SECURITY AND INSURANCE

PROMAT 2027
MHI

SECURITY
Security has become one of the major problems of the tradeshow industry. Show Management is continually seeking to solve the problem. It requires the complete cooperation of the exhibitor, Show Management and the official contractor.

RESPONSIBILITY AND LIABILITY
Exhibitors are responsible for their own equipment. It is expected that they have or purchase adequate insurance to protect against all perils. Your insurance counsel should be consulted to be sure of proper coverage. Read your policies.

It is not possible for the sponsoring association, the general contractor or subcontractors to obtain a blanket insurance policy covering any potential losses to exhibitors. Each exhibiting company must carry its own insurance.

PROOF OF LOSS
No insurance company can reimburse a claim unless properly documented. If you do incur a security loss, go immediately to the Show Security Office and make out a written report of the loss. A copy will be delivered promptly to the appropriate police district with a request for an immediate investigation as well as a written report of the results of the investigation. When this is completed, and if the loss is not recovered, the exhibitor must forward copies of the report and the police report to the insurance company involved. **Damages to your own equipment or display, and that of others, also must be documented by the contractors involved**. Do not delay submitting these reports.

YOU should prosecute to the full limit of the law anyone who is caught taking materials from your booth without proper authorization.

SUGGESTED SECURITY PRECAUTIONS
Only **empty** crates should be placed in the crate storage area. If exhibitors want to store something (other than empty crates) that is not going to be used, they must make arrangements with GES to place them in a secure place.

Secure all small items at night either in your locked area at the booth or at the Security Room.

Avoid shipping radios or television sets and the like in marked cartons, unless your firm's representative accompanies the shipment.

Report to the official security force immediately if you observe any suspicious activity or persons in your area.