The advance warehouse is available for all shipments regardless of booth size. *__However, if your__* *__booth measures 300 Square feet or less your freight must ship to the GES__* *__Advance warehouse by 10/9/13__*. If your freight falls into this category and you deliver direct to show site you will be charged a 50% "off target" surcharge. Please make sure that all shipments are labeled correctly. Shipping labels are provided in this exhibitor's manual or you can use the example below.

> Proper labeling for advance shipments:
> AUSA Annual Meeting 2013
> C/O: Global Experience Specialists (GES)
> Booth Number:_____
> UPS Freight
> 6571 Washington Blvd
> Elkridge, MD 21075

Advance Warehouse freight will be delivered to your booth by your targeted installation time.

Listed on this page are the procedures for Warehouse Freight shipments consigned to GES Global Experience Specialists. Any exhibitor not arriving on schedule will cause considerable inconvenience for other exhibitors and may be delayed in the unloading or loading of your carrier, as well as incurring additional charges. A **50% OFF TARGET SURCHARGE** will be applied to all off-target deliveries above and beyond the material handling rate.

Please inform your haulers and drivers of these critical time schedules. Also note that uncrated and pad-wrapped shipments will NOT be accepted as advance freight at the GES warehouse.

It is important that you return the "Freight Service Questionnaire" to GES via fax to 702-260-5765 by 30 August 2013. Any scheduling questions should be directed to AUSA@ges.com

WAREHOUSE FREIGHT PROCEDURES
Warehouse shipments are to be checked in according to the following timetable.

13 September 2013 First Day for advance receiving
9 October 2013   Last Day for advance receiving without a surcharge.
A 30% ($50.00 minimum) late arrival surcharge based on the published exhibitor rates will apply to each shipment received at the advance warehouse after this date.