



## MERCHANDISE RELEASE FORM

This form will be accepted at show site only, at the time of merchandise removal.  
No release forms will be accepted or approved in advance.

Booth Number: \_\_\_\_\_ Company Name: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Merchandise Being Removed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

During the first two days of the show, merchandise may be removed from the exhibit halls with this form before 9:00 a.m. or after 6:00 p.m. On the last day of the show, merchandise **may not** be removed until the close of the show at 4:00 p.m.

Your Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Security Supervisor's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**THIS FORM MUST ACCOMPANY ONLY THE MERCHANDISE LISTED ABOVE. ANY OTHER MERCHANDISE WILL BE CONFISCATED**

**NO LARGE BAGS, SUITCASES, OR BOXES WILL BE ALLOWED ONTO THE SHOW FLOOR DURING SHOW HOURS.**