

SupplySide East
April 16-17, 2024
Meadowlands Exposition
Center
Advanced Deadline Date
March 29, 2024



ELECTRICAL SERVICE

ORDER FORM

FULL PAYMENT IS REQUIRED TO PROCESS ORDER. RETURN WITH 100% REMITTANCE TO:

Meadowlands Expo Center * 355 PLAZA DRIVE *SECAUCUS, NJ 07094 *PHONE(201)330-8227

Email your completed form to exhibitorservices@mecexpo.com

COMPANY		BOOTH NUMBER		<p>ALL QUESTIONS REGARDING ELECTRIC SERVICES EXHIBITORSERVICES@MECEXPO.COM</p> <p>FLOOR ORDER</p> <p>BY SIGNING AND DELIVERING THIS FORM TO MEC ELECTRICAL, CUSTOMER AGREES TO ALL TERMS AND CONDITIONS</p> <p>PRINTED ON THIS FORM. WE DO NOT ACCEPT ORDERS WITHOUT PAYMENTS</p>			
CARDHOLDERS ADDRESS		STREET	CITY			STATE	ZIP
PHONE	FAX	EMAIL ADDRESS(INVOICES WILL BE EMAILED AT SHOW CLOSE)					
AUTHORIZED CONTACT SIGNATURE		AUTHORIZED * PLEASE PRINT				DATE	
MASTERCARD	VISA	AMERICAN EXPRESS	EXP. DATE			V CODE	
ACCOUNT NUMBER							
CARDHOLDERS SIGNATURE :		CARDHOLDERS NAME * PLEASE PRINT					
X							

GENERAL OUTLETS - SIMPLE CONNECTIONS FOR LIGHTING

FIXTURES AND OTHER EQUIPMENT WITHOUT MOTORS.

QUANTITY	DESCRIPTION	ADVANCE ORDER	LATE ORDER	TOTAL
	UP TO 1000 WATTS	\$150.00	\$175.00	
	UP TO 2000 WATTS	\$165.00	\$190.00	
	PARCAN INCLUDES LABOR & POWER	\$325.00	\$400.00	

ELECTRICAL EQUIPMENT TO RENT.

QUANTITY	DESCRIPTION	ADVANCE ORDER	LATE ORDER	TOTAL
	FLOODLIGHT 150 WATT	\$85.60	\$101.65	
	EXTENSION CORD 10'	\$48.15	\$53.50	
	MULTI STRIP	\$21.00	\$25.00	

DIRECT CONNECTIONS

MULTIPLY VOLTS X AMPS TO GET WATTS, RATE IS \$150 FIRST 1000

WATTS PLUS \$25.00 FOR EACH ADDITIONAL 1000 WATTS THEROF.

DESCRIPTION	VOLTS	AMPS	PHASE	TOTAL

**EACH PIECE OF EQUIPMENT MUST BE ACCOMPANIED WITH
 MALE AND FEMALE TWIST LOCK ATTACHMENTS PLUGS**

ELECTRICAL LABOR

MAN HOURS	RATE	TOTAL

GRAND TOTAL

\$

CONDITIONS AND REGULATIONS:

- ALL EQUIPMENT, REGARDLESS OF SOURCE OF POWER, MUST COMPLY WITH ALL FEDERAL, STATE AND LOCAL SAFETY CODES
- ALL MATERIAL AND EQUIPMENT FURNISHED BY MEC FOR THIS SERVICE ORDER SHALL BE REMOVED ONLY BY MEC PROPERTY AND SHALL BE REMOVED AT THE CLOSE OF SHOW
- WALL AND PERMANENT BUILDING OUTLETS ARE NOT TO BE USED BY EXHIBITORS.
- STANDARD BUILDING VOLTAGES ARE 120 V, 208 V 277 V AND 408 V
- ALL EQUIPMENT MUST BE PROPERLY TAGGED AND WIRED WITH COMPLETE INFORMATION AS TO TYPE OF CURRENT, VOLTAGE, PHASE, CYCLE, HORSEPOWER

PAYMENT POLICY

- MEADOWLANDS EXPO CENTER WILL NOT BILL FOR THIS SERVICE. A CHECK, OR CREDIT CARD MUST BE PRESENTED PRIOR TO SERVICES BEING PROVIDED
- ELECTRICAL ORDERS MUST BE RECEIVED A MINIMUM OF TEN(10) DAYS PRIOR TO MOVE IN. ANY ORDERS PLACED AFTER THAT DATE WILL BE CHARGED THE LATE ORDER AMOUNT.
- PRICES INCLUDE BRINGING OUTLET TO THE REAR OF BOOTH. EXHIBITOR'S REQUIRING AN ELECTRICAL FOR OTHER THAN NORMAL INSTALLATION OF THE ELECTRICAL OUTLET WILL BE CHARGED ON A TIME AND MATERIAL BASIS.
- ANY DISCREPANCY MUST BE RESOLVED PRIOR TO THE CLOSING OF THE SHOW.

