

2024 Dental Implant Conference
Sheraton Grand Chicago Riverwalk, Chicago, IL

GENERAL INFORMATION

MEETING DATES

Thursday, Dec. 5 – Saturday, Dec. 7, 2024

EXHIBITION DATES

December 6 – 7, 2024

EXHIBITOR MOVE-IN

Thursday, Dec. 5

8 a.m. – 5 p.m.

EXHIBITION HOURS

Friday, Dec. 6

- *Attendee Morning Break*
- *Grab and Go lunch for exhibitors*
- *Complimentary Attendee Lunch in River Exhibit Hall*
- *Attendee Afternoon Break*
- *Reception in the River Exhibit Hall*

9:15 a.m. – 6:15 p.m.

10 – 10:30 a.m.

11 a.m. – 12 p.m.

Noon – 1 p.m.

2:30 – 3 p.m.

5– 6:30 p.m.

Saturday, Dec. 7

- *Attendee Morning Break*
- *Grab and Go lunch for exhibitor*
- *Complimentary Attendee Lunch in River Exhibit Hall*

9:15 a.m. – 1:30 p.m.

9:45 – 10:30 a.m.

10:45 – 11:45 a.m.

Noon – 1 p.m.

EXHIBITOR CHECK-IN

Onsite Exhibitor Check-in and Badge pick-up will be located in the River Promenade East Counter of the Sheraton Grand Chicago Riverwalk

Hours for Badge pick-up:

Thursday, December 5 8 a.m. – 5 p.m.

Friday, December 6 8:15 a.m. – 4:30 p.m.

Saturday, December 7 8:15 a.m. – 1:30 p.m.

Non-official contractors must check in at the GES Service Desk, located River level, at the base of the west escalators. No one will be allowed on the exhibit hall floor without a badge.

In order for the exhibition to be ready for the opening on Friday morning, booths must be set and tagged by 4 p.m. on Thursday, Dec. 5. If set-up of any exhibit has not started by 4 p.m., Thursday, AAOMS shall have the right to order the exhibit to be erected and the Exhibitor billed for all charges.

The GES Service Center will be open during exhibitor set-up hours to assist you.

AAOMS DENTAL IMPLANT CONFERENCE APP

Be in the know of what attendees are doing and when with the 2024 AAOMS Dental Implant Conference App for your smartphone or tablet! Download the app prior to the meeting or at the meeting, simply scan the QR code. For more information, visit <https://www.aaoms.org/meetings-exhibitions/dental-implant-conference/general-info>



AAOMS Events 12+
American Association of Oral and Maxillofacial Surgeons (AAOMS)
Designed for iPad
★★★★★ 4.8 • 109 Ratings
Free

ACTIVITIES CONTINUING IN THE EXHIBIT HALL

We are listening to our Exhibitors and the following are continuing for the 2024 Dental Implant Conference in the Exhibit Hall:

- Networking Attendee Lunch will be offered in the Exhibit Hall for meeting attendees on Friday, Dec. 6 and Saturday, Dec. 7
- Complimentary attendee beverage breaks will be held daily in the morning and afternoon inside the Exhibit Hall.
- Back Again! The reception for attendees and exhibitors will be held in the River Level Exhibition Hall on Friday from 5 – 6:30 p.m.

BADGES & BADGE FORMS

The Exhibitor Badge Order Form will be emailed to your company contact mid-October. eShow is the official AAOMS Exhibitor Badge vendor. Badges will be picked up on-site at Exhibitor Check-in.

Included in the badge fee:

- Exhibitor lunches on Friday and Saturday
- Reception on Friday in the Exhibit Hall
- Exhibitor lounge

Please note: Each 8x10 booth comes with one complimentary badge. Additional badges are \$130 each when pre-registered by Nov. 22 and \$150 when purchased onsite.

Badges must always be worn. You will not be allowed on the exhibit hall floor without an exhibitor badge. For security, all badge reprints of require a photo ID. The photo ID must match the original name printed on the badge and be included on your company's pre-registration roster. **All on-site badge reprints will be \$150.00** – this includes any badges left in hotel rooms, lost and misplaced badges without ID identification possible.

No Refunds will be issued after November 22, 2024. If you have any questions regarding your badge request, please contact exhibitor@aaoms.org.

EXHIBIT STORAGE

For safety and fire prevention, Exhibitors may not store cartons or empty display cases behind their exhibit booths. Exhibitors may store only the amount of material used for each day of the exhibition.

Please make arrangements with **GES** for any items that will require accessible storage and empty stickers will be available for any empty boxes and display cases that will need to be returned at the close of the exhibition.

SHOW COLORS

Booth Drape: Blue and White

Carpet: The Sheraton Grand Hotel River Exhibit Hall is carpeted.

STANDARD BOOTH EQUIPMENT

Each 7 x 10' and 8 x 10' booth comes with the following:

- 8' draped back wall and 3' side rail panels
- Standard 17" x 11" identification sign
- No additional booth carpeting necessary

BOOTH SIGNAGE

Each exhibitor will be provided with one complimentary booth identification sign, 17" x 11", listing the company name and booth number. Order additional or custom signs from **GES**, use the **Special Signage Sign Order Form** included in this Service Kit.

DISMANTLE AND REMOVAL INSTRUCTIONS

All exhibits must remain intact until the official closing of the exhibition at 1:30 p.m. on Saturday, Dec. 7. Exhibitors expressly agree not to begin packing or dismantling until such time. An Exhibitor who violates this regulation may be ineligible to participate in any future AAOMS Exhibitions along with loss of priority points. Please allow 3 – 5 hours to receive your packing cases and crates. **Plan your flights accordingly!**

Exhibitors will complete arrangements for prompt **pick up of all outbound shipments and removal no later than 10 p.m. on Saturday, Dec. 7. All carriers must be checked in by 6:30 p.m.** All freight not called for within the AAOMS designated move-out time may be shipped by a carrier selected by **GES** and billed to the Exhibitor.

