

## Cold Storage Warehouse Move-In Process

Please note that this year the process for shipping to Cold/Frozen Storage is different than it has been in the past. **ALL cold and frozen products must be shipped to the offsite Cold Storage Warehouse** to arrive between Monday, September 11, 2017 and Wednesday, September 13, 2017. Cold product will ONLY be accepted on these dates. Any cold/frozen freight shipped to the onsite address will be re-directed to the offsite warehouse at exhibitor's expense from the marshaling yard.

When organizing your cold/frozen shipment, make sure that you also complete the following forms:

- [Refrigerated/Frozen Storage Order Form](#) – order the storage area you will need by cubic feet.
- [Cold Storage Labor/Delivery Order Form](#) – order the labor for deliveries from storage to booth as well as from booth to storage. Include forklift/cart labor.
- [Cold Storage Delivery Schedule](#) – schedule the dates, times and product to be delivered to your booth.

Cold/frozen shipping labels can be found at: <https://ordering.ges.com/083600170/refrigfrozenlabels>.

### Cold Storage Advance Shipment Address

GES  
Natural Products Expo East / All Things Organic™ BioFach America  
Exhibiting Company Name, Booth #  
4801 Hollins Ferry Rd.  
Suite B  
Halethorpe, MD 21227  
United States of America

Hours for cold storage receiving are:

- Monday - Tuesday, 8:00 AM to 3:30 PM through Wednesday, 8:00 AM - 12:00 PM Noon
- Closed 12:00 PM to 1:00 PM & Holidays
- NOTE: Deliver to loading dock located at rear of building

Exhibitors will be able to access their cold/frozen products starting at 12:30 PM on Wednesday, September 13, 2017. For questions or more information please contact Mary Barnes at 650-333-0589 or [mbarnes@ges.com](mailto:mbarnes@ges.com).