	83,00 \$	120,00 \$	
	0110-A	Plantes tropicales vertes / <i>Green tropical plantes</i> (6' - 8' haut/tall)	100,00 \$	145,00 \$	
	0113	Fougère / <i>Boston Fern</i>	80,00 \$	116,00 \$	
	0111	Chrysanthème / <i>Chrysanthemums</i>	46,00 \$	67,00 \$	
	0112	Azalées / <i>Azaleas</i>	80,00 \$	116,00 \$	


0110

0110-A

0113

0111

0112

	0115	Arrangement de fleurs fraîchement coupées <i>Fresh cut flower arrangement</i>	Selon votre budget/ <i>Based on your budget</i>	\$
--	------	--	--	----



Arrangement sur demande, en fonction de vos besoins, au couleur de votre compagnie et de votre budget!
Communiquez avec nous!

Custom-designed as per your needs, brand colors and budget!
Contact us!

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant. **Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

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Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price and 100% after installation .

Montant / Amount	\$
R101720233 - TPS 5% GST	\$
1002260545 - TVQ 9.975% QST	\$
TOTAL	\$
COMPAGNIE / COMPANY	# stand Booth #

Merci de faire parvenir votre commande par / Please send your order by: F. 514.367.5115 - montreal@ges.com

Service à la clientèle / Customer Service 514.367.4848 / 1.877. 399.3976

S.M.A.Q. 2016

December 8 - 18 décembre 2016

Place Bonaventure

COMPAGNIE / COMPANY
**# STAND /
BOOTH #**

RENSEIGNEMENTS IMPORTANTS ET TARIFS / IMPORTANT INFORMATION AND RATES

TARIFS HORAIRES HOURLY RATES	HEURES / TIME	PAR OUVRIER / PER MAN
0595-IR Temps régulier Straight Time	Lundi au vendredi entre 08h00 et 16h00 Between 8:00AM and 4:00 PM Weekdays	87,00 \$
0595-IO Temps supplémentaire Overtime	Avant 08h00 et entre 16h00 et 18h00 du lundi au vendredi; Entre 08h00 et 16h00 le samedi et dimanche. / Before 8:00AM and between 4:00PM and 6:00PM Weekdays; Between 8:00AM and 4:00PM Saturdays and Sundays	130,00 \$
0595-ID Temps double Double time	Après 18h00 du lundi au vendredi; Après 16h00 le samedi et dimanche et lors de congés fériés. After 6:00PM Weekdays; After 4:00PM Saturdays and Sundays and on all holidays.	173,00 \$

VEUILLEZ COCHER VOTRE CHOIX / PLEASE CHECK YOUR CHOICE

☐ GES SUPERVISE SANS LA PRÉSENCE DE L'EXPOSANT :

● Déballer et installer le matériel d'exposition avant l'arrivée de l'exposant

● Démontez et emballez le matériel à la fin du salon.

Une surcharge de 25% (\$50.00 min.) de la facture de main-d'œuvre sera ajoutée pour ce dernier service additionnel.

Veuillez cocher les cases appropriées

 Photos - Directives ci-incluses : ☐ Dans la caisse ☐ ci-incluses

☐ SUPERVISION EN PRÉSENCE DE L'EXPOSANT

● L'heure du début des travaux ne peut être garantie que lorsque la main- d'œuvre est réservée pour le début de la journée (à compter de 8h00).

● L'exposant doit se présenter au comptoir de services pour prendre en charge les ouvriers réservés et ainsi qu'une fois le travail complété.

GES ne sera pas tenu responsable pour toute perte ou dommage causé durant l'installation, le déballage, le démontage ou l'emballage du matériel de l'exposant.

☐ GES SUPERVISED THE INSTALLATION:

● Unpack and install display before exhibitor arrival at show site.

● Dismantle and pack display after show closing.

25% (\$50.00 minimum) surcharge will be added to the labour rates above for the professional supervision.

Please check off the appropriate boxes:

 Photos - Set-up instructions attached ☐ in crate ☐ attached

☐ EXHIBITOR SUPERVISED (DO NOT PROCEED)

● Starting time can only be guaranteed where labourers are requested for the start of the working day, which is 8:00am.

● The exhibitor representative has to check in at the service desk to pick up labourers ordered. The exhibitor representative also has to check labourers out at the service desk upon completion of the work.

GES will not be responsible for any loss or damage arising from the installation, unpacking, dismantling or packing of exhibitor property.

À COMPLÉTER / TO BE COMPLETED

	# d'ouvrier # of labourers	Dates Dates	Heure début Start Time	Heure fin End Time	Total d'heures Total hours	Tarif Rate	Total
Installation / Set-Up							
Démontage / Dismantle							

LES POURBOIRES, INCLUANT ARGENT COMPTANT OU HEURES POUR TRAVAIL NON-EFFECTUÉS NE SONT PAS PERMIS PAR GES Spécialiste mondial de l'événement. GES Spécialiste mondial de l'événement demande le plus haut niveau d'intégrité de tous ses employés. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES Global Experience Specialists. GES Global Experience Specialists requires the highest standards of integrity from all employees.

Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant. **Frais d'annulation:** Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.

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Montant / Amount

\$

*Surcharge de 25 % / 25% surcharge

\$

R101720233 - TPS 5% GST

\$

1002260545 - TVQ 9.975% QST

\$

TOTAL

\$

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Service à la clientèle / Customer Service 514.367.4848 / 1.877. 399.3976

S.M.A.Q. 2016

December 8 - 18 décembre 2016

Place Bonaventure

Date butoir pour prix escomptés:
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November 21st, 2016

LISTE DE PRIX / PRICE LIST					
Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Électricité / Electrical					
	0206	1 Prise de courant 1500 watts ou moins / 110V positionnée à l'arrière du stand - si positionnement autre voir item 0310 ci-dessous. 1 outlet for 1500 watt or less / 110V positioned at the rear of the booth - If positioned other then see item 0310 below.	146,00 \$	212,00 \$	
	0310	Tout positionnement autre qu'à l'arrière du stand tel que fils en dessous du tapis, rallonge, prise du plafond Any other positioning of power such as wire under the carpet, extension, outlet from the ceiling	60,00 \$	87,00 \$	
	0210	15 Amp. 208V monophasé / 15 Amp. 208V power 1 phase	293,00 \$	425,00 \$	
	0213	20 Amp. 208V monophasé / 20 Amp. 208V power 1 phase	383,00 \$	555,00 \$	
	0216	30 Amp. 208V monophasé, (Ajouter l'item #0301) 30 Amp. 208V power 1 phase (Add item # 0301)	474,00 \$	687,00 \$	
	0217	30 Amp. 208V triphasé, (Ajouter l'item #0301) 30 Amp. 208V 3 phases (Add item # 0301)	474,00 \$	687,00 \$	
	0218	30 Amp. 550V triphasé, (Ajouter l'item #0301) 30 Amp. 550V 3 phases (Add item # 0301)	557,00 \$	808,00 \$	
	0229-A	60 Amp. 110-208V triphasé, (Ajouter l'item #0301) 60 Amp. 110-208V 3 phases (Add item # 0301)	597,00 \$	866,00 \$	
	0207	Projecteur 750 watts suspendu du plafond / 750 watt flood from ceiling	168,00 \$	244,00 \$	
	0257	Rallonge électrique / Extension cord	36,00 \$	52,00 \$	
	0301	Branchement et débranchement / Connection and disconnection	102,00 \$	148,00 \$	
Note: Installations électriques et éclairage (CA 110-208 volts monophasé) Electrical connections and lighting (110-208Volt Ac single phase)			Montant / Amount		\$
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant. Frais d'annulation: Après le début du montage du salon, toute annulation sera facturée à 100% du coût original. The payment & credit card authorization form MUST accompany this form. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price and 100% after installation .			R101720233 - TPS 5% GST		\$
			1002260545 - TVQ 9.975% QST		\$
			TOTAL		\$
			Compagnie / Company	STAND #	
Merci de faire parvenir votre commande par / Please send your order by: F. 514.367.5115 - montreal@ges.com Service à la clientèle / Customer Service 514.367.4848 / 1.877. 399.3976					

S.M.A.Q. 2016

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November 21st, 2016
LISTE DE PRIX / PRICE LIST

Qté/Qty	Code	Description	\$ Escompté Discount \$	\$ Régulier Regular \$	Total
Électricité / Electrical					
	0212	110Volts monophasé 20 amp / 110Volt 1 phase 20 amp.	230,00 \$	334,00 \$	
	0213-A	110-208Volts monophasé 20 amp. / 110-208Volt 1 phase 20 amp.	413,00 \$	599,00 \$	
	0214-A	110-208Volts triphasé 20 amp. / 110-208Volt 3 phases 20 amp.	413,00 \$	599,00 \$	
	0216-A	110-208Volts monophasé 30 amp. / 110-208Volt 1 phase 30 amp.	504,00 \$	731,00 \$	
	0217-A	110-208Volts triphasé 30 amp. / 110-208Volt 3 phases 30 amp.	504,00 \$	731,00 \$	
	0220-A	110-208Volts monophasé 40 amp. / 110-208Volt 1 phase 40 amp.	524,00 \$	760,00 \$	
	0221-A	110-208Volts triphasé 40 amp. / 110-208Volt 3 phases 40 amp.	524,00 \$	760,00 \$	
	0228-A	110-208Volts monophasé 60 amp. / 110-208Volt 1 phase 60 amp.	597,00 \$	866,00 \$	
	0229-A	110-208Volts triphasé 60 amp. / 110-208Volt 3 phases 60 amp.	597,00 \$	866,00 \$	
	0231-A	110-208Volts monophasé 100 amp. / 110-208Volt 1 phase 100 amp.	881,00 \$	1 277,00 \$	
	0232-A	110-208Volts triphasé 100 amp. / 110-208Volt 3 phases 100 amp.	881,00 \$	1 277,00 \$	
	0213	208Volts monophasé 20 amp. / 208Volt 1 phase 20 amp.	383,00 \$	555,00 \$	
	0214	208Volts triphasé 20 amp. / 208Volt 3 phases 20 amp.	383,00 \$	555,00 \$	
	0216	208Volts monophasé 30 amp. / 208Volt 1 phase 30 amp.	474,00 \$	687,00 \$	
	0217	208Volts triphasé 30 amp. / 208Volt 3 phases 30 amp.	474,00 \$	687,00 \$	
	0220	208Volts monophasé 40 amp. / 208Volt 1 phase 40 amp.	496,00 \$	719,00 \$	
	0221	208Volts triphasé 40 amp. / 208Volt 3 phases 40 amp.	496,00 \$	719,00 \$	
	0228	208Volts monophasé 60 amp. / 208Volt 1 phase 60 amp.	573,00 \$	831,00 \$	
	0235-A	110-208Volts triphasé 200 amp. / 110- 208Volt 3 phases 200 amp.	1 132,00 \$	1 641,00 \$	
	0236-B	208Volts triphasé 300 amp. / 208Volt 3 phases 300 amp.	1 267,00 \$	1 837,00 \$	
	0236-D	208Volts triphasé 600 amp. / 208Volt 3 phases 600 amp.	1 806,00 \$	2 619,00 \$	
	301	+ branchement et débranchement / + connection and disconnection	102,00 \$	148,00 \$	

