

2025



ANNUAL CONVENTION



NAFCD * NBMDA

TABLETOP RULES & REGULATIONS

To maintain the conference tabletop space atmosphere, the NAFCD and NBMDA Board of Directors have established strict policies regarding your booth space. Please review the information below to ensure you abide by the tabletop rules and regulations once you arrive onsite and throughout the duration of the exhibition. The full version of the Rules and Regulations and Terms and Conditions can be found [here](#).

Rules & Regulations:

- Tabletop models or displays **must not** exceed the height of 4 feet (48") above the table. No display material may extend beyond the width or length of the table.
- **No more than two (2) floor standing sample racks or shelving units are permitted within the 10 x 10 display space.** More than two (2) floor-standing product sample racks or shelving units are not permitted.
- **All furniture must remain inside the booth**, not in the aisle, blocking foot traffic and thus breaking fire code.
- All pull-up banners or backdrops must be pushed to the back of the booth, not blocking line of sight or neighboring booth.
- Floor standing racks/units/displays must not exceed 8 feet (above back drape).

Additional Notes:

- You will be asked to **remove any items** that go beyond the scope of the tabletop rules and regulations at your own cost. We recommend not send additional units or items as we will ask you to store them off the show floor at your own cost.
- If your company has multiple samples to display, please keep them confined to your tabletop space.

Examples of Acceptable Booths:

