

**SEPTEMBER 22-24, 2024**

## **EXHIBITOR INSURANCE REQUIREMENTS**

### **\*NEW\***

We are excited to introduce the launch of Exhibitor Insurance Program (EIP) at the February 2022 New York Marketplace. For the \$300 Insurance Participation Fee you receive:

1. Sufficient general liability insurance coverage: \$1,000,000 per occurrence and \$2,000,000 aggregate.
2. Plus: Up to \$40,000 in coverage towards cancellation expenses and exhibitor property.

How does the EIP work?

1. Exhibitors will see the \$300 Insurance Participation Fee included in their Event contract and invoice.
2. Once contracted, the Exhibitor will receive an e-mail from InEvexco with details of the policy and instructions to upload proof of their own insurance documents if they do not wish to participate in Informa's policy.
3. Exhibitors can:
  - a. Choose to upload their own insurance documents to be credited the \$300 fee OR
  - b. Pay the \$300
4. **Exhibitors must take action prior to August 26<sup>th</sup>, 2024.** Reminder communication will be sent out for those who neither prior.

### [Exhibitor Insurance Program Details](#)

#### **If you elect to obtain your own insurance:**

##### **Required Coverage:**

As an exhibitor, you are required to carry commercial general liability insurance including products and completed operations, contractor's personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage should begin from your first move-in day (**September 21, 2024**) and last through your last move-out day (**September 24, 2024**) and name Jacob K Javits Convention Center, Informa plc, COTERIE, MAGIC.

##### **How to purchase insurance:**

Contact your insurance provider to add the additional insureds as noted in the Required Coverage paragraph above. Purchase your insurance using the same name you gave us on your exhibit space contract as the "exhibiting company." If that name is different from your corporate name, then please list it as a DBA (doing business as).

#### **The certificate holder name and address for the certificate should read:**

Informa Markets September 2024 Women's Marketplace  
605 Third Ave  
22<sup>nd</sup> Floor  
New York, NY 10158