Note: Prix pour moteurs au-dessus de 5cv disponibles sur demande
Prices for motors above 5cv available on request

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Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES
Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant.**Frais d'annulation:** Après le
début du montage du salon, toute annulation sera facturée à 100% du coût original.

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the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified
in this Exhibitor Kit.

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100% after installation .

Montant / Amount

R101720233 - TPS 5% GST

1002260545 - TVQ 9.975% QST

TOTAL

Compagnie / Company

STAND #

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INSTALLATIONS ÉLECTRIQUES / ELECTRICAL INSTALLATION

MODALITÉS

1. Tout exposant possédant des appareils ou systèmes électriques qui présentent des caractéristiques spéciales ayant des exigences supérieures, devra immédiatement en aviser GES Spécialistes mondial de l'événement.
2. Tout matériel fourni par GES Spécialiste mondial de l'événement pour l'installation, la location et l'entretien du matériel électrique demeure la propriété de GES Spécialiste mondial de l'événement.
3. Le prix indiqué pour la prise de courant comprend l'installation de la prise à l'arrière du stand. Toute connexion ou disjonction aux bornes d'appareils fait l'objet d'un tarif additionnel.
4. Les prix et les tarifs pour la main-d'oeuvre sont basés sur l'échelle de salaires courante ou peuvent être sujets à changement sans préavis.
5. Pour être prise en considération, toute réclamation au sujet des frais encourus pour l'installation électrique devra être présentée avant la clôture du Salon.
6. **Interdiction:** Il est interdit à quiconque de partager ou de redistribuer le courant électrique loué par un exposant ou pour le compte d'un exposant. Le courant électrique loué est pour l'usage exclusif de l'exposant dans son stand ou étalage et ne peut être acheminé ailleurs. *Exemple:* une prise de courant de 1500W ou une alimentation électrique de 100 ampères, louée par un client, fournisseur ou exposant ne doit pas être répartie et redistribuée vers l'étalage ou le stand d'un autre exposant. Dans un tel cas, tout individu ou compagnie qui aura passé la commande de location d'électricité, devra aussi assumer le coût du ou des services d'électricité fournis aux autres stands en plus des services d'électricité qu'ils auront commandés. Le tarif chargé à tout exposant utilisant un service d'électricité est le coût d'une prise de courant de 1500W au tarif en vigueur.

RÈGLEMENTS

1. Le comité d'examineurs a le pouvoir de refuser les installations électriques qui présenteraient des risques de feu et qui ne rencontreraient pas les exigences du Fire Underwriters Investigation Bureau of Canada.
2. Tous les moteurs de plus de 1/2 c.v. doivent être munis d'un démarreur magnétique et d'un sectionneur.
3. Pour fins d'inspection et de dépannage, les fils électriques des stands pré-fabriqués doivent être en tout temps facilement accessibles des deux cotés et de l'arrière du stand.
4. **GES Spécialiste mondial de l'événement** ne se rend pas responsable des dommages résultant des pannes d'électricité ou des défauts dans les appareils.
5. Aucun circuit individuel d'éclairage ne pourra dépasser 1,500 watts. lorsque le circuit électrique d'un stand est muni de fusibles et qu'il dépasse 2,000 watts, ou 2 circuits, ledit stand devra être pourvu d'un câble d'alimentation 120-208 volts, triphasé.
6. Il n'est pas nécessaire de débrancher les appareils électriques ne fonctionnant pas après les heures de fermeture; le courant électrique est automatiquement coupé au panneau central. Il est strictement défendu de couvrir les lampes de papier, de tissu ou de toute autre matière inflammable durant la nuit.
7. Au moment de la fermeture chaque jour, l'exposant devra lui-même fermer les interrupteurs de tous les appareils en opération.
8. Votre matériel devra être prêt pour le démantèlement dès la clôture de l'exposition. Vous devrez également débrancher tous vos appareils électriques car le courant sera immédiatement coupé.
9. Les prix indiqués comprennent l'installation complète de tous les câbles d'alimentation, tableaux et fils, les frais d'inspection et d'entretien ainsi que l'enlèvement du matériel électrique à la fin de l'exposition. Tout le matériel demeure la propriété de GES Spécialiste mondial de l'événement.

