PENNSYLVANIA CONVENTION CENTER NEW EXHIBITOR WORK RULES



Progressive work rules and streamlined services provide our customers with just the right amount of flexibility and independence they need, resulting in greater cost efficiencies and a better overall customer experience.



- Within your 600-square foot booth area or show space, you or other full-time employees have the freedom to set up and tear down your display, hang graphics and signage, and install floor coverings and non-rented AV equipment.
- Place, move, and remove your own easels, signs and poster board materials.



Open boxes, stock shelves, set up, plug in, hang up, and freely distribute your non-bulk products/literature within your booth or show space.



Use your own dollies, luggage carriers, non-hydraulic carts, and two-to-four wheel hand trucks.



Drive your non-commercial vehicle near our docks to unload.

> Use your own power tools and ladders (up to 6 feet) to set up and tear down exhibits.







MAKING A PLEDGE

THE PENNSYLVANIA CONVENTION CENTER

INTHE CITY OF PHILADELPHIA, known for its history-making meetings, we do hereby establish that all those who gather in our world-class facility have the right to:

- EFFECTIVE MANAGEMENT. By bringing in industry-leader SMG to oversee our beautiful downtown Pennsylvania Convention Center, it's clear we're further dedicating ourselves to transparent, accountable and professional management for your meeting.
- 2. INDEPENDENCEAND FLEXIBILITY.

Exhibitors have the freedom to:

FOR EXHIBITORS

- Set up and tear down within their 600-square foot booth area or show space.
- Unload their personally owned vehicles
 using their own equipment, including dollies,
 luggage carriers, non-hydraulic carts, and
 two-to-fourwheel hand trucks.
- Use power tools and ladders (up to 6 feet) to set up and tear down exhibits.
- Install signage and floor coverings.
- · Install and remove non-rented AV equipment.
- 3. SIMPLE COMPUTER SETUP. Full Time exhibitors, show managers and customers have the freedom to set up and connect their own computers that are not rented, components and low-voltage power supply equipment for non-public use. (Our skilled labor will need to set up any rented equipment, registration and public-use computers.

- 4. SELF PROMOTION. Show managers have the freedom to place, move and remove easels, signs, poster board materials and leave up to six pop-up signs.
- 5. EASY DISPLAY SET UP. Full-Time exhibitors, show managers and customers have the freedom to open boxes, stock shelves, set up, plug in, hang up and freely distribute their non-bulk products/literature within their 600-square foot booth area or show space.
- DISPLAY MAINTENANCE. Full-Time exhibitors have the freedom to perform maintenance on their own display equipment after the initial setup.
- A SUPPORTIVE TEAM. Each labor union has established a core workforce of hospitality focused show labor workers.
- SKILLED WORKERS. Everyone on your team will be highly skilled and will have received specialized training in hospitality services.

