ADCES22 Attendee List Order Form

Complete and Submit Order and Mail/Email Sample to: meetings@adces.org

COMPANY INFORMATION

Exhibiting Company Name: _____

Booth #: _____

Email: _____ **Phone: (   ) _____**

ORDER INFORMATION

ADCES22 Attendee List Purchase	PRE-SHOW LIST (per usage)	POST SHOW LIST (per usage)	Total
Attendee List – MAILING ADDRESS	☐ $1,000.00	☐ $1,000.00	$
Attendee List – EMAIL	☐ $1,000.00	☐ $1,000.00	$
Targeted Mailing List – MAILING ADDRESS	☐ $1,000.00	☐ $1,000.00	$
Targeted Mailing List - EMAIL	☐ $1,000.00	☐ $1,000.00	$

Total Amount Enclosed: $_____

PAYMENT   Accounting Code: 3355-4010-06

Payment must be included with order form and mail/email sample.

☐ **Check**: Make payable to ADCES
      Mail to: ADCES, Dept. 4445, Carol Stream, IL 60122-4445

☐ **Credit Card** ☐ Visa   ☐ MasterCard   ☐AMEX   ☐ Discover

Credit Card Number: _____   Expiration Date: ____/_____ CVV #_____

Cardholder Name: _____

Signature: *By signing below, I am stating that I am authorized to place this order and that I understand and will adhere to using each list ordered only one (1) time.*

Cardholder Signature: _____ Date: _____

Attendee List Rental Guidelines
Names that are provided in the list are those that have 'opted-in' to receive communication from exhibitors

Artwork Guidelines
All mailers must be approved by ADCES. Following these artwork guidelines will save time and money!

Logo Usage
The official conference logo (provided in the Exhibitor Service Kit) for exhibitors and sponsors is permitted on the organization's website and print marketing pieces. Any print pieces must be approved by ADCES. The ADCES corporate logo is not permitted for use at any time.

Association/Annual Meeting Name
When referencing the association name, it should be stated as ADCES or American Association of Diabetes Educators. When referencing the Annual Meeting name, it should be stated as: ADCES [Year] – **Example:** ADCES22