LABOR FOR ELECTRICAL WORK ON EQUIPMENT INCLUDING

REPAIRS AND TRACING MALFUNCTIONS.

(LABOR TIME WILL BE CHARGED IN ONE - HALF HOUR INCREMENTS. MINIMUM CHARGE 1 HOUR)

MONDAY - FRIDAY 8AM-430PM ST

ALL OTHER HOURS WORKED ON WEEKDAYS SATURDAYS OT

SUNDAYS AND HOLIDAYS - DT

ST - \$98.00

OT - \$147.00

\$196

ALL ELECTRIC WILL BE KEPT ON FOR 24 HOURS

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ELECTRICAL CODE



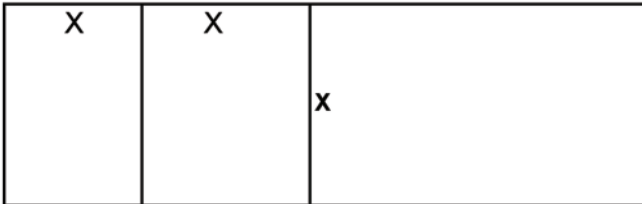
- * ALL WIRING MUST HAVE 3 - WIRE GROUNDED CORD WITH A MINIMUM OF #14 GAUGE.
- * SPOT OR FLOOD LIGHTING IS A HAZARD WHEN LAMPS ARE TOO CLOSE TO FABRICS OR OTHER MATERIAL WHICH CAN BE AFFECTED BY HEAT
- *THE USE OF CLIP-ON SIGN SOCKETS, LATEX OR LAMP CORD WIRE IN DISPLAYS, OR THE USE OF 2- WIRE CLAMP ON FIXTURES, IS PROHIBITED
- 2- WIRE CLAMPS ON FIXTURES ARE PROHIBITED BY ORDER OF THE FIRE MARSHALL AT TRADE SHOWS AND CONVENTIONS.
- *ZIP CORDS OR 2-WIRE CORDS ARE UNGROUNDED AND COULD RESULT IN SAFETY HAZARDS. THEIR USE IS FORBIDDEN IN ALL CONVENTION FACILITIES. **PLEASE LEAVE ALL 2- WIRE CORDS AT HOME!**

COMMONLY ASKED QUESTIONS

WHERE WILL MY OUTLET BE LOCATED?

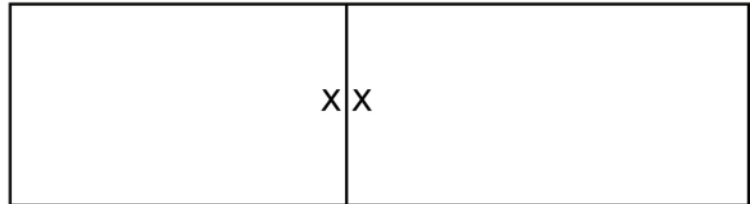
THERE ARE FOUR DIFFERENT TYPES OF TRADE SHOW BOOTHS: LINE BOOTHS, PENNINSULA BOOTHS, BACK TO BACK PENNINSULA BOOTHS, AND ISLAND BOOTHS.

EACH TYPE OF BOOTH HAS ITS OWN STANDARD METHODS OF INSTALLATION. IN THE FOLLOWING DIAGRAMS, THE SYMBOL X REPRESENTS THE APPROXIMATE LOCATION OF POWER OUTLETS.



LINE BOOTHS

PENNINSULA BOOTHS



BACK-TO-BACK PENNINSULA BOOTHS

**LABOR REQUIRED
 SUBMIT FLOORPLAN**

ISLAND BOOTHS

LINE BOOTHS, PENNINSULA BOOTHS, OR BACK-TO-BACK PENNINSULA BOOTHS:

YOUR PRE-ORDERED ELECTRICAL OUTLET WILL BE INSTALLED AT THE REAR OF YOUR BOOTH, AT THE DRAPE LINE.

