

# **U.S. News STEM Solutions Presents Workforce of Tomorrow 2018**

## **Networking Booth Area**

### **RULES AND REGULATIONS FOR EXHIBITORS**

Rules and regulations for exhibitors in the networking booth area for the U.S. News STEM Solutions Presents Workforce of Tomorrow (the "Conference") have been developed in accordance with the guidelines developed by the International Association of Exhibitions and Events. U.S. News & World Report, L.P., VP International LLC (the Conference management company), and their respective employees, agents and representatives (referred to collectively as "STEM Solutions") may supplement these rules and regulations upon written notice to exhibitors.

#### **Display**

- Booths are arranged in a straight line. The back wall of any construction in a linear booth shall not exceed 8 feet in height including signage. All display material is restricted to a maximum height of 4' in the front half or the front 4' of the booth.
- Hanging signs are only permitted in island booths that are 320 square feet or larger.
- Tape or adhesive cannot be used to adhere signs to building walls or floor.
- Nothing may be stored behind or outside the 10'x10' booth area.

#### **Sound and Lighting**

Any sound and/or lighting equipment in the booth should not disrupt the activities of others.

#### **Security**

Security of the periphery of the networking booth area is provided overnight. Security service is not provided to individual booth spaces. Exhibitors are responsible for the security of their displays and personnel at all times.

#### **Location of Exhibits**

STEM Solutions reserves the right to alter locations of exhibits shown on the official floor plan as it deems advisable and in the best interest of the Conference; however, no change of location will be made without discussion with exhibitor affected by such change.

#### **Americans with Disabilities Act (ADA)**

Exhibitors must be in full compliance with the Americans with Disabilities (ADA) and are encouraged to be sensitive and accommodating to attendees with disabilities.

#### **Music Usage**

Exhibitors acknowledge that any live or recorded performances of music by or on behalf of exhibitor at the Conference must be licensed from the appropriate copyright owner or its agent. Exhibitor will take full responsibility for obtaining any necessary licenses to play or perform such music and agrees to defend, indemnify and hold harmless STEM Solutions from any damages or expenses incurred by STEM Solutions due to exhibitor's use or authorization of use of such music.

#### **Photography**

Any attendee, exhibitor or media person must obtain permission from any exhibitor prior to photographing or recording an exhibit. Exhibitor permits STEM Solutions to photograph or video its exhibit in accordance with the terms of the Sponsorship/Exhibitor Contract regarding exhibitor's exhibit at the Conference.