

DEADLINES & IMPORTANT DATES

IMMEDIATELY

Make hotel reservations and register for badges	Right Away	<input type="checkbox"/>
Update your exhibitor listing in the exhibitor dashboard	Right Away	<input type="checkbox"/>

NOVEMBER

Attend AEM's Customer Success – Orientation Webinar	November 20	<input type="checkbox"/>
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DECEMBER

Submit floor plans for space 400 SF or more to operations@worldofasphaltagg1.com	December 2	<input type="checkbox"/>
Exhibitor Appointed Contractor (EAC) notification (GES) info	December 18	<input type="checkbox"/>

JANUARY

For accuracy in show promotions - check and update your exhibitor listing	January 10	<input type="checkbox"/>
Lead retrieval - Tier 1 rate deadline (Maritz Global Events) 877-623-3487 / exhibitorservices@maritz.com	January 14	<input type="checkbox"/>
Attend AEM's Customer Success – Don't Miss the Deadline Webinar	January 15	<input type="checkbox"/>
Education - PPP & AGG1 education early bird rate deadline	January 17	<input type="checkbox"/>
Hotel reservations – Deadline to add exhibitor names (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	January 17	<input type="checkbox"/>
Registration - Exhibit staff registration early bird rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	January 17	<input type="checkbox"/>
Registration - Exhibitor invited customer & producer early bird rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	January 17	<input type="checkbox"/>

FEBRUARY

Advanced shipment to warehouse (GES) Airways Freight International 800-228-4220 intshows@airwaysfreight.com Airways Freight Small Packages 800-643-3525 woagg1@airwaysfreight.com	Feb 18 – March 17	<input type="checkbox"/>
Floral and plant rental discount deadline (Floral Expo) 407-961-6531 / orders@floralexpo.net	February 23	<input type="checkbox"/>
Exhibitor Appointed Contractor (EAC) notification deadline (GES)	February 23	<input type="checkbox"/>
Lead retrieval - Tier 2 rate deadline (Maritz Global Events) 877-623-3487 / exhibitorservices@maritz.com	February 25	<input type="checkbox"/>
Submit EAC Certificates of Insurance (GES) Submit your Certificate of Insurance to (Rainprotection - Vendor) sales@rainprotection.net / 800-528-7975	February 25	<input type="checkbox"/>
Attend AEM's Customer Success - Know Before You Go Exhibitor Webinar	February 26	<input type="checkbox"/>

MARCH

Equipment detailing - order deadline (Show Fleet) 800-457-7558 / dylan.price@prodetailers.com	March 3	<input type="checkbox"/>
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(GES) 800-475-2098 or 702-515-5970 <ul style="list-style-type: none"> ○ Cleaning – order deadline ○ Carpet – order deadline ○ Equipment painting - order deadline ○ Equipment (heavy) cleaning - order deadline ○ Furniture and accessories - order deadline ○ Order air, water, natural gas advance rate ○ Electrical advance order deadline ○ Graphics and signage - order deadline ○ Labor installation & Dismantling order deadline ○ Material handling services - order deadline ○ Request for variance to assigned target dates ○ Payment authorization forms – deadline ○ Request pre-printed bill of lading & outbound label from GES ○ Skid accessible storage order deadline ○ Freight Machinery Service Questionnaire due 	March 3	<input type="checkbox"/>
Catering order deadline – advance rate (AC) – Jenn Morrison / 314-342-5243 / jmorrison@levyrestaurants.com	March 4	<input type="checkbox"/>
Official housing deadline (Maritz Global Events) Book Hotel Worldofasphaltagg1exh@maritz.com / 864-515-6675	March 5	<input type="checkbox"/>
(AC) - Smart City Network 888.446.6911 / orders.smartcitynetworks.com Telecommunication – order deadline	March 7	<input type="checkbox"/>
In-Booth Event Request Form	March 7	<input type="checkbox"/>
(GES) 800-475-2098 or 702-515-5970 Hanging Sign – order deadline	March 10	<input type="checkbox"/>
(AC) - America's Center 314.342.5324 / stlouis@edlen.com <ul style="list-style-type: none"> ○ Electrical, Plumbing, Lighting, Booth Cleaning 	March 11	<input type="checkbox"/>
Floral and plant rental deadline (Floral Expo) 407-961-6531 / orders@floralexpo.net	March 17	<input type="checkbox"/>
LAST DAY for advanced shipments to arrive at warehouse (GES)	March 17	<input type="checkbox"/>



March 25-27, 2025 | St. Louis, MO

Security guard in-booth - Order deadline (SOA/DuFree) 314-342-5163 / jmorgan@explorestlouis.com	March 21	<input type="checkbox"/>
Shipments should be sent direct to show site (GES)	3/21/25-3/24/25	<input type="checkbox"/>
Show installation	3/21/25-3/24/25	<input type="checkbox"/>
Empty crates and packed boxes pick-up in aisles by 3:30 pm CT (GES)	March 24	<input type="checkbox"/>
Registration - Exhibit staff registration advance rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	March 24	<input type="checkbox"/>
Registration – Exhibitor invited customer & producer advance rate deadline (Maritz Global Events) Worldofasphaltagg1exh@maritz.com / 864-515-6675	March 24	<input type="checkbox"/>
Education - PPP & AGG1 education advance rate deadline	March 24	
SHOW DATES	3/25/25-3/27/25	<input type="checkbox"/>
POST SHOW		
Dismantle begins at 2:00 pm CT	March 27	<input type="checkbox"/>
Deadline to be out of hall by 12:00 pm CT	March 29	<input type="checkbox"/>