

Affiliate Business Request Form For Offsite Event/ Meeting Space

Any requests for meeting space or suites over the show dates must be approved by PE Events, LLC. Please complete the information on this form and email to the address below.

If the function type or event date(s)/ time(s) is asked to be changed by the client after PE Events, LLC. has approved the request, this request form must be resubmit with the changes for approval.

Meeting Location _____

Company Name _____

Company Contact _____

Title _____

Telephone _____

Email _____

Name of Event _____

Type of Function _____

Date of Event _____

Start & End Times _____

Number of People _____

Space Requested _____

Comments _____

Space is on a first come, first served basis.

Email: courtney.baker@usa.messefrankfurt.com

Official use only:

PE Events, LLC. Approved Denied

Signature _____

Date _____