Indemnité d'annulation. Après le début de l'installation, toute commande sera facturée à 100% du coût original.
Cancellation policy. All items cancelled after move-in begins, will be charged at 100% of the original price.

GENERAL CONDITIONS

1. Any exhibitor requiring load in excess should notify GES Global Experience Specialists.
2. All material supplied by GES Global Experience Specialists for the installation, rental and maintenance of the electrical works remains the property of GES Global Experience Specialists.
3. The price of an outlet includes the supply of this outlet at the rear of the exhibitor's booth. Any connection or disconnection such as to machine terminals is an additional charge.
4. Prices and labour rates are based on current wage scales and may be subject to change without notice.
5. All claims on electrical charges must be filed prior to the closing of the show to be considered.
6. **No power sharing:** Power that is rented by the exhibitor or by a supplier on behalf of the exhibitor or by any other customer is for use in only exhibit or booth and cannot be shared with another exhibit i.e. a 1500 watt outlet amp. service, etc. rented by one customer, supplier or exhibitor cannot be broken up into smaller units of power and used free of charge in another customer's booth or exhibit. The party that ordered the power will be responsible for the payment of the power supplied to these other booths as well as for the payment of the electrical power originally ordered, all as per listed catalogues prices. The minimum charge to any one exhibitor using power is for one 1500 watt outlet current prices.

ELECTRICAL REGULATIONS

1. The board of Electrical Examiners has the power to refuse connections where wiring constitutes a fire hazard, and does not meet the requirements of the Board of Fire Underwriters.
2. All motors above 1/2 hp, must be supplied with their own starters and disconnecting switches.
3. Specialty built displays and panels must have electrical wiring accessible for inspection and trouble shooting at all times; they must be accessible from sides or rear and not solidly built-in.
4. GES Global Experience Specialists is not responsible for power failure or any other equipment failure and resulting damages.
5. No individual lighting circuit shall exceed 1,500 watts of lighting. Where the exhibitor furnished his own fuse protection for a display board and wattage is over 2,000 or 2 circuits, the board shall be wired for 120-208 volts, 3 wire main feed lines.
6. Do not disconnect any Non-Operating Electrical Units at closing hour of the show. These are turned off at the main switch-board automatically. Do not cover lamps with paper, cloth or other flammable material overnight.
7. Exhibitor must himself disconnect the control switch in his booth of all moving or operating devices before leaving at the closing hour of each show period.
8. Before show breaks on final day, stop your machinery and position it for dismantling, because power cannot be turned on again for hours after.
9. The above prices cover complete installation of all necessary feeders, Panels and Circuit Wiring. Inspection fees, Maintenance Electricians and Dismantling of Electrical Equipment at end of Exhibition. All material remains the property of GES Global Experience Specialists.

S.M.A.Q. 2016
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Date butoir pour prix escomptés:
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LISTE DE PRIX / PRICE LIST

TAUX (minimum 1 hre à l'entrée - Minimum 1 hre à la sortie) / RATE (minimum 1 hour move-in - minimum 1 hour move-out)

Code	CHARIOT(S) ÉLÉVATEUR(S) / LIFT TRUCK	lundi au vendredi Monday to Friday 8:00 à 17:00	Après 17:00 et samedi After 17:00 and Saturday	Dimanche et fériés Sunday & holidays	Estimation de temps / Estimated time
5200-MH?	0 à 5000 lbs / pounds ☐	132.00 \$ / hr	161.00 \$ / hr	201.00 \$ / hr	Montage _____
5250-MH?	5001 à 8000 lbs / pounds ☐	201.00 \$ / hr	242.00 \$ / hr	290.00 \$ / hr	Démontage _____

EXIGENCES SPÉCIALES / SPECIAL REQUIREMENTS : _____

MODALITÉS D'EXPÉDITION / SHIPPING MODE	TOUTE EXPÉDITION DOIT ÊTRE PAYÉE À L'AVANCE ALL SHIPMENT MUST BE PAID IN ADVANCE
Débarcadère Place Bonaventure Loading Dock Coin St-Jacques & Montfort / Corner St-Jacques & Montfort Montréal, QC, H5A 1G1	Veuillez noter qu'aucune expédition ne sera acceptée avant la date ou débute le salon. Please note that no shipment will be accepted before the move-in of the show.

AVIS: Ce formulaire officiel doit être utilisé pour toute commande de MANUTENTION DE MARCHANDISES. Il doit être dûment rempli et retourné à GES Spécialiste mondial de l'événement et doit être reçu avant la date limite.
Une charge additionnelle de 40% sera appliquée sur toute commande reçue après cette date.
Notice: This official form must be used for any MATERIAL HANDLING order. It must be correctly filled out, returned, and received at GES Global Experience Specialists before the deadline date. An additional charge of 40% will be applicable on any order received after this date.

