



BOOTH STAFF REGISTRATIONS COMPANY DESCRIPTION & LOGO SUBMITTAL INSTRUCTIONS

Please visit <http://www.aacei.org/am/exhibit/> and follow the links on the right side of the page to submit your booth staff registrations and company logo and description for display in print & electronic publications.

BOOTH STAFF REGISTRATIONS

Each company receives 2 full-conference registrations with the purchase of one 10'x10' booth space and 1 additional full-conference registration with each additional 10'x10' booth space purchased. Full-conference registrations include access to the entire Annual Meeting program including all meal functions and the technical sessions scheduled Sunday - Wednesday.

Additional badge registrations must be purchased at \$200 each for any additional booth staff manning your booth. These badges grant access to all meal functions including the Opening Reception, Tuesday Toast Reception, Monday & Tuesday lunches, continental breakfasts, morning coffee breaks, and afternoon snack breaks. These badges do not grant access to the technical sessions.

Download the booth staff registration form [here](#) and complete by entering the name and contact information for each staff member to be assigned your complimentary full-conference registrations **FIRST** and each staff member to be assigned your exhibit-hall only badge registrations (\$200 each) **LAST**. Save and email as an attachment to meetings@aacei.org for processing. A confirmation for all registrations will be sent to the email address provided under General Information as well as each individual registrant.

COMPANY PROFILE, LOGO

Please follow the instructions [here](#) for submitting your logo and company description for publishing on the website, meeting's mobile app, and printed meeting program. Only companies that purchased a premium exhibit package will have their logo displayed in their profile.

Please note: company descriptions are limited to 50 words.