

EXHIBITOR BADGE REGISTRATION and HOUSING INFORMATION

Registration and housing will open Wednesday, September 8.

Your password will be emailed to you by Maritz and is also the same as the password emailed to you in your exhibitor confirmation email.

Exhibitor Registration

Deadline: Monday, November 22, 7 AM PT

For each 10' x 10' booth space reserved, you are entitled to four (4) complimentary booth personnel badges. Non-Profit tabletop exhibitors are entitled to two (2) complimentary badges. Additional booth personnel badges can be purchased for \$75 each. Exhibitors booking hotel rooms through the official AES hotel block will earn additional badges. Additional badges will be added after the housing deadline has passed. Name changes after Monday, November 15, 2021, will incur a \$50 fee.

Individual Hotel Reservations

Deadline for new reservations: Monday, November 15 Deadline to make changes: Monday, November 22, 7 AM PT

Confirm, modify or cancel your hotel reservation in real time, 24/7 using the link above. A one-night non-refundable deposit per room will be charged on Tuesday, November 23, 2021. Detailed information on hotels and room types is available at your fingertips. Automated confirmations are sent immediately to your email address. Please contact Maritz Housing if you have questions at <u>aesgroups@maritz.com</u>. After Friday, November 26, contact your hotel directly with any changes.

Everyone is encouraged to use the discounted hotel programs that have been arranged for you. Confirming your room using a preferred hotel allows AES to maintain consistent and competitive registration, exhibit space and other service fees from year to year. A portion of the room rate at each hotel will be used to offset meeting expenses.

For more travel information please click HERE.

Group Hotel Reservations

Deadline for new block requests: Tuesday, October 12 Final Rooming lists due: Friday, October 15 Deadline for name changes: Monday, November 15

If you are a new exhibitor and need to request a block of 10 rooms or more, please email AES Group Customer Service at <u>aesgroups@maritz.com</u>. Rooming lists for group reservations are due by Friday, October 15.

Warning: Beware of Unauthorized Housing Companies

AES exhibitors have been targeted by **companies falsely claiming to provide registration and housing for our Annual Meeting**. AES works with Maritz to provide meeting registration and hotel reservation services for individuals, groups, and additional services for international attendees **Maritz is the only approved registration and hotel partner**.

Please check the source of any promotional emails you receive and do not register through any other third parties. Visit the official <u>2021 AES Annual Meeting website</u> for more information and report any suspicious emails to <u>info@aesnet.org</u>.

Specific housing concerns or questions should be directed to Maritz at <u>aesgroups@maritz.com</u>.