

## "Exhibit Office" Pass

## McCormick Place West Hall F1, Level 3

**Exhibitor:** Please distribute this form to customers invited to your Exhibit Office during hours the hall is closed. Invited guests <u>must</u> be registered for the AES Annual Meeting. This pass may not be used for exhibit staff.

**Attendee Guest:** Please complete the information below and provide this pass to the security guard at the entrance to *Hall F1, Level 3*. Note: Badges are required for entrance to the Exhibitor's Office in Hall F1. These badges must be worn and visible at all times. *Please complete this form in advance to save time:* 

Name:

Title:

Company:

Address:

City, State, Zip/Postal Code:

Phone:

Email:

Invited by (Exhibitor Company Name):

This pass is valid for one-day only during any of the times listed below. Please check the box next to the date & time period you will be visiting the Exhibit Office.

## **BEFORE AND AFTER EXHIBIT HALL HOURS**

Saturday, Dec 4	6:00 – 7:00 PM
Sunday, Dec 5	7:00 – 10:00 AM
Sunday, Dec 5	4:00 – 7:00 PM
Monday, Dec 6	8:00 – 10:00 AM

**Security and Safety:** Strollers, carriages, wheeled luggage and wheeled briefcases are prohibited from the exhibit hall during exhibit hours. For their own safety and protection, persons under twelve (12) years of age will not be admitted to the exhibit hall at any time.

**Information Disclosure:** AES may use the information you provide on this form to tell you about future AES Annual Meetings. Your mailing address will be shared with exhibitors for no more than two (2) mailings. *Please note that phone numbers and email addresses are never shared.*