BEFORE THE EXHIBITION

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Biomedical Waste

Companies with exhibits that include the use of animal tissue, human tissue, disposable needles, sharps, human blood, or products contaminated with blood must complete the ASCRS•ASOA Liability Waiver and the Hazardous Waste Removal Order Form and pay the corresponding fee for removal of the waste, no later than February 23, 2018.

Additional information including the Liability Waiver and Hazardous Waste Removal Order Form can be found in the service kit available online in November.

Hanging Signs and Booth Blue Prints

All island booths must submit a blue print of the layout including the line drawings to show measurements of the booth to the ASCRS•ASOA Exhibits Manager by February 23, 2018.

Maximum allowable height for hanging signs is 25 feet from the top of the sign to the floor.

Linear booths are not permitted to have hanging signs or Gobos.

Lasers & Other Potentially Hazardous Light Sources

Any exhibitor who will be utilizing or displaying lasers (inoperable or operable) or other hazardous optical sources will be required to review the ASCRS•ASOA Laser Safety Guidelines and submit the Laser Safety Use Form to ASCRS•ASOA Exhibits Manager no later than March 16, 2018. This form will be in the service kit available in November online.

Laser Safety Inspections

The exhibiting company utilizing or displaying lasers during the ASCRS•ASOA Exhibit Hall & ASCRS Subspecialty Day will be subject to a laser safety inspection performed by an outside expert along with an ASCRS•ASOA staff member. A schedule will be provided before move in begins onsite.

Absolutely no lasers will be displayed without first being inspected and approved by the Laser Safety Inspector. Identification signs stating the Class of Laser, Inoperable or Not FDA Approved At This Time, are required to be displayed for such lasers. Signage must be displayed at all times during the show or equipment housing the laser will be removed immediately, at the expense of the exhibitor.

Exhibitors with lasers may also be subject to, without notice, an inspection by the District of Columbia, Department of Health. Should the state feel that the laser(s) do not meet approval, the exhibitor will not be permitted to use the laser(s) during the show.

BEFORE THE EXHIBITION

FDA Regulations

Exhibitors must abide by all applicable Food and Drug Administration (FDA) regulations, including but not limited to any or all approval requirements. Exhibitors are reminded that the FDA generally prohibits the advertising or other promotion of investigational or unapproved drugs and devices. The FDA also forbids the commercial promotion of approved drugs or devices for unapproved uses.

Unapproved devices may be displayed only if they are the subject of an effective investigational device exemption (IDE) or if they are the subject of a pending 510(k) pre-market notification application. Exhibitor is required to post a sign stating the device or product is not FDA Approved at this time.

Any investigational product that is displayed or graphically depicted within the exhibit must (a) contain no claims of safety or effectiveness, (b) contain no comparative claims to other marketed products, and (c) be accompanied by a sign clearly and prominently stating that the device is limited by federal law to investigational use and is not approved by the FDA for commercial distribution in the United States.

Exhibitors may not sell, commercialize, or take orders or names with respect to an investigational drug or device, or a device that is subject of a pending 510(k) application, unless limited to research or investigational use.

These restrictions are not intended to limit the full exchange of scientific information regarding an investigational drug or device. If the FDA or a court of competent jurisdiction determines that a company's exhibit at an ASCRS•ASOA meeting is in violation of any FDA regulations, including but not limited to the promotional restrictions and rules described above, the company may be subject to sanctions, including but not limited to exclusion from exhibiting at subsequent ASCRS•ASOA meetings.

Concerns or questions regarding compliance with FDA regulations should be addressed to the appropriate agency within the FDA.

Flammable & Toxic Materials

All materials used in display, construction or decorating should be made of fire retardant materials and be certified as flame retardant.

Samples are required to be available for testing preshow and onsite. Materials that cannot be treated to meet the requirements are not permitted for use. A flame-proof certificate is required to be available on hand for inspection.

Flame retardant certificates must be sent to the ASCRS•ASOA Exhibits Manager by February 23, 2018.

Exhibitors should be aware of local regulations regarding fire/safety and environment which must be adhered to.

Cylinders of compressed gas, both combustible and non-combustible, shall be installed only by permit from the Fire Department, and shall be half-charged and firmly secured in an upright position.

Exhibitors should dispose of any waste products they generate during the exhibition in accordance with guidelines established by the Environmental Protection Agency & Facility.

All hazardous waste will be retrieved from your booth each evening by GES.

Please contact the Exhibits Manager for further explanation and detail.

Specialty Gases

If you will need to order specialty gases, please contact:

Linde Electronics & Specialty Gases
1-800-932-0624
customerservice.esg.us.lg@Linde.com