



Micro Roasted Specialty Coffee at the Pennsylvania Convention Center

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Our Catering Expertise

We've been serving micro-roasted, 100% Arabica coffee at special events since 1985. We are passionate about our coffee and its ability to elevate any event. Our staff will work closely with you to help create and customize your menu and will be there the day-of to ensure you and your guests are completely satisfied.





Stand Alone Coffee Services



OCC Signature Espresso Service

Our signature service uses the finest, freshly roasted coffee to delight and impress your guests. This package can be tailored to meet your exact needs with numerous additions and compliments. You can also customize your menu with delicious additions like Iced Drinks & sweet coffee treats found on page 8.



SERVICE INCLUDES

- Our award winning, micro-roasted 6 Bean Espresso, Cortado, Cappuccino, Latte, Mocha, and Americano, hand-crafted by our skilled baristas.
- Four hours of service
- Includes paper hot cups, napkins, dairy and all sweeteners
- All drinks made to order with a choice of regular or decaffeinated espresso, whole, skim & soy milk
- Housemade Chai and Hot Chocolate
- Tea Basket available upon request
- Naturally flavored house-made Vanilla & Caramel syrups
- Whipped cream & Chocolate Covered Espresso Beans
- Many custom add-on menus available including Custom Logo Drink Printing, Affogato, Chocolate Waffle Shots, Iced Drinks and more (see page 7)
- Custom decoration upgrade available upon request

SETUP

- Client is responsible for providing floor or counter space for this service
- Service may be provided on a beverage cart (*Cart availability is limited*)
- Minimum of two hours is required to setup prior to scheduled service

Details

	Low Volume	Medium Volume	High Volume
Cost	\$1210	\$1845	\$2767
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Attendants	1	1 +assistant	2
Additional hour/cups +	\$302/+30 cups \$9.70 per cup over	\$461/+60 cups \$9.70 per cup over	\$691/+100 cups \$9.70 per cup over
Dimensions Equipment	40" x 22" Optional Floor Cart Space: 5'x8'	40" x 22" Optional Floor Cart Space: 5'x8'	50" x 22" Optional Floor Cart Space: 5'x8'
Equipment Provided	1 Single Head Commercial Espresso Machine	1 Single Head Commercial Espresso Machine & Grinder	1 Two-Head Commercial Espresso Machine & Grinder
Electrical Requirements	One 120V/2000W (20 amp) dedicated service and one 120V/1000W (10 Amp)	One 120V/2000W (20 amp) dedicated service and one 120V/1000W (10 Amp)	1- 120V/2000W (20 amp) and 1- 220V/ (30 Amp) Single Phase Dedicated Service

Specialty Coffee & Tea Service

A full-service crowd pleaser: OCC's famous, locally micro-roasted coffee is the perfect addition to your event.



SERVICE INCLUDES

- Freshly roasted and brewed 100% Arabica coffee (brewed off site and served in insulated beverage dispensers) in 10 oz servings. (Iced Coffee: 12 oz servings)
- Four hours of service
- Decaf coffee available upon request
- Hot or Iced , 72 Hour notice required & appreciated
- Tea basket with a variety of black and herbal teas
- Iced Tea available upon request
- Includes hot cups, napkins, dairy and all sweeteners
- Whole, Skim and Soymilk
- Naturally flavored house-made Vanilla & Caramel syrups
- Whipped cream
- Chocolate Covered Espresso Beans
- Custom decoration upgrade available upon request
- Add on to your menu! See page 8 for details.

SETUP

- Client is responsible for providing floor or counter space for this service
- Service may be provided on a beverage cart (*Cart availability is limited*)
- Minimum of two hours is required to setup prior to scheduled service

Details

	High Volume	Event Volume
Cost	\$2258	\$4193
Volume	100 Drinks/Hr Up to 400	200 Drinks/Hr Up to 800
Attendants	2	2
Additional hour/cups +	\$457 for additional 100 cups \$5.40 per cup over	\$1048 for additional 200 cups \$5.40 per cup over
Dimensions Required	Optional Floor Cart Space: 5'x8'	Optional Floor Cart Space: 5'x8'

Nitro Iced Coffee Service

A truly special and sophisticated service for your guests to enjoy! Freshly roasted and brewed OCC Iced Coffee with the perfect amount of fizz and foam. It's Iced Coffee that's smooth, silky and chilled to perfection.