ISLAND BOOTHS: YOUR ELECTRICAL OUTLET WILL BE PLACED ON THE PERIMETER AT ONE LOCATION AT OUR DISCRETION IF NO FLOORPLAN IS SUBMITTED. **MULTIPLE OUTLET LOCATIONS WILL BE CHARGED ON A LABOR AND MATERIAL BASIS.**

HOW MUCH POWER WILL I NEED ?

VOLTS X AMPS WILL GET YOUR WATTS



Internet / Telephone Service Form

Please submit ALL forms via E-mail to: orders@spatialcode.com

Questions about pricing or for technical support inquiries: 732-486-3222 x402

Any orders placed within 14 days of the start of the show will be subject to a 20% late fee.

Cancellations close to an event may result in a partial refund.

		Rate	How Do I Get Connected?	
4400	Wi-Fi Connectivity 1 IP address/1 device	\$34.99 Per Day / Per Device Please do not submit this service form if you would like to purchase this service. Contact us via email or telephone or see instructions to the right	<ol style="list-style-type: none"> 1. We can accept pre-orders for WiFi connectivity, which is strongly recommended. Ordering Wi-Fi once you arrive on site will take some manual interaction between you, a Spatial Code staff member, and your device(s). 2. If you chose to wait until you're on-site, instruction forms will be available at the rear desk near the decorator service window. If you wish to order ahead of time, please contact us. 3. If On-Site, fill out the forms COMPLETELY and follow the instructions to obtain your MAC address of the device you want to connect. Record that information as it will be used to connect your devices. Follow the supplied method of submitting your order 4. If you have any questions, please contact us. 	
		Quantity	Rate	Total \$
Wireless Internet - Engineering charges are additional and will be calculated after your order is submitted				
4302	Wireless Blanket - Entire Facility / Unlimited Users		Call for Pricing	
4304	Wi-Fi Micro Network - For 3 or more devices / Engineering charges will apply		Call for Pricing	
4305	Wi-Fi Sponsorship		Call for Pricing	
Wired Internet - Installation charges are additional and will be calculated after your order is submitted				
4301	Standard - 1 Private DHCP IP = 1 IP Address / 1 Device		\$685	
4307	• Additional Private IP Address / Per Device		\$185	
4308	Advanced - 1 Static Public IP Address = 1 Device – Router Enabled		\$2350	
4309	• Additional Static Public IP Address / Per Device		\$450	
4313	Point-to-Point Connection – Installation Included		\$350	
Wired Internet Packages - Pricing includes Installation/Engineering charges				
Basic - 1 Internet Hardline Feed, 4 Add'l IP Addresses, 5 Patch Cables, 8 Port Switch Rental			\$2370	
Standard - 1 Internet Hardline Feed, 9 Add'l IP Addresses, 10 Patch Cables, 24 Port Switch Rental			\$3895	
Advanced - 1 Internet Hardline Feed, 19 Add'l IP Addresses, 20 Patch Cables, 24 Port Switch Rental			\$6535	
Equipment Rental				
4001	Switch (8 Port) – Does not include internet connectivity		\$185	
4001	Switch (24 Port) – Does not include internet connectivity		\$300	
4001	Patch Cable (up to 50') – Cat 5e		\$65ea	
Engineering				
4306	Bandwidth – Speed over 10 Mbps		\$175 Per Mbps	
4201	Special Engineering / VPN		\$135 Per Hour	
4311	Installation / On-Site Support		\$150 Per Hour	
Telephone/Analog– Please contact us directly by phone if you have any dial-tone/analog or telephony needs				
			Sales Tax (6.625%)	
			Total	

Instructions for Ordering WIFI

1. Please fill out the form, **completely**. Device pricing is \$34.99 per device/per day. There is no tax so please do not include tax in the total charges. There is a chart below to help determine your total price. **Connectivity is priced PER DAY.**
2. Please refer to the instructions on how to obtain your **MAC Address** to connect. This is how you will be connected to the network, so this information is necessary. Write the MAC addresses into the order form in the appropriate space, **orders@spatialcode.com**
3. You will be notified of the network name and when your device(s) are added to the network. Once you arrive at the facility, connect to the instructed network to obtain internet access.
4. If you have any issue connecting when you attempt to connect, please contact us at (732) 486-3222 x402.