Le présent calcul n'est qu'un estimé. Les coûts réels seront confirmés sur le site. S'il y a lieu, les ajustements nécessaires seront portés à votre carte de crédit./This calculation is an estimate only. The real costs will be confirmed on show site. If an adjustment should be necessary, the cost will be reflected on your credit card

GES Spécialiste mondial de l'événement est le fournisseur exclusif de toute manutention de marchandises, incluant tout déplacement de matériel dans les Halls. Des Chariots sont disponibles (sans frais) pour petits items pouvant être maniés par l'exposant. / GES Global Experience Specialist is the exclusive supplier for all material handling, including the moving of material in the Halls. Carts will be available (no cost) for small items that can be manipulated by the exhibitor.

Responsabilité limitée de GES Spécialiste mondial de l'événement

- **Responsabilité** - GES Spécialiste mondial de l'événement est responsable de pertes ou dommages causés à votre marchandise **UNIQUEMENT** si les dits dommages sont causés par une négligence de GES.
- **Mesures de dédommagement** - Si GES Spécialiste mondial de l'événement a été négligent et que cette négligence a causé la perte/dommage de votre matériel, les mesures de dédommagement seront déterminées ainsi:
 - a. Les mesures de dédommagement, dans quelconques circonstances (incluant le point b.) seront limitées au moindre coût entre la valeur dépréciée des biens ou le coût de réparation.
 - b. Le moindre coût entre: 0,30\$ par livre par morceau, 50,00\$ par morceau ou 1000,00\$ par circonstance.

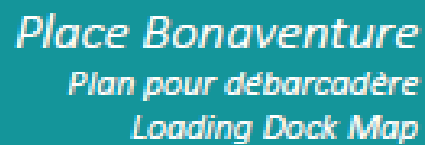
GES Spécialiste mondial de l'événement ne vend, ni offre des assurances. GES Spécialiste mondial de l'événement n'est pas responsable si la perte ou le bris n'est pas causé par GES Spécialiste mondial de l'événement.

GES Limits of Liability

- **Liability** - GES Global Experience Specialists is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES Global Experience Specialists negligence.
- **Measure of Damage** - If GES Global Experience Specialists was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:
 - a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.
 - b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence.

GES Global Experience Specialists does not offer or sell insurance. GES Global Experience Specialists is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES Global Experience Specialists.

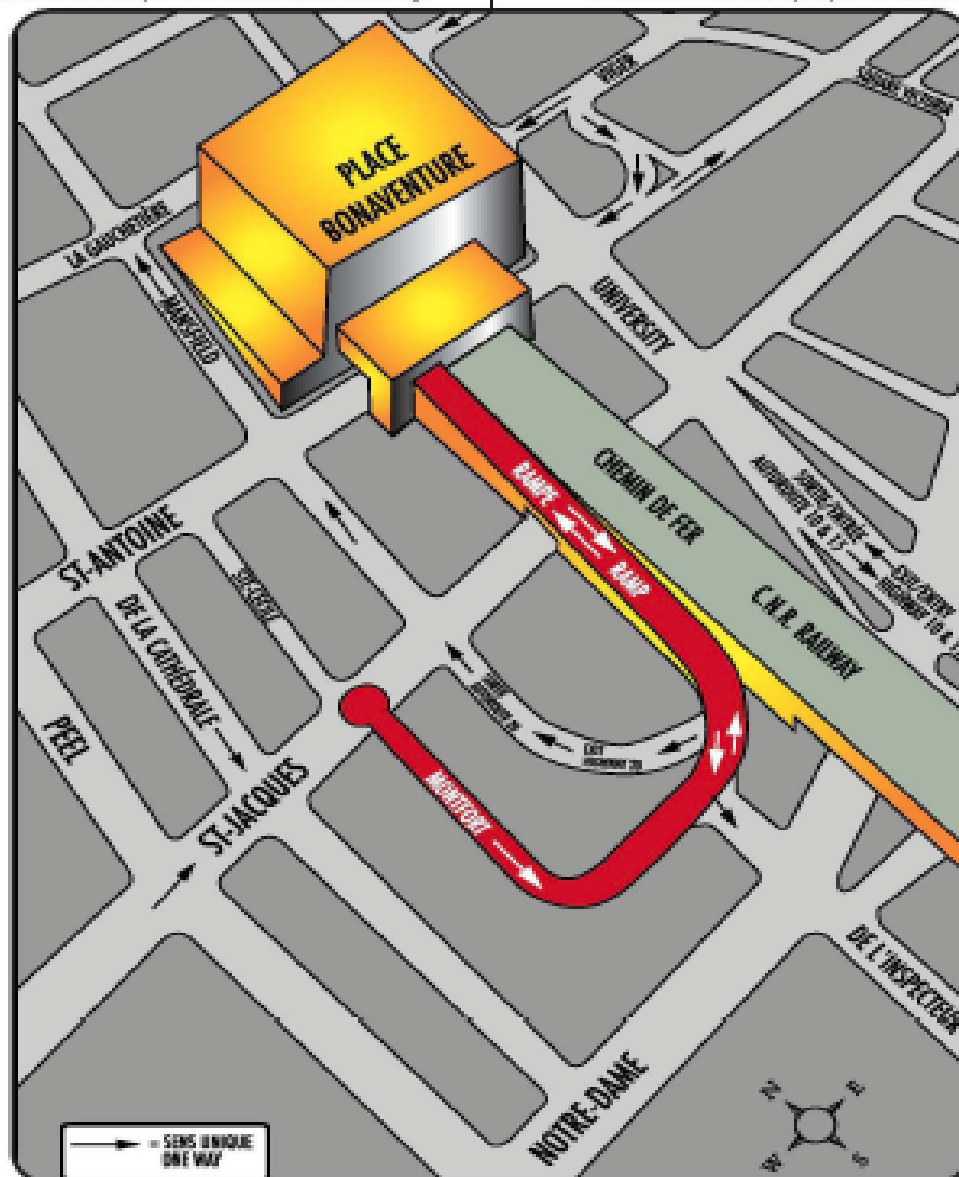
Note:	Montant / Amount	\$
	R101720233 - TPS 5% GST	\$
	1002260545 - TVQ 9.97% QST	\$
	TOTAL	\$
Vous devez OBLIGATOIREMENT joindre le formulaire d'autorisation de carte de crédit à ce formulaire. Toutes les commandes sont soumises aux politiques de paiement et aux limites de responsabilités de GES Spécialiste mondial de l'événement stipulées dans ce catalogue de l'exposant. Frais d'annulation: Après le début du montage du salon, toute annulation sera facturée à 100% du coût original.	Compagnie / Company	STAND #
The payment & credit card authorization form MUST accompany this form. All orders are governed by the GES Global Experience Specialists Payment Policy and Limits of Liability & Responsibility as specified in this Exhibitor Kit. Cancellation fees: Items cancelled after move-in begins will be charged at 100% of the original price and 100% after installation.		



