

2025**ANNUAL CONVENTION****NAFCD * NBMBA**

SECURITY TIPS

Show Management shares your concern for the security of your products and has taken steps to ensure a safe, secure environment for all exhibitors. Show Management will provide security guards in the hall from the beginning of move-in until the end of move-out.

Show Management does not provide security for individual booths on the show floor and is not responsible for any theft or damage to products or displays. Private booth security is available at an additional cost and can be ordered for your booth through Show Management.

In the meantime, we recommend you take the following precautions:

- Obtain insurance which includes a rider to your existing insurance policy to protect your entire exhibit and product from the time they leave your warehouse until they return.
- Do not mark the contents of the package on the cartons or crates.
- Do not store products in “EMPTY” cartons.
- Ship products in locked cages or trunks, when possible, to the correct address listed in the service kit.
- Make a complete list of all products shipped, listing model #'s and serial #'s, whenever possible.
- Mount or attach products to your display whenever possible.
- Secure your staff's personal property, briefcases, coats, cameras, purses, etc., at all times. (Move-in/out is the most vulnerable time.)
- Stay with your products during move-out until your products are securely packed and marked for shipment. Make outbound shipping arrangements in advance to the close of the show at the GES Service Desk onsite.
- Inform your staff members working in your booth of the rules regarding removal of merchandise from the show.
- Do not sell, give away, or trade merchandise during or after the show. Re-crate the product and return it with your display.
- Do not wait until the end of the show to inform management of damage or theft. Contact security and/or Show Management on-site immediately.

We want you to have a safe, enjoyable and profitable show, please follow all recommendations to help maintain a secure environment for your exhibit and all attendees.