



## Exhibitor Badge Registration Information

Exhibitor registration can be accessed in your Exhibitor Dashboard.

You should have received an e-mail regarding online Registration. This e-mail contains the link for online registration along with your company password.

**Exhibiting company will qualify for (6) complimentary exhibitor personnel badges per 10x10 (100 SF) exhibit space. Each additional badge (over allotment) will cost \$180.00.**

**Exhibiting companies at ASCRS Subspecialty Day will receive 2 complimentary exhibitor personnel badges, per table top exhibit space. Each additional badge (over allotment) will cost \$180.00.**

Complimentary badges that are not assigned prior to the show date can be claimed on site at no charge. Once your company badge allotment has been fulfilled, the above charges will apply. **Payment is due at time of processing.**

You may obtain your badge beginning April 11, 2018 starting at 8:00 AM at exhibitor registration at the Washington, DC Convention Center. Badges may be picked up by either the company's designated booth contact or the individual listed on the badge.

### **PLEASE BRING YOUR PHOTO ID WITH FOR BADGE VERIFICATION.**

Since badges will not be mailed, there is not an exhibitor registration deadline.

You may continue entering or updating your staff badges until the time they are printed and picked up on-site.

**CHANGES TO A BADGE AFTER IT HAS BEEN PRINTED ONSIT WILL RESULT IN A CHARGE OF \$180.00  
REPLACEMENT OF A LOST BADGE WILL RESULT IN A CHARGE OF \$180.00**

Payment for the above is required at the time of request.

ASCRS•ASOA accepts MasterCard, VISA, Discover and American Express.

The registration staff WILL NOT INVOICE THE EXHIBITING COMPANY for replacement badges.

Exhibitor badges will not be issued to any practicing physician, nurse, or technician who has not registered for the meeting as an attendee in the appropriate category.

If you do not have your password please contact the ASCRS•ASOA Exhibits Manager, Jamie Barbera at [jbarbera@ascrs.org](mailto:jbarbera@ascrs.org).

Online registration can be accessed in your Exhibitor Dashboard as well as the [ASCRS•ASOA Meeting website](#)

If you have any further questions regarding registration, please contact the Exhibits Manager [jbarbera@ascrs.org](mailto:jbarbera@ascrs.org) or the registration vendor: **Convention Data Services** - Phone: (800)748-5064 or [ascrs@xpressreg.net](mailto:ascrs@xpressreg.net)