LOADING DOCK ACCESS

Corner of St-Jacques & Montfort Streets
Montreal QC

No merchandise will be accepted prior to official move-in date.



I. Definitions:

Agents: GES Global Experience Specialists' agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES Global Experience Specialists.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/ freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES Global Experience Specialists is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES Global Experience Specialists.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES Global Experience Specialists. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES Global Experience Specialists, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES Global Experience Specialists or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:

Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES Global Experience Specialists or Agents. Customer authorizes GES Global Experience Specialists to charge it's credit card directly for services rendered on it's behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES Global Experience Specialists has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit card is provided to GES Global Experience Specialists, GES Global Experience Specialists is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of delivery will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:

Indemnification:

Customer to GES Global Experience Specialists: Except to the extent of GES Global Experience Specialists' own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES Global Experience Specialists from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES Global Experience Specialists harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES Global Experience Specialists to Customer: To the extent of GES Global Experience Specialist's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES Global Experience Specialists shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES Global Experience Specialists assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES Global Experience Specialists Liability for Loss or Damage to Goods

Negligence standard: GES Global Experience Specialists shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES Global Experience Specialists.

Condition of Goods: GES Global Experience Specialists shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES Global Experience Specialists shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES Global Experience Specialists shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES Global Experience Specialists shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES Global Experience Specialists assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES Global Experience Specialists assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES Global Experience Specialists assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring it's own Goods for any and all risk of loss.

Labour: GES Global Experience Specialists assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES Global Experience Specialists provided labour. If GES Global Experience Specialists supervises labour for a fee, GES Global Experience Specialists shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES Global Experience Specialists and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.

Empty Storage: GES Global Experience Specialists assumes no liability for loss or damage to Goods or crates, or the contents therein, while containers are in storage. It is the Customer's sole responsibility to affix the appropriate labels available at the GES Global Experience Specialists Servicentre for empty container storage. Damage that is the direct result of GES Global Experience Specialists' negligence shall be subject to the limitations of liability set forth in this document.

Forced Freight: GES Global Experience Specialists shall not be liable for Goods not picked up by Customer's chosen carrier by the show deadline. It is the Customer's responsibility to complete accurate paperwork for shipping and ensure its' Goods are appropriately labeled. Customer acknowledges that it is a lessee of space, and as such has an obligation to remove its' Goods on or before the targeted time. If Goods remain on the floor after this point, GES Global Experience Specialists has the right to remove them in order to restore the premises to its original condition for show management pursuant to the venue's lease with show management. In such cases GES Global Experience Specialists is authorized to proceed in the manner chosen by the Customer on the Order for Material Handling Services/ Straight Bill of Lading. Failure to select one of the provided options will result in re-routing at GES Global Experience Specialists' discretion, and at Customer's expense assuming the Goods are labeled for return. GES Global Experience Specialists retains the right to dispose of Goods left on the show floor without liability if left unattended, left without labels or not correctly labeled.

Concealed Damage: GES Global Experience Specialists shall not be liable for concealed loss or damage, uncrated Goods, or improperly package or labeled Goods.

