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HITEC
MINNEAPOLIS

HOSPITALITY
INDUSTRY
TECHNOLOGY
EXPOSITION AND
CONFERENCE

EXHIBITOR TIMELINE

Be sure to mark your calendar to ensure that you do not miss any of these important dates. This timeline is continuously updated as Show Management continues to set exact dates, so please check this document frequently.

OCTOBER 2018

- **October 1:** 50% booth deposit due

JANUARY 2019

Housing opens January 2019. Be sure to book in the block to assist us in keeping our hotel rates competitive. Book early as hotels will fill up quickly. *Orchid Events is the official HITEC hotel provider.*

FEBRUARY 2019

Update your exhibitor portal. This includes your company information and product categories that will be displayed on both the HITEC website and mobile app.

- **February 1:** Final invoice sent for booth balance

MARCH 2019

Exhibitor service kit is available.

- **March 1:** Final booth payment is due

APRIL 2019

Update your exhibitor portal. Make sure your exhibitor portal is updated with your product category listings. Contact exhibit@hftp.org if you need login assistance.

MAY 2019

Early bird pricing ends for many booth services. Check exhibitor service kit for pricing guidelines and details. **Priority selection begins for HITEC 2010.**

Exhibitor registration opens online.

- **May 17:** Island space booth approvals due (20x20 and larger). Send to exhibit@hftp.org in PDF format.

JUNE 2019

- **June 14:** Online exhibitor registration closes
- **June 15:** Early move-in begins for islands (by appointment only)

Dates are subject to change without notice. Be sure to check website regularly for updates, as items will be added to this calendar as information becomes available. Email communications regarding 2019 HITEC Minneapolis exhibits will come from exhibit@hftp.org.