Please note: Exhibitors are responsible for their own property. Although provisions for security are made, Exhibition Management, its agents, and the agents for the Sheraton Grand Chicago Riverwalk do not assume responsibility for the safekeeping of any of your equipment, materials, tools or exhibits.

EXHIBITOR APPOINTED CONTRACTORS

Exhibitors are required to notify AAOMS Exhibition Management and GES of any outside service which is not being supplied by the official service contractor, GES. This includes any installation and dismantling companies, sound and lighting companies, production and promotion companies, or any person or company providing direct services to an exhibitor while on site.

Notify in writing:

AAOMS
Dana O'Donnell, CEM – Exhibition Manager
9700 W. Bryn Mawr
Rosemont, IL 60018

Global Experience Specialists, Inc. (GES)
7000 Lindell Road
Las Vegas, NV 89118

LIABILITY INSURANCE (COI)

Due to exhibitor requests, AAOMS is now including compliant liability insurance with the booth fee. This insurance will meet AAOMS requirements. Exhibitors will no longer need to go through the work and cost of obtaining submitting their own compliant insurance. AAOMS wants to make exhibiting with the Association is as convenient as possible.

All exhibitor Appointed Contractors will be required to check-in at the GES Service Desk located River level, at the base of the west escalators. Exhibition Management will verify that the appropriate insurance certificate is on file and will issue a work badge.

SECURITY

AAOMS will provide 24-hour security during set-up, the exhibition and move-out days, in the exhibit hall. AAOMS is not responsible for theft, damage or personal injuries. For full exhibitor regulations, please refer to the prospectus/invitation to exhibit located on our website at www.aaoms.org/exhibits. If you require additional booth security services, contact Dana O'Donnell, Exhibition Manager, at 847-233-4393.

EXHIBIT HALL DISCLAIMER FOR THE ATTENDEE

"The exhibition is made available for informational purposes only. With the exception of specific products or services expressly endorsed by the American Association of Oral and Maxillofacial Surgeons (AAOMS). AAOMS does not endorse exhibit hall products or services and the presence of any exhibition at an AAOMS meeting or function does not imply an endorsement. By attending the AAOMS Annual Meeting, you acknowledge and accept that the AAOMS has assumed no duty to review, investigate, or otherwise approve, and has not reviewed, investigated, or otherwise approved, the quality, type, message, nature, or value of any product or service marketed by attendees and exhibitors. As such, you should conduct your own independent research of such products or services, and the AAOMS disclaims any liability for any damages to person or property arising out of any product or service."

EXHIBITOR REGULATIONS/VIOLATIONS

- Product samples must be distributed at least two feet inside of booth.
- No exhibitor shall assign, sublet or apportion its contacted space to any other exhibitor or person except to a parent, subsidiary or affiliated corporation or business.
- Exhibitors will be allowed to **take orders** on the exhibit floor. However, **no exchange of merchandise for payment will be permitted**, in keeping with the technical nature of the exhibition.
- Prize awards, drawings, raffles, lotteries and contests are allowed – AAOMS Approval Required. Please complete the request form included in the manual.
- Exhibits must remain intact and staffed until **1:30 p.m.**, Saturday, Dec 7.
- Materials over four feet in height must be placed within five feet of the back wall. Exhibits shall not obstruct the light, view or space of others.
- Exhibits must not project beyond space allotment or project into the aisle.
- Exhibitors must keep an attendant in its display during all open exhibition hours.
- Audiovisual and other sound and attention-getting devices and effects must not interfere with the activities of neighboring exhibitors.

- Market Research and Surveys must be approved by AAOMS prior to the exhibition. Research and Surveys must be completed in the confines of the contracted space.

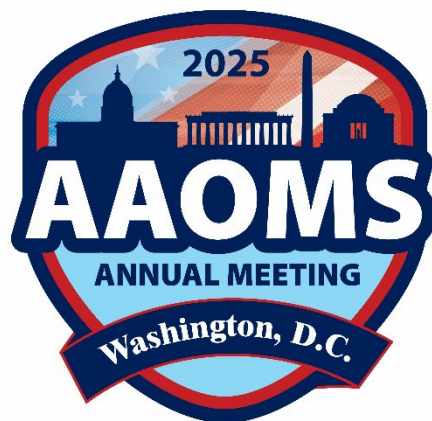
SOCIAL EVENTS, FUNCTION SPACE REQUESTS AND MAILING LISTS

The AAOMS Dental Implant Conference lends itself to be a great opportunity to plan events for your existing customers and new customers. If you are planning an event, you can purchase a pre-attende listing or the whole membership list depending on your needs. A Mailing List Order Form is included in this service manual.

Get the word out that your company is going to be at this conference and invite them to stop by your booth during the Dental Implant Conference! To send a mailing, please complete [AAOMS Mailing List Order Form](#) and send a copy of what you are mailing for AAOMS approval to Membership@aaoms.org

If you are planning a function, let AAOMS know by submitting an online Function Space Request. You can find the Function Space Request [here](#).

MARK YOUR CALENDARS!



107th Annual Meeting, Scientific Sessions and Exhibition

Sep 15 -20, 2024

Walter E. Washington Convention Center
Washington, D.C.

2025 Dental Implant Conference

December 4 – 6, 2025

Sheraton Grand Chicago Riverwalk
Chicago, Ill.

Thank you for exhibiting with us! We look forward to assisting you in having a successful exhibition.