****A 30-day notice is required for this service for equipment logistics****



SERVICE INCLUDES

- Four hours of service
- Freshly roasted, brewed and nitro-infused regular Iced Coffee in 12 oz servings.
- Iced Decaf (not nitro) available on request. Nitro Iced Decaf may be requested for High Volume only.
- Includes iced cups, napkins, dairy and all sweeteners
- Whole, skim and soy milk
- Naturally flavored house-made Vanilla & Caramel syrups
- Whipped cream
- Chocolate Covered Espresso Beans
- Custom decoration upgrade available upon request
- Upgrade your menu with custom logo drink printing! (See page 13)

SETUP

- Client is responsible for providing floor or counter space for this service
- Service may be provided on a beverage cart (*Cart availability is limited*)
- Minimum of two hours is required to setup prior to scheduled service

Details

	Low Volume	Medium Volume	High Volume
Cost	\$860	\$1290	\$1720
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Attendants	1	1 +assistant	2
Additional hour/cups +	\$215/+30 cups \$6.45 per cup additional over	\$323/+60 cups \$6.45 per cup additional over	\$430/+100 cups \$6.45 per cup additional over
Dimensions Equipment	25" x 31" Optional Floor Cart Space: 5'x8'	25" x 31" Optional Floor Cart Space: 5'x8'	25" x 31" Optional Floor Cart Space: 5'x8'
Equipment Provided	1 Nitro Iced Coffee Keg & Tap Dispenser	1 Nitro Iced Coffee Keg & Tap Dispenser	1 Nitro Iced Coffee Keg & Tap Dispenser
Electrical Requirements	One 115V dedicated service	One 115V dedicated service	One 115V dedicated service

Blended Iced Cappuccino Bar

A full-service specialty service to treat your guests.



SERVICE INCLUDES

- This special menu includes our terrifically sweet and creamy blended Iced Cappuccino made with our famous 6 Bean Espresso & Iced Mochaccino (blended with our house-made chocolate sauce)
- Four hours of service
- Includes 12 oz iced cups, napkins, dairy and all sweeteners
- Select drinks can be made to order with a choice of regular or decaffeinated espresso
- Naturally flavored house-made Vanilla & Mocha syrups
- Whipped cream & Chocolate Covered Espresso Beans
- Custom Logo add-on option available (see page 13)

SETUP

- Client is responsible for providing floor or counter space for this service
- Service may be provided on a beverage cart (*Cart availability is limited*)
- Minimum of two hours is required to setup prior to scheduled service

Details

	Low Volume	Medium Volume	High Volume
Cost	\$1075	\$1613	\$2150
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional hour/cups +	\$269/+30 cups \$8.60 per cup additional over	\$403/+60 cups \$8.60 per cup additional over	\$538/+100 cups \$8.60 per cup additional over
Additional Dimensions Equipment	40" x 22" Optional Floor Cart Space: 5'x8'	40" x 22" Optional Floor Cart Space: 5'x8'	50" x 22" Optional Floor Cart Space: 5'x8'
Additional Equipment Provided	1 Vitamix Blender	2 Vitamix Blenders	2 Vitamix Blenders
Additional Electrical Requirements	One 120V/2000W (20 amp) dedicated service)	One 120V/2000W (20 amp) dedicated service	One 120V/2000W (20 amp) dedicated service



Custom Menu Add-On's

Go the extra mile for your guests and add something unique to your catering service.



The following menu options are not stand-alone service and must be added to any stand-alone service above

All prices include four hours of service.

Add-on services are held at the same date and time as stand-alone service ordered.

Same setup requirements as the stand-alone service ordered with it.

Iced Espresso Add-On Service

What could be better than our Signature Espresso Service? Adding Iced Espresso drinks! Perfect for warmer weather or just expanding your menu.



SERVICE INCLUDES

- Iced Latte, Iced Mocha Latte, Iced Americano, Iced Chai & Iced Espresso all crafted with our house micro-roasted 6 Bean Espresso
- 12 oz iced cups, napkins, dairy and all sweeteners
- Select drinks can be made to order with a choice of regular or decaffeinated espresso, whole, skim & soy milk
- Naturally flavored house-made Vanilla & Caramel syrups
- Whipped cream & Chocolate Covered Espresso Beans

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$269 to service	Add \$349 to service	Add \$538 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional \$ hour/cups Added to standalone cost	\$70/+30 cups \$9.68 per cup additional	\$108/+60 cups \$9.68 per cup additional	\$134/+100 cups \$9.68 per cup additional
Additional Dimensions Equipment	48" x 48" Ice Chest	48" x 48" Ice Chest	48" x 48" Ice Chest

Nitro Iced Coffee

Add something special to your espresso service! Perfectly roasted, brewed & chilled OCC Nitro-Infused Iced Coffee. Each is hand poured from a handsome tap and served to your guest. It's a special and delightful treat.

****A 30-day notice is required for this service for equipment logistics****



SERVICE INCLUDES

- 12 oz servings of OCC Nitro Iced Coffee (regular coffee, decaf may be requested only for high volume service)
- 12 oz iced cups, napkins, dairy and all sweeteners

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$323 to service	Add \$538 to service	Add \$806 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional Dimensions Equipment	25" x 31" Optional Floor Cart Space: 5'x8'	25" x 31" Optional Floor Cart Space: 5'x8'	25" x 31" Optional Floor Cart Space: 5'x8'
Additional Equipment Provided	1 Nitro Iced Coffee Keg & Tap Dispenser	1 Nitro Iced Coffee Keg & Tap Dispenser	1 Nitro Iced Coffee Keg & Tap Dispenser
Additional Electrical Requirements	One 115V 2000 watt dedicated service	One 115V2000 watt dedicated service	One 115V 2000wat dedicated service

Healthful Drink Menu

Expand your menu to include some health-conscious and truly unique drinks.



