



## Exhibitor Production Schedule

### Set up

Friday, February 28, 2025 .....	8:00 AM - 5:00 PM
Saturday, March 1, 2025 .....	8:00 AM - 5:00 PM
Sunday, March 2, 2025 .....	8:00 AM - 5:00 PM

All crates must be unpacked or in your booth space by Noon Sunday, March 2, 2025 in order to clear the aisle for lying of aisle carpet.

All on-site labor requirements and furniture requests must be placed at the GES Servicenter® by 2:00 PM Sunday, March 2, 2025.

Booth set up may continue as late as necessary on Sunday, March 2, 2025, **however all floor covering must be installed by 3:00 PM on Sunday, March 2, 2025 or Show Management at its discretion will have the floor covered and the exhibitor will incur the expense.**

Individual booth security guards are not required for after hours booth work on Sunday, March 2, 2025.

**Booth Carpet Vacuuming - Booth carpeting will not be cleaned or vacuumed Sunday night unless contracted to do so with GES. Full-time employees of exhibiting companies may vacuum the carpeting in their booths.**

Exhibitors may continue set up as late as necessary on Sunday, however there is NO re-admittance to the floor after 5pm, Sunday, March 2, 2025.

Exhibitor Access opens: Monday, March 3, 2025 at 7:00 AM

All booths must be completely set no later than 9:00 AM Monday, March 3, 2025.

### Exposition Show Days

#### **Exposition Hours (PLEASE NOTE THE EXPO IS A 3-DAY SHOW – NEW HOURS)**

##### **Attendee Access:**

**The Pittsburgh Conference & Exposition will be open to all properly badged attendees during:**

Monday, March 3.....	10:00 AM -- 5:00 PM
Tuesday, March 4.....	10:00 AM -- 5:00 PM
Wednesday, March 5 .....	10:00 AM -- <b>3:00 PM</b>

##### **UNLIMITED Exhibitor Access to Hall:**

Monday, March 3.....	8:00 AM -- 7:00 PM
Tuesday, March 4.....	8:00 AM -- 7:00 PM
Wednesday, March 5 .....	8:00 AM -- 8:00PM

**LIMITED Exhibitor Access to Hall** - Exhibitor admittance to the Exposition Area during periods of limited access will REQUIRE an accompanying security guard, at the exhibitor's expense. See *Security*

FROM 7:00 PM, Monday, March 3 to 8:00 AM, Tuesday, March 4  
FROM 7:00 PM, Tuesday, March 4 to 8:00 AM, Wednesday, March 5

Dismantle

DISMANTLING IS NOT PERMITTED PRIOR TO 3:00 PM ON WEDNESDAY, March 5, 2025

Wednesday, March 5, 2025 ..... 3:01 PM – 8:00 PM  
Thursday, March 6, 2025 ..... 8:00 AM – 5:00 PM  
Friday, March 7, 2025 ..... 8:00 AM – 10:00 AM

All exhibits must be packed and ready for shipment, with Outbound Material Handling Requests completed and submitted by 10:00 AM on Friday, March 7, 2025. [GES Material Handling Request \(jotform.com\)](#). Carriers MUST be checked in by 10:00 AM. All exhibitor materials must be removed by 10:00 AM.