

MEETING/FUNCTION SPACE REQUEST

World of Asphalt and AGG1 Aggregates Academy & Expo has a very limited number of meeting rooms at the America’s Center for meetings, offices, storage, hospitality, or entertainment for exhibitors. Rooms cannot be sublet. Submit requests for reserving a meeting room online.

World of Asphalt 2025 – Meeting/Function Space Fees	
Requests received through January 25, 2025	Request Received after January 25, 2025
<ul style="list-style-type: none"> ▪ \$615 half-day (4 hours or less) ▪ \$925 full day (over 4 hours) 	<ul style="list-style-type: none"> ▪ \$765 half-day (4 hours or less) ▪ \$1075 full day (over 4 hours)

Click here to reserve starting October 22, 2024: [Meeting Space Request | World of Asphalt](#)

PRICING INFORMATION:

- Fees are per room per day.
- Meeting Space is assigned on a first-come first-serve basis, based on inventory at time of request. If space is not available at time of request, a waiting list will be available.
- Rental time requests should be inclusive of set-up and tear-down.
- Fees do not include any applicable room reset fees or other set charges.
- Fees are inclusive of standard tables and chairs.
- Rooms cannot be sublet and are available to current exhibitors only.
- Other than company signage, absolutely no displays are permitted outside of meeting rooms. This includes directional signage throughout the convention center.

CANCELATION/REFUND POLICY:

All requests before February 16, 2025, will incur a 25% processing fee.
 All requests between February 17 and March 8, 2025, will incur a 50% processing fee.
 No refunds will be issued for cancellations after March 8 or for no-shows.

FURNITURE

Standard tables and chairs are included. Special furniture (example: couch, coffee table, etc.) can be ordered through the official show provider, **GES**. See exhibitor service manual for options and pricing.

FOOD & BEVERAGE SERVICE

Levy Conventions Centers has exclusive rights to all food and beverage at the America’s Convention Center and Dome. All food and beverages consumed, prepared, or distributed, including food and beverage items used for promotional purposes, must be purchased through Levy Catering and are subject to regulations and permit requirements.

AUDIO-VISUAL

Audio-visual equipment is not provided in meeting rooms. Audio-visual equipment can be



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ordered through the official show provider, **Encore**. See exhibitor service manual for options and pricing.

PRESS EVENTS

To arrange press or media events please contact Mary Stratton, mstratton@aem.org or (414) 274-0677.