



Sleeping Room SHARED DOOR DROP Insertion Order

What is a Door Drop?

A popular on-site marketing tool for exhibitors, the Saturday evening door drop delivers your promotional brochure, card, flyer, or other qualifying material directly to the hotel rooms of AES Annual Meeting attendees. Door Drops are an effective way to reach your prospects with product information or to invite them to your booth, scientific exhibit, satellite symposium or other event. Deliveries are made to hotels with 30 or more rooms booked in the AES block.

Delivery date is Saturday evening, December 2, 2017

Advertiser Information

ADVERTISER

BILLING ADDRESS

CITY

STATE

ZIP

CONTACT NAME

CONTACT PHONE

CONTACT EMAIL

Insertion Information

Exclusive Door Drops (up to five pieces of one company's material in one envelope or other packaging) are available on Thursday, Friday, Sunday, and Monday. Contact Susan Oliver at soliver@aesnet.org or 312-883-3800, x 102.

PRICE PER DOOR DROP INSERTION: \$5200

DEADLINE FOR SIGNED INSERTION ORDER: 11/01/2017

ALL SLEEPING ROOM DOOR DROPS MUST GO THROUGH AES. AES WORKS WITH CONVENTION COMMUNICATIONS TO:

- ⌚ Coordinate logistics with each hotel.
- ⌚ Deliver your materials to each hotel.
- ⌚ Ensure that your promotional materials are distributed on schedule.

Payment Information (payment in U.S. dollars)

Description of Door Drop Item	Total
Total Payment Due: NUMBER OF ITEMS X \$5200 PER ITEM	

NOTE: All Door Drops must be approved by AES. Send to soliver@aesnet.org. Please allow two to three business days.

☐ Check enclosed ☐ Send invoice

Please charge my credit card:

☐ American Express ☐ MasterCard ☐ VISA

CARDHOLDER NAME

CARD NUMBER

EXPIRATION DATE

AMOUNT (in U.S. Dollars)

CARDHOLDER SIGNATURE

As an authorized representative of _____, I confirm that _____ agrees to the pay for the shared door drop insertions ordered above and to provide materials per the deadlines and specifications provided in this Insertion Order and subsequent communications from AES.

SIGNATURE:

DATE:

Return completed form to Susan Oliver at soliver@aesnet.org or AES, 135 South LaSalle Street, Suite 2850, Chicago, IL 60603.