



## Exhibitor Production Schedule

### Set up

Friday, March 17, 2023 .....	8:00 AM - 5:00 PM
Saturday, March 18, 2023 .....	8:00 AM - 5:00 PM
Sunday, March 19, 2023 .....	8:00 AM - 5:00 PM

All crates must be unpacked or in your booth space by Noon Sunday, March 19, 2023 in order to clear the aisle for lying of aisle carpet.

All on-site labor requirements and furniture requests must be placed at the GES Servicenter® by 2:00 PM Sunday, March 19, 2023.

Booth set up may continue as late as necessary on Sunday, March 19, 2023, **however all floor covering must be installed by 3:00 PM on Sunday, March 19, 2023 or Show Management at its discretion will have the floor covered and the exhibitor will incur the expense.**

Individual booth security guards are not required for after hours booth work on Sunday, March 19, 2023.

Booth Carpet Vacuuming - Booth carpeting will not be cleaned or vacuumed Sunday night unless contracted to do so with GES. Full-time employees of exhibiting companies may vacuum the carpeting in their booths.

Exhibitors may continue set up as late as necessary on Sunday, however there is NO re-admittance to the floor after 5pm, Sunday, March 19, 2023.

Exhibitor Access opens: Monday, March 20, 2023 at 7:00 AM

All booths must be completely set no later than 8:00 AM Monday, March 20, 2023.

### Exposition Show Days

#### **Exposition Hours (PLEASE NOTE THE EXPO IS A 3-DAY SHOW)**

##### **Attendee Access:**

**The Pittsburgh Conference & Exposition will be open to all properly badged attendees during:**

Monday, March 20.....	9:00 AM -- 5:00 PM
Tuesday, March 21.....	9:00 AM -- 5:00 PM
Wednesday, March 22 .....	9:00 AM -- <b>3:00 PM</b>

##### **UNLIMITED Exhibitor Access to Hall:**

Monday, March 20.....	7:00 AM -- 7:00 PM
Tuesday, March 21.....	8:00 AM -- 7:00 PM
Wednesday, March 22 .....	8:00 AM -- 8:00PM

**LIMITED Exhibitor Access to Hall** - Exhibitor admittance to the Exposition Area during periods of limited access will REQUIRE an accompanying security guard, at the exhibitor's expense. See *Security*

FROM 7:00 PM, Monday, March 20 to 8:00 AM, Tuesday, March 21  
FROM 7:00 PM, Tuesday, March 21 to 8:00 AM, Wednesday, March 22

# **Dismantle**

**DISMANTLING IS NOT PERMITTED PRIOR TO 3:00 PM ON WEDNESDAY, MARCH 22, 2023**

Wednesday, March 22, 2023 ..... 3:01 PM - 8:00 PM

Thursday, March 23, 2022 ..... 8:00 AM – 5:00 PM

Friday, March 24, 2022 ..... 8:00 AM – 10:00 AM

**All exhibits must be packed and ready for shipment, with Outbound Material Handling Requests completed and submitted by 10:00 AM on Friday, March 24, 2023. [GES Material Handling Request \(jotform.com\)](#). Carriers MUST be checked in by 10:00 AM. All exhibitor materials must be removed by 10:00 AM.**