



EXHIBITOR INSURANCE REQUIREMENTS

This information tells you:

- What insurance coverage you are required to have
- What you need to send us

Required Coverage:

As an exhibitor, you are required to carry commercial general liability insurance including products and completed operations, contractor's personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage should begin from your first move-in day (September 14, 2019) and last through your last move-out day (September 17, 2019) and name Jacob K Javits Convention Center, Informa, COTERIE, Sole Commerce, FAME, and MODA as additional insured.

What you need to send us:

You do NOT need to send us a certificate of insurance unless we ask you for it. If we do ask you for it you must send it to us within one week of our request. This is a change from the past when we needed you to send us the certificate in advance. Please let your team know that unless we ask, you don't have to send us anything.

How to purchase insurance:

Contact your insurance provider to add the additional insureds as noted in the Required Coverage paragraph above. Purchase your insurance using the same name you gave us on your exhibit space contract as the "exhibiting company." If that name is different from your corporate name, then please list it as a DBA (doing business as).

The certificate holder name and address for the certificate should read:

Informa Markets
[EVENT NAME and YEAR]
2901 28th street, suite 100
Santa Monica, CA 90405

Frequently asked questions regarding insurance requirements:

Q: How should I notify Show Management that I have insurance?

A: There is no need to notify Show Management that you have secured the required coverage. Hold on to certificate / proof of insurance in the event that it is requested.

Q: How long is the insurance valid when purchased?

A: Insurance will only cover the specific show in which it was purchased for.