



EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

Please note that custom booths are only permitted in COTERIE.

Custom booths are not permitted in Sole Commerce, FAME or MODA.

Exhibitor Appointed Contractors are required to carry a Certificate of Insurance (COI) such as the one described in the "Display Rules & Regulations." The "Waiver and Release" is NOT AN OPTION for contractors. It is the Exhibitor's responsibility to ensure that their contractors have sent proof of insurance coverage to UBM.

It is the Exhibitor's responsibility to assure that your company's appointed I&D company or any other contractors appointed by you, post proof of this mandated insurance before show time.

We do not want to deny your Exhibitor Appointed Contractor access to the exhibit floor, but we will be compelled to do that if we do not receive their PROOF of insurance coverage.

DUE DATE: FEBRUARY 4, 2019

Exhibitor Company Name _____ BOOTH # _____

Address _____

Exhibitor Appointed Contractor _____

Contact Name _____ Contact Email _____

Address _____

Phone _____ Fax _____

Contracted for the following services:

Please have the above information completed and sent to the following:

UBM Operations at: Elizabeth.Callahan@UBM.com