SERVICE INCLUDES

- Our house-made Iced Matcha: oat milk, green tea Japanese matcha and vanilla served over ice.
- And our house-made Iced Golden Latte: coconut milk, turmeric, maple syrup and touch of cinnamon.
- Includes cups, napkins, sweeteners, stirrers
- Enjoy this colorful, flavorful and healthful menu Iced (12 oz servings) or Hot (10 oz servings, with purchase of Signature Espresso Service)
- Must be added to Signature Espresso Service
- Choose hot or iced (72 hours notice required)

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$361 to service	Add \$618 to service	Add \$1032 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional hour/cups +	\$108/+30 cups \$9.68 per cup additional over	\$161/+60 cups \$9.68 per cup additional over	\$258/+100 cups \$9.68 per cup additional over
Dimensions Equipment	Optional Floor Cart Space: 5'x8'	Optional Floor Cart Space: 5'x8'	Optional Floor Cart Space: 5'x8'
Electric Needed for Refrigeration	One 120V/2000W (20 amp) dedicated service)	One 120V/2000W (20 amp) dedicated service)	One 120V/2000W (20 amp) dedicated service)

Chocolate Waffle Shots

If sweet and decadent is on your list, we've got you covered!



SERVICE INCLUDES

- Edible espresso cups, hand-crafted from waffle cone and lined with silky dark chocolate. Waffle shots hold a perfectly brewed espresso shot resulting in the divine mix of coffee and chocolate.
- This service must be added to our stand-alone Signature Espresso Service.

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$285 to service	Add \$565 to service	Add \$941 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional Cups/Hour	Not available	Not available	Not available

Affogato

A sweet service to treat your guests!



SERVICE INCLUDES

- A micro-scoop of Bassett's vanilla ice cream topped with our famous single 6 Bean espresso shot. It's the perfect experience of hot and cold, sweet and savory.
- 8 oz hot cups, spoons, napkins and sweeteners
- This service must be added to our stand-alone Signature Espresso Service.

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$285 to service	Add \$565 to service	Add \$941 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional hour/cups +	Not available	Not available	Not available

Custom Edible Logo

An impressive finish to your guest's perfectly crafted drink. Add your edible company logo or message to the top of any hot latte, cappuccino, mocha latte or cortado.

****A 30-day notice is required for this service for equipment logistics****



SERVICE INCLUDES

- Your logo or choice of graphic printed with edible ink onto your hot latte, cappuccino, mocha latte or cortado
- 30 DAYS NOTICE REQUIRED FOR THIS SERVICE

Details

	Low Volume	Medium Volume	High Volume
Cost	Add \$393 to service	Add \$672 to service	Add \$1048 to service
Volume	30 Drinks/Hr Up to 120	60 Drinks/Hr Up to 240	100 Drinks/Hr Up to 400
Additional Counter space Needed	14 x 11" Per printer	14 x 11" Per printer	14 x 11" Per printer
Additional Equipment Provided	iView Picasso Food Grade Printer	iView Picasso Food Grade Printer(s)	iView Picasso Food Grade Printer(s)
Additional Electrical Requirements	One 120 volt 500 watts Service	One 120 volt 500 watts Service	One 120 volt 500 watts Service

FAQ

Drink sizes

All espresso drinks are made with one 1.25oz shot of micro-roasted Six Bean Espresso.
Espresso drinks made with dairy products are served as 10 oz hot and 12 oz iced.

Additional labor

An additional attendant can be added to any service for **\$150.00** per hour.

An assistant can be requested for enhanced utility and expediting functions for **\$100.00** per hour.

Please note: Any additional labor requires a four-hour minimum. These additional labors will increase capacity but will not increase drink allowance.

Break for attendant

For a low volume service, please allow the attendant a 15-minute restroom break.

Break down

Break down begins at the conclusion of service.

Beverage cart

All service can be served from a 54" beverage cart at no additional charge upon request. *(Cart availability is limited, first come first serve)*

Requirements for counter installed espresso equipment

One 2" grommet hole or opening directly below coffee equipment and direct access to fresh and waste water tanks. Also need clearance of 26" to allow access to waste and fresh water tanks.

Exhibitor's responsibility

It is the Exhibitor's responsibility to order and pay for electric service prior to exhibit construction, as well as to comply with any exhibit rules when ordering booth services.

- We suggest doing this early, for the lower pre-order rate, and timely installation.

Cancellation policy

A notice of 3 business days is required for cancellation without any additional charge.

Health Code

Old City Coffee is required to comply with the City of Philadelphia Health Code.

Split Service

Service may be split in half with 2-hour segments. The additional fee is the applicable charge of 1 additional hour. The maximum for a break in service is 3 hours.

Per Diem Cup Charge

All cup overages served over included allowance will be charged at service additional cup fee. Clients may give prior instructions to complete service when drink allowance is reached.