



# 2018 AUSA ANNUAL MEETING EXHIBITOR SERVICES MANUAL

**GES Contact List** 

### **Contacting GES**

## If you have general questions regarding:

- Booth Number
- Booth Location
- Order form questions
- Exhibit Manual questions
- On-line ordering

800.475.2098 Phone 866.329.1437 Fax

## If you have questions regarding:

- Mobile Display Units/heavy equipment questions move in/move out procedures
- Installation / dismantle questions
- Facility questions
- Installation procedures/policies
- Mobile Display Units/heavy equipment questions move in/move out procedures
- Freight target questions
- Freight delivery locations / schedules
- Installation / dismantle questions

Please contact us at AUSA @ges.com

### If you have questions regarding:

- Meeting Rooms coordination of materials for your rooms, delivery of materials to the room
- Events outside of the exhibit halls

Please contact Deborah Stokes at <a href="mailto:dstokes@ges.com">dstokes@ges.com</a>

Or via cell 301.536.0414\*

\*Due to the high volume of calls we receive, we ask that you send us your requests and questions via e-mail.