Unattended Booth: GES Global Experience Specialists shall not be liable for any loss or damage occurring while Goods are unattended in Customer's booth at any time, including, but not limited to, the time the Goods are delivered to the dock until the time the Goods are received by Customer's chosen carrier. All Material Handling Forms and/or Straight Bills of Lading covering outgoing Goods submitted to GES Global Experience Specialists will be checked at the time of pickup from the booth and corrections to the count or condition will be documented where discrepancies exist.

Measure of Damage: GES Global Experience Specialists' liability shall be limited to the lesser of 1) the depreciated value of Goods, 2) repair cost, or 3) the limitation of liability. The limitation of liability shall be \$0.30 (thirty cents) per pound per piece, \$50 (fifty dollars) per article or \$1000.00 (one thousand dollars) per shipment.

No Insurance: GES Global Experience Specialists is not an insurance company and does not offer or provide insurance. It is the obligation of Customer to ensure Goods are insured at all times. Loss or theft of the Goods in storage or in transit to and from the show and or while on the show floor is the sole responsibility of Customer, unless it is shown that GES Global Experience Specialists performed in a manner that constitutes gross negligence in the performance of its services for Customer.

Notice of loss or damage: In order to have a valid claim, notice of loss or damage to Goods must be given to GES Global Experience Specialists within 24 hours of occurrence or delivery of Goods, whichever is later.

Filing of Claim: Any claim for loss or damage to Goods must be in writing, containing facts sufficient to identify the Goods, asserting liability for alleged loss or damage, and making claim for the payment of a specified or determinable amount of money. Such claim must be filed with the appropriate party within the time limits specified below.

Damage Reports, incident reports, inspection reports, notations of shortage or damage on freight bills or other documents, do not constitute filing of a claim.

Claim for goods alleged to be lost, stolen or damaged at the Show Site must be received in writing by GES Global Experience Specialists within sixty (60) days after the close of the show.

Claims for Goods alleged to be lost or damaged during transit must be received by the responsible party within nine (9) months of the date of delivery of Goods. GES Global Experience Specialists Logistics subcontracts the movement of Goods to third party carriers. Claims for damage in transit should be made directly with the Customer's carrier as shown on the Material Handling form / Straight Bill of Lading. In the event of a dispute with GES Global Experience Specialists, Customer will not withhold payment or any amount due GES Global Experience Specialist for Services as an offset against the amount of the alleged loss or damage. Customer agrees to pay GES Global Experience Specialists prior to the close of the show for all such charges and further agrees that any claim Customer may have against GES Global Experience Specialists shall be pursued independently by Customer as a separate action to be resolved on its own merits. GES Global Experience Specialists reserves the right to pursue collection on amounts owed after show close, without regard to any amount alleged to be owed for damage, or loss.

Filing of Suit: Any action at law regarding loss or damage to Goods must be filed within one (1) year of the date of declaration of any part of a claim.

VII. Jurisdiction, Choice of Forum.

This Agreement shall be governed by and construed in accordance with the applicable laws of Canada or, alternatively, and depending on jurisdiction, the laws of the Province of Quebec.

VIII. Advance Warehousing / Temporary Storage / Long Term Storage.

All terms and conditions relative to Advanced Warehousing / Temporary Storage / Long Term Storage are contained in the separate agreement entitled "Storage Agreement". In the event that a Storage Agreement is not executed between the parties, the following shall apply with respect to GES Global Experience Specialists' liability for Customer's Goods:

The responsibility of GES Global Experience Specialists with respect to Exhibit Material is limited to the exercise of ordinary care and diligence in handling and storing of Customer's Goods. GES Global Experience Specialists shall be liable only for loss or damage to Goods caused by GES Global Experience Specialists' sole negligence. GES Global Experience Specialists' liability is limited to sixty (\$0.60) cents per pound or the actual cash value per article. In the case of partial loss or damage, the maximum liability shall be prorated based on weight. GES Global Experience Specialists is not responsible for any loss or damage to Goods caused by, but not limited to fire, theft, the elements, vandalism, moisture, vermin, mechanical breakdown or failure, freezing or changes in temperature, as well as any other causes beyond GES Global Experience Specialists' immediate control. GES Global Experience Specialists is not responsible for the marring, scratching, or breakage of glass or other fragile items. GES Global Experience Specialists is not liable for the mechanical functions of instruments or appliances even if such articles are packed or unpacked by GES Global Experience Specialists. In no event shall GES Global Experience Specialists be liable for special, incidental, indirect, or consequential damages, including business loss of any kind, resulting from any damage to or loss of Goods or from any act or failure to act. Customer pays storage fees, if any or costs for advance warehousing for use of the space only. There is no guarantee of security or representations made by GES Global Experience Specialists as to appropriateness of the conditions for Exhibitors' Material. This risk of loss remains the Customer's alone and GES Global Experience Specialists recommends the Customer carry and maintain insurance in amounts sufficient to cover its risk.

SPECIAL NOTE: THE CONSIGNMENT OR DELIVERY OF A SHIPMENT TO GES CANADA OR ITS SUBCONTRACTORS BY A CUSTOMER OR BY ANY SHIPPER ON BEHALF OF THE CUSTOMER SHALL BE CONSTRUED AS AN ACCEPTANCE BY SUCH EXHIBITOR (AND/OR OTHER SHIPPER) OF THE TERMS AND CONDITIONS SET FORTH IN THIS AGREEMENT.

