

## Exhibitor Insurance Requirements

### **This information tells you:**

- What insurance coverage you are required to have
- What you need to send us

### **Required Coverage**

As an exhibitor, you are required to carry commercial general liability insurance including products and completed operations, contractor's personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. Coverage should begin from your first move-in day (February 24th, 2018) and last through your last move-out day (February 28th, 2018) and name Jacob K Javits Convention Center, UBM Fashion Coterie, Footwear @ Coterie, Sole Commerce, TMRW, Active, Moda, FAME, Stitch, Edit, Children's Club as additional insured.

### **What You Need To Send Us**

You do NOT need to send us a certificate of insurance unless we ask you for it. If we do ask you for it you must send it to us within one week of our request. This is a change from the past when we needed you to send us the certificate in advance. Please let your team know that unless we ask, you don't have to send us anything.

### **How To Purchase The Insurance**

Contact your insurance provider to add the event, UBM Americas, and the Jacob K Javits Convention Center in which you'll be exhibiting. Buy your insurance using the same name you gave us on your exhibit space contract as the "exhibiting company." If that name is different from your corporate name, then please list it as a DBA (doing business as).

The certificate holder name and address for the certificate should read:

UBM Americas  
2 Penn Plaza, 15th Fl  
New York, NY 10121

### **Frequently asked questions regarding insurance requirements**

**Q: How should I notify Show Management that I have insurance?**

**A:** There is no need to notify Show Management that you have secured the required coverage. Hold on to certificate / proof of insurance in the event that it is requested.

**Q: How long is the insurance valid when purchased?**

**A:** Insurance will only cover the specific show in which it was purchased for.