



GES

Spécialiste mondial de l'événement

2345 Rue Lapierre, LaSalle,
Québec, Canada H8N 1B7
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SERVICE INFORMATION BULLETIN - SHIPPING INSTRUCTION

FOR DIRECT TO SHOW SITE SHIPMENTS UNCRATED MATERIAL/VAN LINE & AIR FREIGHT	
Name of Show: GTEC 2016	
Exhibitor's Name:	
Booth Number:	
c/o	Shaw Centre 55 Colonel by Drive Ottawa, On K1N 9J2

OR

FOR SHIPMENTS TO ADVANCE WAREHOUSE CRATED MATERIAL/COMMON CARRIER	
Name of Show: GTEC 2016	
Exhibitor's Name	
Booth Number:	
c/o	GES CANADA c/o Seaway Express 605 Boundary Road Cornwall, On K6H 6K6

GES CANADA LOGISTICS has been selected to serve as the official Carrier for your upcoming event. If you require shipping for domestic freight, please return the Transportation Order Form enclosed in this manual before October 14, 2016. GES Canada Logistics does not require advance payment however, we do require a credit card number as a guarantee. GES Canada Logistics will apply the amount of the transport on the credit card, only, if no payment is received within 20 days following the invoicing date.

All shipments to the Advance Warehouse must arrive between October 10 and October 28, 2016. All shipments sent direct to the advance warehouse by other than the Official Carrier will be subject to a local cartage fee in addition to all other fees.

NOTICE

All direct to show site shipments sent by other than GES Canada Logistics must arrive no earlier than **12:00 HRS on October 31, 2016.**

Common carriers (over the road freight lines) do not make deliveries on Saturdays and Sundays, unless special arrangements have been made. All shipments by freight, rail, motor freight or air must be "**PREPAID**" and made on a straight bill of lading carefully prepared to show number of pieces, weight, classification, and carrier.

The Official Carrier is responsible for maintaining **IN** and **OUT** of traffic schedules. In order to assure orderly and expeditious handling of exhibit material IN and OUT of the Show, it is suggested that even local exhibitors ship their exhibit material through GES CANADA LOGISTICS, who will have priority at the unloading area, at all times.

ORDER FORM FOR TRANSPORT SERVICE; Please complete this form in as much detail as possible. Sign and return it to GES CANADA LOGISTICS, as soon as possible. **GES Canada Logistics will not perform customs clearance on behalf of the shipper.**

OFFICIAL CARRIER FOR THE SHOW

GES CANADA LOGISTICS
2345 Lapierre Street
LaSalle(Qc) H8N 1B7
Phone: 1-(877) 399-3976 or (514) 367-4848 ext. 230
Fax: (514) 367-5115

Contact : Manon Ladouceur