La sécurité est très importante pour toutes les personnes qui travaillent dans la salle d'exposition – surtout la vôtre !

GES Spécialiste mondial de l'événement est engagé à la sécurité au niveau de la compagnie et à travers les fonctions que nous effectuons. Nous vous demandons de prioriser la sécurité lors de vos activités pendant l'événement. Si vous êtes témoin d'une action qui représente un danger, veuillez s.v.p. la rapporter à un superviseur de GES Spécialiste mondial de l'événement. En témoignant des actions non sécuritaires, vous aiderez à rendre l'événement plus sécuritaire et agréable pour vous et vos confrères exposants.

Veuillez vous référer et respecter la liste des conseils de prévention de pertes que vous trouverez ci-dessous. Ces directives aideront à améliorer la sécurité de l'événement en général et de prévenir des blessures aux exposants, aux employés et à vous. Amusez-vous et faites-le en toute sécurité ! Merci de votre collaboration !

Guide de conseils de prévention de perte pour les exposants sur le site de l'événement.

- Il est strictement interdit de fumer dans le hall d'exposition.
- Il est INTERDIT de monter debout sur les chaises, tables ou tout autre mobilier. Veuillez utiliser une échelle ou demander de l'aide auprès du personnel de GES Spécialiste mondial de l'événement
- Seuls les employés autorisés de GES Spécialiste mondial de l'événement ont l'autorisation d'opérer les chariots élévateurs ainsi que les transpalettes. Demandez de l'aide.
- Faites attention aux chariots élévateurs qui circulent dans les allées et sur les débarcadères. Veuillez s.v.p. vous tenir loin de ces appareils, surtout lorsqu'ils transportent une charge ou une palette.
- Ne jamais courir dans le hall d'exposition. S.V.P. veuillez marcher. Attention où vous mettez les pieds dans les allées et restez loin des débarcadères.
- Les fils électriques ainsi que les extensions peuvent être dangereux s'ils sont effilochés ou étirés dans une allée. S.V.P. veuillez vérifier l'état des fils. Pour toute assistance ou pour remplacer un fil endommagé, veuillez aviser le responsable des services électriques. Ne pas surcharger les prises électriques.
- S.V.P. veuillez garder les sorties de feu dégagées. Si vous êtes témoin d'un feu, veuillez le signaler immédiatement ou actionner l'alarme de feu le plus près.
- Si vous renversez quelque chose, ou apercevez un liquide renversé, veuillez le signaler immédiatement.
- Gardez votre espace propre. Jetez les débris et disposez votre matériel de façon sécuritaire.
- Les allées doivent rester propres et sans débris.
- Assurez-vous que vos effets de grande valeur sont placés dans un endroit sécuritaire dans le hall d'exposition. Les articles laissés sans supervision dans les kiosques peuvent être des cibles pour le vol.
- Si vous avez des préoccupations ou des questions par rapport à la sécurité, veuillez vous adresser à un représentant de GES Spécialiste mondial de l'événement.

Safety is very important for everyone working in the exhibit hall - especially you!

GES Global Experience Specialists is committed to safety throughout our company and in the work that we do. We request that you make safety a part of your activities during the show. If you see something unsafe or that presents a hazard, please bring it to the attention of a GES Global Experience Specialists supervisor. By reporting unsafe or hazardous conditions, you will help make the show safer and more enjoyable for yourself and your fellow exhibitors.

Below you will find a list of Loss Prevention Guidelines that we request you follow while at showsite. These Guidelines will enhance the overall safety of the show and help to prevent injuries to you, our employees, and other exhibitors. Enjoy the show and do it safely. Thank you for your Cooperation!

Exhibitor loss prevention guidelines at showsite

- Smoking is prohibited in the exhibit venue.
- Standing on chairs, tables, and other furniture is PROHIBITED. The furniture is not designed to support your standing weight. Please use a ladder or ask GES Global Experience Specialists personnel for assistance.
- Forklifts and pallet jacks are to be used by authorized GES Global Experience Specialists personnel only. Please do not operate this equipment. Ask for help.
- Be aware of the forklifts moving throughout the aisles and docks. Please stay clear of them, especially when they are carrying a crate or a load.
- Never run in the exhibit hall. Please walk. Watch your step in the aisles and stay away from the loading docks.
- Electrical wires and cords can be hazardous if frayed or stretched over a walkway. Please check all cords for damage. Notify the electrical service company if you need assistance repairing or removing a damaged cord. Do not overload outlets or plugs.
- Please keep fire exits clear. Report any fires immediately or pull the nearest fire alarm.
- If you spill something, or notice a spill, clean it up or report it immediately. Please do not walk away from a spill.
- Use good housekeeping. Dispose of waste properly and keep materials stacked securely.
- Keep aisles free and clear of any and all debris.
- Protect your valuables while on the show floor. Please keep all expensive or valuable items secured. Unattended items in booths are easy theft targets.
- Notify a GES Global Experience Specialists representative of any safety issues or concerns.