



Exhibit Dates: March 30 – 31, 2017
The Baltimore Convention Center
Baltimore, Maryland

NOTICE OF INTENT TO USE EXHIBITOR APPOINTED CONTRACTOR(S)
DEADLINE DATE: February 26, 2017

Please fill out this form ONLY if you plan to use labor other than that provided by the official service contractor, GES.

We have contracted with the following firm to install and/or dismantle our exhibit display at AONE 2017.

SERVICE COMPANY NAME: _____

PRINCIPLE CONTACT: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____ FAX: _____

E-MAIL: _____

It is understood that the above contractor will service and maintain insurance coverage as follows:

- a) Workman's Compensation insurance in the minimum amounts required by the laws of the State of Maryland.
- b) Comprehensive General Liability insurance with minimum combined single limits of \$1,000,000 for bodily injury and/or property damage in any once occurrence.

Such insurance must be maintained in full force during the period when exhibitor appointed contractor is working on the display at AONE 2017 in Baltimore, Maryland.

The exhibitor appointed contractor must furnish Show Management with an original certificate of insurance attesting to these coverages. The exhibitor appointed contractor will not be allowed to work at the show until Show Management has received this form and an original certificate of insurance.

EXHIBITING COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE: _____ FAX: _____

E-MAIL: _____ BOOTH NUMBER: _____

AUTHORIZED SIGNATURE: _____

RETURN FORM TO:
Kayla Stearns, Exhibits Coordinator
330 North Wabash
Chicago, IL 60611
kstearns@smithbucklin.com