Devices	Days	Amount
1	1	34.99
1	2	69.98
1	3	104.97
2	2	139.96
2	3	209.94
3	1	104.97
3	2	209.94
3	3	314.91

Obtaining your MAC Address from your device

Please follow the instructions on how to obtain your MAC address so that we can connect your device to the network. Once you have your MAC address, write it on the order form and turn your form in fully completed.

Windows Device / Surface Tablet

1. In your search bar, type in 'CMD'
2. A black command line box should open on your screen. NOTE: If you're asked for credentials because your network administrator has locked this feature, you will have to contact them for the credentials.
3. Click on the flashing cursor to begin typing, and type: ipconfig/all - No capitals or spaces and hit enter.
4. You should have an output that looks like this:



```
Wireless LAN adapter Wireless Network Connection:
Connection-specific DNS Suffix . : hsd1.nj.comcast.net.
Description . . . . . : 802.11n Wireless LAN Card
Physical Address . . . . . : AC-81-12-5E-05-24
DHCP Enabled . . . . . : Yes
Autoconfiguration enabled . . . . . : Yes
IPv6 Address . . . . . : 2601:85:4502:3180:94f5:7e0e:7aaa:fbe2(Preferred)
Temporary IPv6 Address . . . . . : 2601:85:4502:3180:50ae:dbd0:c9d4:b70c(Preferred)
Link-Local IPv6 Address . . . . . : fe80::94f5:7e0e:7aaa:fbe2%14(Preferred)
IPv4 Address . . . . . : 10.0.0.12(Preferred)
Subnet Mask . . . . . : 255.255.255.0
Lease Obtained . . . . . : Monday, September 12, 2016 10:52:22 AM
Lease Expires . . . . . : Monday, September 19, 2016 10:52:22 AM
Default Gateway . . . . . : fe80::200:caff:fe11:2233%14
DHCP Server . . . . . : 10.0.0.1
DHCPv6 IAID . . . . . : 179077394
DHCPv6 Client DUID . . . . . : 00-01-00-01-16-02-9E-DC-78-AC-C0-BE-E1-06
DNS Servers . . . . . : 2001:558:feed::1
                          2001:558:feed::2
                          75.75.75.75
                          75.75.76.76
NetBIOS over Tcpip. . . . . : Enabled
Ethernet adapter Local Area Connection:
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5. Under the heading of 'Wireless LAN Adapter Wireless', the 'Physical Address', (aka MAC address). Please record this information.

Macbook

1. Click on the WiFi icon on your desktop screen, near the date/time.
2. When the dialog box opens, select the WiFi icon on the left side of the box.
3. After clicking on the WiFi icon, there should be a button named "Advanced" on the right side. Click on this
4. On the next screen, at the bottom, there will be your "WiFi Address", (aka MAC address). Please record this information.

iPhone/iPad

1. Click on Settings>General>About
2. Scroll down to 'WiFi Address', aka MAC Address. Please record this information.

Android

1. Go to "Settings" and tap on "About device".
2. Then tap on "Status" and you'll find the MAC address under the "WiFi MAC address". Please record this information.



Credit Card Authorization Form

Please submit ALL forms via E-mail to: orders@spatialcode.com Cancellations close to an event may result in a partial refund.

EVENT NAME: _____ EVENT DATES: _____

COMPANY NAME: _____

NAME APPEARING ON CARD: _____

CREDIT CARD: ___ VISA ___ MASTERCARD ___ AMEX ___ DISCOVER

CREDIT CARD NUMBER: _____ EXP. DATE: _____ SECURITY CODE: _____

CREDIT CARD BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

BUSINESS MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

Multiply the number of devices you need connected by the number of days you need connectivity and put that in the **AMOUNT** below. In the description, please type out "X devices/X days". **You MUST PROVIDE YOUR MAC ADDRESS OF EACH DEVICE, SIGN, AND PUT A VALID EMAIL & CELL PHONE NUMBER BELOW SO THAT WE CAN CONTACT YOU AND CONNECT YOUR DEVICE(S).** Failure to do so may result in delays in connectivity. **SEND THIS FORM TO orders@spatialcode.com, turn in all forms to the rear hall service desk, and await further instructions. Access is PER DAY.**

AMOUNT OF CHARGE: \$ _____

Description of Charge/MAC ADDRESSES: _____

I authorize Spatial Code to charge the provided credit card for the purchase and/or related service as stated above. I am aware that I may receive a paid receipt via email of the charges reflected on this form, and/or an invoice marked as paid, and that this document may also act as a record for the purpose of this transaction.

Signature

Date

Print Name

Cell Phone Number

Email Address

